

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY
AGENDA**

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

**Tuesday, July 10, 2018
5:30 P.M.**

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151.

Public Comment: Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Raymond Lerma
Vice Mayor:	Sidonio "Sid" Palmerin
Council Member:	Patricia Nolen
Council Member:	Jerry Robertson
Council Member:	Jeanette Zamora-Bragg

INVOCATION

FLAG SALUTE

1. PUBLIC DISCUSSION

2. **CONSENT CALENDAR (VV)**

- 2-A. Approval of minutes of the meeting of the City Council on June 12, 2018.
- 2-B. Authorization to read ordinances and resolutions by title only.
- 2-C. Ratify Proclamation 2018-09 honoring Nathaniel and Vivian Butler.
- 2-D. Approve Resolution No. 2948 approving the compensation and benefit plan for Fiscal Year 2018-2019.

3. **PROPRIATIONS (VV)**

Approval of Warrant Register dated June 26 and July 10, 2018. *(Ruiz-Nuñez)(VV)*

4. **PRESENTATIONS**

- 4-A. Fiscal Year 2016-2017 audit report presented by Fausto Hinojosa of Price Paige and Company. Consider acceptance of the 2016-2017 Audit Report.
(Ruiz-Nuñez) (VV)

5. **PUBLIC HEARINGS**

- 5-A. Public Hearing to obtain comments to intent to levy and collect assessments on Assessment District 07-01, Subdivision Salyer Estates #3, Tract Map 853; intent to levy and collect assessments on Assessment District 07-02, Subdivision the Pheasant Ridge (previously known as Sequoias Phase 1), Tract Map 857; intent to levy and collect assessments on Assessment District 08-01, Subdivision Sunrise Villas, Tract Map 856; and intent to levy and collect assessments on Assessment District 08-02, Subdivision Patterson Avenue, Tract Map 785 and approval of Resolution No. 2938 – Resolution No. 2945.

- A. Open Public hearing
- B. Staff Report
- C. Accept written testimony
- D. Accept oral testimony
- E. Close hearing
- F. Council discussion
- G. By motion, approve/approve with changes/deny recommendation

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

- 7-A. Approve Resolution No. 2946 adopting the City of Corcoran 2018-2019 Fiscal Year budget and appropriations. *(Ruiz-Nuñez)(VV)*
- 7-B. Approve Resolution No. 2947 and authorize the City Manager to sign on behalf of Council for the Federal Fiscal Year 2017 FTA Certifications and Assurances.
(Tromborg) (VV)

7-C. Review recent park and recreation improvements and discuss upcoming park projects. *(Meik/Faulkner)*

7-D. Overview and presentation of funding sources for new police facility. *(Meik)*

8. **MATTERS FOR MAYOR AND COUNCIL**

8-A. Information Items

8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*

8-C. Committee Reports

9. **CLOSED SESSION**

9-A. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:

Number of potential cases: One case.

9-B. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8:

Property: 1215 Brokaw
Brokaw Ave. between Van Dorsten Avenue and Hale Ave.

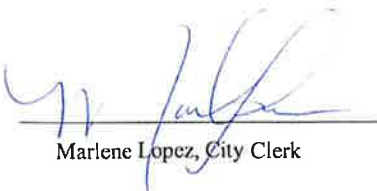
Agency negotiator: City Manager

Negotiating parties: Adventist Health Group

Under negotiation: Price

10. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on July 6, 2018.


Marlene Lopez, City Clerk

**MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA
& HOUSING AUTHORITY
REGULAR MEETING
Tuesday, June 12, 2018**

The regular session of the Corcoran City Council was called to order by Mayor Lerma, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:30 P.M.

ROLL CALL

Councilmembers present: Raymond Lerma, Sidonio Palmerin and Patricia Nolen

Councilmembers absent: Jerry Robertson and Jeanette Zamora-Bragg

Staff present: Kenneth Jorgensen, Rick Joyner, Marlene Lopez, Kindon Meik, Kevin Tromborg, and Reuben Shortnacy

Press present: None

INVOCATION Invocation was presented by Nolen.

FLAG SALUTE The flag salute was led by Palmerin.

1. **PUBLIC DISCUSSION** – None

2. **CONSENT CALENDAR**

Following Council discussion a **motion** was made by Nolen and seconded by Palmerin to approve Consent Calendar with minutes. Motion carried by the following vote:

AYES: Lerma, Nolen, and Palmerin

NOES:

ABSENT: Robertson and Zamora-Bragg

3. **APPROPRIATIONS**

Following Council discussion a **motion** was made by Palmerin and seconded by Nolen to approve the Warrant Register for June 12, 2018. Motion carried by the following vote:

AYES: Lerma, Nolen, and Palmerin

NOES:

ABSENT: Robertson and Zamora-Bragg

4. **PRESENTATIONS**

Audit presentation was tabled.

5. **PUBLIC HEARINGS** – None

6. **WRITTEN COMUNICATIONS** – None

Government Code Section 54956.8:

Property: 1215 Brokaw
Brokaw Ave. between Van Dorsten Avenue and Hale Ave.

Agency negotiator: City Manager

Negotiating parties: Adventist Health Group

Under negotiation: Price

9-D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

Number of potential cases: One case.

The regular meeting was reconvened at 6:50 p.m. Mayor Lerma reported on Item 9-B. The City Council approved the agreement for the memorandum of understanding (MOU) with the Corcoran Police Officer's Association.

ADJOURNMENT

6:52 P.M.

Raymond Lerma, Mayor

Marlene Lopez, City Clerk

APPROVED DATE: _____

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**Consent Calendar
ITEM #: 2-C**

MEMORANDUM

TO: City Council

FROM: Marlene Lopez, City Clerk

DATE: July 5, 2018

MEETING DATE: July 10, 2018

SUBJECT: Ratify Proclamation 2018-09 honoring Nathaniel and Vivian Butler.

Recommendation:

As part of the consent calendar acknowledge ratifying proclamation 2018-09 honoring Nathaniel and Vivian Butler.

Discussion:

The proclamation was presented to Nathaniel and Vivian along with the dedication of the new picnic arbor at John Maroot Park on June 16, 2018. Mr. and Mrs. Butler have devoted their time, talents, resources, and energy to the youth of Corcoran and have positively influenced multiple generations of young men and young women in the community.

Budget Impact:

No impact to the budget.

Attachments:

Proclamation 2018-09 honoring Nathaniel and Vivian Butler.

PROCLAMATION
of the City Council of the City of Corcoran
HONORING
NATHANIEL AND VIVIAN BUTLER

WHEREAS, the City Council seeks to recognize the valuable contribution made by its residents to City of Corcoran; and,

WHEREAS, Nathaniel and Vivian Butler have demonstrated an ongoing commitment of service to the community; and,

WHEREAS, Mr. and Mrs. Butler have devoted their time, talents, resources, and energy to the youth of Corcoran and have positively influenced multiple generations of young men and young women in the community.

NOW, THEREFORE, BE IT RESOLVED the Mayor and City Council of the City of Corcoran hereby congratulate and honor:

NATHANIEL AND VIVIAN BUTLER

BE IT FURTHER RESOLVED that the City Council of the City of Corcoran does hereby proclaim that the picnic arbor completed at John Maroot Park in May 2018 shall be dedicated to and known as the **Nathaniel and Vivian Butler Pavilion**.

PASSED AND ADOPTED at a regular meeting of the Corcoran City Council held on the 26th day of June 2018.

Raymond Lerma, Mayor

Sidonio Palmerin, Vice-Mayor

Patricia Nolen, Council Member

Jerry Robertson, Council Member

Jeanette Zamora-Bragg, Council Member

City of

CORCORAN

A MUNICIPAL CORPORATION

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**STAFF REPORT
ITEM #: 2-D**

MEMO

TO: Corcoran City Council

FROM: Soledad Ruiz-Nuñez, Finance Director

DATE: July 5, 2018

MEETING DATE: July 10, 2018

SUBJECT: Compensation and benefit plan resolution for 2018-2019.

Recommendation:

Approve Resolution No. 2948, approving the compensation and benefit plan Fiscal Year 2018-2019.

Discussion:

The attached resolution reflects the current agreement with the three bargaining units and the unrepresented management group.

Budget Impact:

The budget presented at the budget study session reflects the attached salary schedules.

City Offices

RESOLUTION NO. 2948

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
ADOPTING A COMPENSATION AND BENEFIT PLAN
FOR THE FISCAL YEAR 2018-19

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Corcoran that adjustments to the compensation and benefits plan for the 2018-19 fiscal year be made and compensation shall be as indicated effective on the date specified below for the years above written:

I. Effective first full pay period after July 1, 2018, compensation shall be as indicated for the following represented classifications:

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Account Clerk	2,788	2,929	3,080	3,237	3,402	A,D,G,O
Administrative Assistant	3,020	3,171	3,329	3,495	3,670	A,D,G,O
Building Inspector	4,046	4,249	4,461	4,684	4,919	A,D,G,I,O
Chief Fleet Mechanic	3,329	3,495	3,670	3,854	4,046	C,D,F,G,I,O
Clerk/Dispatcher	3,064	3,218	3,378	3,546	3,723	B,D,H,I,P
Code Enforcement Officer	3,495	3,670	3,854	4,046	4,249	C,D,G,I,O
CSO/Animal Control	3,064	3,218	3,378	3,546	3,723	B,D,E,H,I,P
CSO/Prop & Evidence Tech	3,064	3,218	3,378	3,546	3,723	B,D,E,G,I,O
Fleet Mechanic	3,020	3,171	3,329	3,495	3,670	C, D, F, G, I, O
Maintenance Worker I	2,738	2,875	3,020	3,171	3,329	C,D,F,G,I,O
Maintenance Worker II	3,020	3,171	3,329	3,495	3,670	C,D,F,G,I,O
Parks & Streets Maint Supervisor	3,854	4,046	4,249	4,461	4,685	C,D,F,G,I,O
Police Corporal	4,613	4,844	5,088	5,341	5,608	B,D,H,I,P
Police Officer I	4,185	4,394	4,613	4,844	5,088	B,D,H,I,P
Police Officer II	4,394	4,613	4,844	5,088	5,341	B,D,H,I,P
Police Sergeant	5,088	5,341	5,608	5,888	6,184	B,D,H,I,P
Records Clerk	2,778	2,917	3,064	3,218	3,376	B,D,G,I,O
Senior Account Clerk	3,049	3,205	3,368	3,541	3,722	A,D,G,O
Senior Clerk/Dispatcher	3,378	3,546	3,723	3,910	4,105	B,D,H,I,P
Senior Records Clerk	3,064	3,218	3,378	3,546	3,723	B,D,G,I,O
Senior Transit Assistant	2,067	2,171	2,284	2,400	2,523	C,D,G,O
Transit Coordinator	3,329	3,495	3,670	3,854	4,046	C,D,G,O
Transit Operator	2,435	2,557	2,684	2,875	3,020	C,D,G,I,O
Water Chief Plant Operator	6,318	6,634	6,965	7,313	7,679	C,D,E,F,G,I,O
Water Shift Operator	4,249	4,461	4,685	4,918	5,165	C,D,E,F,G,I,O
Water Lead Shift Operator	4,918	5,165	5,422	5,694	5,978	C,D,E,F,G,I,O
Water Utility Operator	3,170	3,328	3,495	3,670	3,853	C,D,E,F,G,I,O
Water Utility Worker	2,738	2,875	3,020	3,170	3,328	C,D,E,F,G,I,O
WWTP Chief Plant Operator	5,165	5,422	5,694	5,979	6,278	C,D,E,F,G,I,O
WWTP Lead Utility Operator	4,046	4,249	4,461	4,685	4,919	C,D,E,F,G,I,O
WWTP Utility Operator I	3,020	3,171	3,329	3,495	3,670	C,D,E,F,G,I,O
WWTP Utility Operator II	3,495	3,670	3,854	4,046	4,249	C,D,E,F,G,I,O
WWTP Utility Worker I	2,366	2,485	2,609	2,738	2,875	C,D,E,F,G,I,O
WWTP Utility Worker II	2,738	2,875	3,020	3,171	3,329	C,D,E,F,G,I,O

Effective first full pay period after January 1, 2019, compensation shall be as indicated for the following represented classifications:

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Account Clerk	2,830	2,973	3,126	3,286	3,453	A,D,G,O
Administrative Assistant	3,065	3,219	3,379	3,548	3,725	A,D,G,O
Building Inspector	4,106	4,312	4,528	4,755	4,993	A,D,G,I,O
Chief Fleet Mechanic	3,379	3,548	3,725	3,912	4,106	C,D,F,G,I,O
Clerk/Dispatcher	3,064	3,218	3,378	3,546	3,723	B,D,H,I,P
Code Enforcement Officer	3,548	3,725	3,912	4,106	4,312	C,D,G,I,O
CSO/Animal Control	3,064	3,218	3,378	3,546	3,723	B,D,E,H,I,P
CSO/Prop & Evidence Tech	3,064	3,218	3,378	3,546	3,723	B,D,E,G,I,O
Fleet Mechanic	3,065	3,219	3,379	3,548	3,725	C, D, F, G, I, O
Maintenance Worker I	2,779	2,918	3,065	3,219	3,379	C,D,F,G,I,O
Maintenance Worker II	3,065	3,219	3,379	3,548	3,725	C,D,F,G,I,O
Parks & Streets Maint Supervisor	3,912	4,106	4,312	4,528	4,756	C,D,F,G,I,O
Police Corporal	4,613	4,844	5,088	5,341	5,608	B,D,H,I,P
Police Officer I	4,185	4,394	4,613	4,844	5,088	B,D,H,I,P
Police Officer II	4,394	4,613	4,844	5,088	5,341	B,D,H,I,P
Police Sergeant	5,088	5,341	5,608	5,888	6,184	B,D,H,I,P
Records Clerk	2,778	2,917	3,064	3,218	3,376	B,D,G,I,O
Senior Account Clerk	3,095	3,253	3,419	3,594	3,778	A,D,G,O
Senior Clerk/Dispatcher	3,378	3,546	3,723	3,910	4,105	B,D,H,I,P
Senior Records Clerk	3,064	3,218	3,378	3,546	3,723	B,D,G,I,O
Senior Transit Assistant	2,098	2,204	2,318	2,436	2,560	C,D,G,O
Transit Coordinator	3,379	3,548	3,725	3,912	4,106	C,D,G,O
Transit Operator	2,472	2,596	2,725	2,918	3,065	C,D,G,I,O
Water Chief Plant Operator	6,413	6,733	7,069	7,423	7,794	C,D,E,F,G,I,O
Water Shift Operator	4,313	4,528	4,756	4,992	5,242	C,D,E,F,G,I,O
Water Lead Shift Operator	4,992	5,242	5,504	5,779	6,067	C,D,E,F,G,I,O
Water Utility Operator	3,218	3,378	3,548	3,725	3,911	C,D,E,F,G,I,O
Water Utility Worker	2,779	2,918	3,065	3,218	3,378	C,D,E,F,G,I,O
WWTP Chief Plant Operator	5,242	5,504	5,779	6,069	6,372	C,D,E,F,G,I,O
WWTP Lead Utility Operator	4,107	4,312	4,528	4,756	4,993	C,D,E,F,G,I,O
WWTP Utility Operator I	3,065	3,219	3,379	3,548	3,725	C,D,E,F,G,I,O
WWTP Utility Operator II	3,547	3,725	3,912	4,106	4,312	C,D,E,F,G,I,O
WWTP Utility Worker I	2,401	2,522	2,648	2,779	2,918	C,D,E,F,G,I,O
WWTP Utility Worker II	2,779	2,918	3,065	3,219	3,379	C,D,E,F,G,I,O

II. Effective first full pay period after July 1, 2018, compensation shall be as indicated for the following unrepresented classifications:

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Accountant	4,182	4,391	4,610	4,843	5,084	C,G,O,Q
Executive Assistant (PD)	3,900	4,096	4,301	4,515	4,742	C,G,O,Q

Effective first full pay period after January 1, 2019, compensation shall be as indicated for the following unrepresented classifications:

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Accountant	4,245	4,457	4,680	4,916	5,160	C,G,O,Q
Executive Assistant (PD)	3,959	4,157	4,365	4,583	4,813	C,G,O,Q

III. Effective first full pay period after July 1, 2018, compensation shall be as indicated for the following management classifications:

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Asst to the City Manager/ City Clerk	5,084	5,338	5,605	5,886	6,181	C,G,O,Q
Communications/Records Manager	4,610	4,843	5,084	5,338	5,605	C,G,I,O,Q
Community Dev Director/Bld Official	8,281	8,695	9,132	9,588	10,068	C,G,O,Q
Finance Director	8,514	8,940	9,387	9,856	10,348	C,G,O,Q
Deputy Police Chief	7,288	7,653	8,036	8,436	8,857	C,G,I,O,Q
Police Chief	9,302	9,766	10,254	10,768	11,306	C,G,I,O,Q
Public Works Director	8,695	9,132	9,588	10,068	10,570	C,G,I,O,Q
Public Works Superintendent	5,338	5,605	5,886	6,181	6,489	C,G,I,O,Q

Effective first full pay period after January 1, 2019, compensation shall be as indicated for the following management classifications:

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Asst to the City Manager/ City Clerk	5,160	5,418	5,689	5,974	6,273	C,G,O,Q
Communications/Records Manager	4,680	4,916	5,160	5,418	5,689	C,G,I,O,Q
Community Dev Director/Bld Official	8,405	8,826	9,269	9,732	10,219	C,G,O,Q
Finance Director	8,642	9,074	9,527	10,004	10,504	C,G,O,Q
Deputy Police Chief	7,397	7,767	8,157	8,436	8,990	C,G,I,O,Q
Police Chief	9,441	9,913	10,408	10,929	11,475	C,G,I,O,Q
Public Works Director	8,826	9,269	9,732	10,219	10,728	C,G,I,O,Q
Public Works Superintendent	5,418	5,689	5,974	6,273	6,587	C,G,I,O,Q

Step 1. The first step of the salary range of the City of Corcoran's Compensation Plan.

Step 2. Available to those employees who have completed one year of satisfactory performance in Step 1 of the compensation plan and have met all other merit increase provisions.

Step 3. Available to those employees who have completed one year of satisfactory performance in Step 2 of the compensation plan and have met all other merit increase provisions.

Step 4. Available to those employees who have completed one year of satisfactory performance in Step 3 of the compensation plan and have met all other merit increase provisions.

Step 5. Available to those employees who have completed one year of satisfactory performance in Step 4 of the compensation plan and have met all other merit increase provisions.

Police Officers assigned to the following specialty assignments will receive a base pay rate 5% above their current step:

- Narcotics Task Force
- Gang Task Force
- School Resource Officer
- Detective
- K-9

Police Officers assigned as Field Training Officers will receive a base pay rate 3% above their current step, for any pay period during which they perform this function.

Clerk/Dispatchers will receive specialty assignment pay of \$50 per pay period for any dispatcher assigned to train a newly employed dispatcher.

Longevity Pay as per MOU.

VI. Effective first full pay period after July 1, 2018, compensation shall be as indicated for the following part-time positions:

Administrative Assistant	\$15.00
Clerk Dispatcher	\$17.68
Crossing Guard	\$12.00
Office Clerk	\$12.00
Police Officer Trainee (Aca)	\$22.94

Records Clerk	\$16.03
Reserve Police Officer-Level 1	\$24.15
Transit Driver	\$14.26

CONDITION NOTES/FULL-TIME EMPLOYEES, conditions J, K, L, M and R apply to all full-time employees.

- A. Works 40 hour per week on weekdays.
- B. Works shifts assigned by the Department Head
- C. Works 40 hours per week and/or as necessary.
- D. Authorized overtime compensated at one and one-half times the hourly shift rate as per Sections 517 and 519 of the City of Corcoran Personnel Manual and current Memorandums of Understanding.
- E. Authorized to receive standby pay at the rate of \$150 per week, with an additional \$25 for each holiday that falls within a standby period.
- F. Authorized to receive a minimum of two hours overtime accumulation when called back to duty. This compensation to be in addition to any standby pay received.
- G. Observes eleven municipal holidays on a guaranteed basis.
- H. Does not observe municipal holidays, but receives holiday in-lieu compensation of 4 ½% of the employee's annual salary.
- I. Eligible for uniform maintenance and allowance as provided below and to be disbursed as indicated:

1. Police Officers, Chief and Deputy Chief	\$1,000.00	paid in December and June (in arrears)
2. Community Service Officers	\$700.00	paid in December and June (in arrears)
3. Dispatchers, Records Clerks and Communications/Records Manager	\$500.00	paid in December and June (in arrears)
4. Public Works Director	\$500.00	paid in July (in advance)
5. Building Division	\$300.00	paid in July (in advance)
6. Reserve Police Officer	\$400.00	paid in December and June (in arrears)

J. Effective January 1, 2019

CPOA: The City's contribution towards the employees' monthly premiums for health and welfare insurance programs for employees will continue to be 80% of the total cost for employees hired before January 1, 2013. For employees hired after January 1, 2013 the City's contribution towards the employees' monthly premiums for health and welfare insurance programs will be 70% of the total cost.

Employees in CLOCEA, Local 39, and unrepresented employees: The City contribution towards the employees' monthly premium for health and welfare insurance programs for employees will be 75% of the total cost.

Employees who have medical coverage elsewhere and opt out of the City's plan are eligible to receive \$150 a month in the form of a contribution to a Deferred Comp account.

K. Effective July 1, 2015, sick leave shall continue to be accrued as follows:

- 1. 3.69 hours per biweekly pay period for employees on 8 hour shifts, 4.06 hours per biweekly pay period for employees on 10 hour shifts and 4.43 hours per biweekly pay period for employees on 12 hour shifts.
- 2. Unused sick leave may be sold back to the City as per the current Memorandum of Understanding and/or City Personnel Manual.

L. Effective July 1, 2015, vacation leave hours shall be accrued per biweekly pay period as follows:

<u>Years of Service</u>	<u>8 hour shifts</u>	<u>10 hour shifts</u>	<u>12 hour shifts</u>
0 - 4	3.08	3.39	3.70
5 - 9	4.62	5.08	5.54
- 10 or more	6.15	6.77	7.39

Administrative leave shall be credited to the following positions in the amounts shown on an annual basis.

4 days	Executive Assistant--Police Department Accountant
--------	------------------------------------------------------

7 days

City Manager
Departments Directors
Assistant to the City Manager/City Clerk
Deputy Police Chief
Communications/Records Manager

No employee shall accumulate more than thirty (30) (45 for management) days vacation leave regardless of length of service without approval from the City Manager.

Employees may sell up to 5 days of accumulated vacation a year as long as they maintain 20 days accumulation, as per the current Memorandum of Understanding.

M. Effective July 1, 2015, the reimbursement rate for use of a personal vehicle for City Business will continue to be the current IRS reimbursement rate or per the Travel and Training Policy.

O. Eligible to receive one floating holiday a year.

P. Eligible to receive two floating holidays a year.

Q. Eligible for a City match of \$1 for every \$3 of contributions to a deferred compensation plan by the employee, up to a maximum of 4% of the employee's salary.

R. Retirement benefits for full-time employees are provided by contract with CalPERS. Employees as of July 1, 2012 are covered under 2%@55 (single highest year) for miscellaneous employees and 3%@55 (single highest year) for safety employees. Effective January 1, 2013 a two-tier plan was established with new employees covered under 2%@62 (final three years) for miscellaneous employees and 2.7%@57 (final three years) for safety employees. Plan costs are split between the City and employee in accordance with the current MOU.

Passed and approved at the regular meeting of the City Council of the City of Corcoran held on the 28th day of June, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

CLERKS CERTIFICATE

City of Corcoran }
County of Kings } ss.
State of California }

I, _____, hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a regular meeting held on the 10th day of July 2018, by the vote as set forth therein.

DATED:

ATTEST:

City Clerk

[seal]

#1

Accounts Payable

Blanket Voucher Approval Document



User: spineda
Printed: 06/12/2018 - 2:34PM
Warrant Request Date: 06/12/2018
DAC Fund:

Batch: 00513.06.2018 - 06/12/18 Mnl Wrt Rgst FY1

Line	Claimant	Voucher No.	Amount
1	CalPERS	000000000	232.81
Page Total:			\$232.81
Grand Total:			\$232.81

Accounts Payable

Check Register Totals Only



User: spineda
 Printed: 6/20/2018 - 8:21 AM
 Batch: 00502.06.2018 - 06/26/18 Wrt Rgstr FY18

Check	Date	Vendor No	Vendor Name	Amount	Voucher
65949	06/26/2018	AMERICIN	American, Inc.	1,090.25	65,949
65950	06/26/2018	ASIADMIN	ASI Administrative Solutions, Inc	136.77	65,950
65951	06/26/2018	AUTOZONE	Auto Zone, Inc.	183.90	65,951
65952	06/26/2018	AZAUTO	Az Auto Parts	517.45	65,952
65953	06/26/2018	BOYSCOUT	Boy Scout of America	22.00	65,953
65954	06/26/2018	BSKASSOC	BSK Associates	1,591.00	65,954
65955	06/26/2018	BUDDTROP	Buddy's Trophies & Advertising	37.54	65,955
65956	06/26/2018	BUSINCAR	Business Card- Bank of America Credit C	7,688.28	65,956
65957	06/26/2018	CAPOCHAS	CA Police Chiefs Association	145.00	65,957
65958	06/26/2018	CALIFBOI	California Boiler Inc.	9,242.24	65,958
65959	06/26/2018	CANFINSV	Cannon Financial Services, Inc.	231.11	65,959
65960	06/26/2018	CENVALLA	Central Valley Lawn Care	350.00	65,960
65961	06/26/2018	CHEMWAMA	Chemical Waste Management Inc	2,416.81	65,961
65962	06/26/2018	COMCACAB	Comcast	291.13	65,962
65963	06/26/2018	COMCACAB	Comcast	235.06	65,963
65964	06/26/2018	COCHOFCO	Corcoran Chamber of Commerce	150.00	65,964
65965	06/26/2018	CORCOPETTY	Corcoran City Petty Cash	214.87	65,965
65966	06/26/2018	CORCHARD	Corcoran Hardware	1,843.10	65,966
65967	06/26/2018	CORCOHEA	Corcoran Heating & Air	8,200.00	65,967
65968	06/26/2018	CORCORHS	Corcoran High School	2,000.00	65,968
65969	06/26/2018	CROPRODU	Crop Production Services, Inc.	670.32	65,969
65970	06/26/2018	DATATICK	Data Ticket Inc	200.00	65,970
65971	06/26/2018	DEPTINDU	Dept of Industrial Relations	901.25	65,971
65972	06/26/2018	DEPAOFJU	Dept of Justice	769.00	65,972
65973	06/26/2018	FELDCOMM	Felder Communications	779.50	65,973
65974	06/26/2018	FERGUEENT	Ferguson Enterprises, Inc	4,108.62	65,974
65975	06/26/2018	FRONTCOM	Frontier Communications	313.11	65,975
65976	06/26/2018	FRONTCOM	Frontier Communications	54.98	65,976
65977	06/26/2018	FRONTCOM	Frontier Communications	683.17	65,977
65978	06/26/2018	FRONTCOM	Frontier Communications	99.70	65,978
65979	06/26/2018	FRONTCOM	Frontier Communications	909.87	65,979
65980	06/26/2018	FRONTCOM	Frontier Communications	234.97	65,980
65981	06/26/2018	GALINFAD	Galindo Farms Discing	60.00	65,981
65982	06/26/2018	GONLAWSV	Gonzalez Lawn Service	700.00	65,982
65983	06/26/2018	HARBOFRE	Harbor Freight Tools USA Inc	1,193.49	65,983
65984	06/26/2018	HIGHDESE	High Desert Wireless Broadband	7,658.78	65,984
65985	06/26/2018	HOMEDEPO	Home Depot Credit Services	37.26	65,985
65986	06/26/2018	JONESELC	Jones Electric	90.00	65,986
65987	06/26/2018	JORG&CO	Jorgensen & Company	207.53	65,987
65988	06/26/2018	KINGSCOC	Kings County Clerk	98.50	65,988
65989	06/26/2018	KWRA	Kings Waste & Recycling	8,939.88	65,989
65990	06/26/2018	LEAGUOFC	League of California Cities	100.00	65,990
65991	06/26/2018	LONMIRE	Longmires Swaging, Inc.	18,450.00	65,991
65992	06/26/2018	MANNMOBI	Manny's Mobile Locksmith	422.20	65,992
65993	06/26/2018	MART&CHA	Martin & Chapman Co	189.00	65,993
65994	06/26/2018	MENDEPLU	Mendes Plumbing	800.00	65,994
65995	06/26/2018	MENESES	Miguel Meneses	320.00	65,995
65996	06/26/2018	MILLENFU	Millennium Funding	1,419.12	65,996
65997	06/26/2018	NOPLUMBI	Nolan's Plumbing	9,554.40	65,997
65998	06/26/2018	OFFIDEPO	Office Depot	959.97	65,998

Accounts Payable

Voucher Approval List

User: spineda
 Printed: 06/20/2018 - 8:24AM
 Batch: 00502.06.2018 - 06/26/18 Wrt Rgst FY18



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
65949	6/26/2018	American, Inc.	TROUBLESHOOT A/C X5-LABOR	104-432-300-200	1,090.25
Warrant Total:					1,090.25
65950	6/26/2018	ASI Administrative Solutions, Inc	FSA PLAN YEAR CONTRIBUTION SHORT 2017	104-402-300-200	53.17
65950	6/26/2018	ASI Administrative Solutions, Inc	COBRA ADMIN FOR APRIL 2018	104-402-300-200	83.60
Warrant Total:					136.77
65951	6/26/2018	Auto Zone, Inc.	MAXLIFE DEX VALVOLINE BUS 215	145-410-300-260	74.66
65951	6/26/2018	Auto Zone, Inc.	DURALAST BATTERY BRAKE PADS FOR UNIT#193	104-431-300-260	109.24
Warrant Total:					183.90
65952	6/26/2018	Az Auto Parts	PLASTIC EXTE BUS 167	145-410-300-260	2.67
65952	6/26/2018	Az Auto Parts	CENTENIAL BATTERY UNIT#203	104-412-300-260	107.99
65952	6/26/2018	Az Auto Parts	BATTERY RETURN CORE UNIT#203	104-412-300-260	-19.49
65952	6/26/2018	Az Auto Parts	OIL FITER AND AIR FILTER UNIT#193	104-431-300-260	24.14
65952	6/26/2018	Az Auto Parts	OIL FITER AND AIR FILTER UNIT#193	104-431-300-260	15.59
65952	6/26/2018	Az Auto Parts	PARTS RETURN	104-431-300-260	-24.14
65952	6/26/2018	Az Auto Parts	FILTER/SPARK PLUG-STREET PAINT MACHINE	109-434-300-140	13.82
65952	6/26/2018	Az Auto Parts	GRINDER FOR SHOP	104-433-300-140	92.00
65952	6/26/2018	Az Auto Parts	AIR FILTER/OIL FILTER UNIT#248	105-437-300-260	24.06
65952	6/26/2018	Az Auto Parts	WAGNER LIGHTING	104-433-300-210	31.13
65952	6/26/2018	Az Auto Parts	W-D 40	105-437-300-210	45.21
65952	6/26/2018	Az Auto Parts	COMPRESSOR FOR UNIT#144	104-431-300-260	231.53
65952	6/26/2018	Az Auto Parts	CORE RETURN UNIT#144	104-431-300-260	-27.06
Warrant Total:					517.45
65953	6/26/2018	Boy Scout of America	EXPLORERS REGISTRATION G GONZALEZ	330-429-300-210	22.00
Warrant Total:					22.00
65954	6/26/2018	BSK Associates	WWTP -LAGOON-ARSENIC .BOD, TSS	120-435-300-200	57.00
65954	6/26/2018	BSK Associates	ARSENIC/EPA 525..3/NITRATE/QUANTI TRAY	105-437-300-200	800.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
65956	6/26/2018	Business Card- Bank of America Credit Cards	CSMFO FINANCIAL CONF HOTEL	104-405-300-270	12.99
65956	6/26/2018	Business Card- Bank of America Credit Cards	CSMFO FINANCIAL CONF HOTEL	104-405-300-270	912.61
65956	6/26/2018	Business Card- Bank of America Credit Cards	COMCAST INTERNET-PD	104-421-300-220	1,191.81
65956	6/26/2018	Business Card- Bank of America Credit Cards	GLOBAL INDUSTRIAL	119-412-500-515	-5,937.82
65956	6/26/2018	Business Card- Bank of America Credit Cards	CCR-ANNUAL WATER REPORT MAILING	105-437-300-200	900.50
65956	6/26/2018	Business Card- Bank of America Credit Cards	PW WEEK -STAFF TRAINING	104-431-300-270	18.84
65956	6/26/2018	Business Card- Bank of America Credit Cards	PW WEEK -STAFF TRAINING	104-431-300-270	60.53
65956	6/26/2018	Business Card- Bank of America Credit Cards	PARKS-TRAINING-P MCBRIDE	104-412-300-270	80.00
65956	6/26/2018	Business Card- Bank of America Credit Cards	EQUIP SVCS -LABELS	104-433-300-210	9.56
65956	6/26/2018	Business Card- Bank of America Credit Cards	WTP-GASKET	105-437-300-140	23.59
65956	6/26/2018	Business Card- Bank of America Credit Cards	TRAFFIC SAFETY WAREHOUSE-BARRICADES	109-434-300-200	2,921.00
Warrant Total:					7,688.28
65957	6/26/2018	CA Police Chiefs Association	MEMBERSHIP RENEWAL FOR G. CRAMER	104-421-300-170	145.00
Warrant Total:					145.00
65958	6/26/2018	California Boiler Inc.	WWTP-REPLACE PLUGGED PIPING	120-435-300-140	9,242.24
Warrant Total:					9,242.24
65959	6/26/2018	Cannon Financial Services, Inc.	CONTRACT & INSURANCE CHARGE 7/1/18	104-432-300-180	136.93
65959	6/26/2018	Cannon Financial Services, Inc.	COPIER SVC RENTAL	104-421-300-180	94.18
Warrant Total:					231.11
65960	6/26/2018	Central Valley Lawn Care	LANDSCAPE SVC-PHEASANT RIDGE MAY 2018	111-602-300-202	350.00
Warrant Total:					350.00
65961	6/26/2018	Chemical Waste Management Inc	SLUDGE REMOVAL	105-437-300-193	2,416.81
Warrant Total:					2,416.81
65962	6/26/2018	Comcast	INT SVE DATES 6/14-07/13/18 ACCT#8155500400041872	104-432-300-220	291.13
65963	6/26/2018	Comcast	INT SVE DATES 6/09-07/08/18 ACCT#8155500400177130	120-435-300-220	235.06
Warrant Total:					526.19
65964	6/26/2018	Corcoran Chamber of Commerce	ADMIN PROF LUNCHEON	104-401-300-271	75.00
65964	6/26/2018	Corcoran Chamber of Commerce	ADMIN PROF LUNCHEON	104-405-300-200	75.00
Warrant Total:					150.00
65965	6/26/2018	Corcoran City Petty Cash	PER DIEM/ M.MCALISTER 5/21-25/18**BATTI	104-421-300-270	60.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
65972	6/26/2018	Dept of Justice	LIVE SCAN FOR A CHAVEZ	105-437-300-200	901.25
65972	6/26/2018	Dept of Justice	LIVE SCAN FEES FOR MAY 2018	104-421-300-148	49.00
Warrant Total:					720.00
65973	6/26/2018	Felder Communications	RADIO MAINT & REPIAR	145-410-300-141	51.50
65973	6/26/2018	Felder Communications	RADIO MAINT & REPIAR	104-412-300-141	34.00
65973	6/26/2018	Felder Communications	RADIO MAINT & REPIAR	104-421-300-141	490.00
65973	6/26/2018	Felder Communications	RADIO MAINT & REPIAR	104-431-300-141	42.50
65973	6/26/2018	Felder Communications	RADIO MAINT & REPIAR	109-434-300-141	51.00
65973	6/26/2018	Felder Communications	RADIO MAINT & REPIAR	120-435-300-141	34.00
65973	6/26/2018	Felder Communications	RADIO MAINT & REPIAR	105-437-300-141	59.50
65973	6/26/2018	Felder Communications	RADIO MAINT & REPIAR	121-439-300-141	17.00
Warrant Total:					779.50
65974	6/26/2018	Ferguson Enterprises, Inc	EQUIP MAINT-HYDRANT	105-437-300-140	2,012.79
65974	6/26/2018	Ferguson Enterprises, Inc	EQUIP MAINT-HYDRANT	105-437-300-140	2,095.83
Warrant Total:					4,108.62
65975	6/26/2018	Frontier Communications	ACCT#55999222430604085	104-432-300-220	313.11
65976	6/26/2018	Frontier Communications	ACCT#20914815380301985	136-415-300-220	54.98
65977	6/26/2018	Frontier Communications	ACCT#55999251511202085	104-421-300-220	683.17
65978	6/26/2018	Frontier Communications	ACCT#55999214080910985	104-432-300-220	99.70
65979	6/26/2018	Frontier Communications	ACCT#55999521510101675	104-432-300-220	909.87
65980	6/26/2018	Frontier Communications	ACCT#55999241850629065	105-437-300-220	234.97
Warrant Total:					2,295.80
65981	6/26/2018	Galindo Farms Discing	PROP CLEAN UP 1914 ESTES(WITH CITY LOAN)	104-406-300-197	60.00
Warrant Total:					60.00
65982	6/26/2018	Gonzalez Lawn Service	CITY PROP CLEAN UP BUSINESS PARK	301-430-300-200	700.00
Warrant Total:					700.00
65983	6/26/2018	Harbor Freight Tools USA Inc	TRUCK BED COMPRESSOR	104-433-300-140	1,193.49
Warrant Total:					1,193.49
65984	6/26/2018	High Desert Wireless Broadband	EQUIPT INSTALL./PD UNITS	104-421-300-181	2,123.78

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
65995	6/26/2018	Miguel Meneses	YARD SVC 1/2 & ORANGE	111-601-300-202	120.00
Warrant Total:					320.00
65996	6/26/2018	Millennium Funding	TEMP WORKER A GRAVANCE	109-434-300-200	630.72
65996	6/26/2018	Millennium Funding	TEMP WORKER A GRAVANCE	109-434-300-200	788.40
Warrant Total:					1,419.12
65997	6/26/2018	Nolan's Plumbing	BLACKTOP REPAIR-LETTTS/BROKAW/JOSEPHINE	109-434-300-213	9,554.40
Warrant Total:					9,554.40
65998	6/26/2018	Office Depot	OFFICE SUPPLIES	104-432-300-210	173.09
65998	6/26/2018	Office Depot	OFFICE SUPPLIES	104-432-300-210	25.70
65998	6/26/2018	Office Depot	OFFICE SUPPLIES	104-406-300-210	80.16
65998	6/26/2018	Office Depot	OFFICE SUPPLIES	104-405-300-150	117.15
65998	6/26/2018	Office Depot	DEPT SUPPLIES	104-421-300-150	284.37
65998	6/26/2018	Office Depot	OFFICE SUPPLIES	104-431-300-210	21.59
65998	6/26/2018	Office Depot	OFFICE SUPPLIES	105-437-300-210	41.70
65998	6/26/2018	Office Depot	OFFICE SUPPLIES	120-435-300-210	109.96
65998	6/26/2018	Office Depot	OFFICE SUPPLIES	104-433-300-210	38.08
65998	6/26/2018	Office Depot	OFFICE SUPPLIES	104-412-300-210	68.17
Warrant Total:					959.97
65999	6/26/2018	PG&E	ACCT#86707342837	301-430-300-316	11.91
Warrant Total:					11.91
66000	6/26/2018	Pinney Bowes Inc	FOLDING MACHINE @ CITY HALL	104-432-300-180	420.81
66000	6/26/2018	Pinney Bowes Inc	POSTAGE MACHINE @ CITY HALL	104-432-300-180	461.20
66000	6/26/2018	Pinney Bowes Inc	CITY POSTAL/LEASING ACCT#8000909008952264	104-432-300-152	208.99
66000	6/26/2018	Pinney Bowes Inc	CPD POSTAL/LEASING ACCT#0010153848	104-432-300-180	204.59
Warrant Total:					1,295.59
66001	6/26/2018	Pizza Factory	INMATE MEALS	104-421-300-148	4.87
66001	6/26/2018	Pizza Factory	INMATE MEALS	104-421-300-148	4.87
66001	6/26/2018	Pizza Factory	INMATE MEALS	104-421-300-148	14.61
66001	6/26/2018	Pizza Factory	INMATE MEALS	104-421-300-148	9.74
66001	6/26/2018	Pizza Factory	INMATE MEALS	104-421-300-148	9.74
66001	6/26/2018	Pizza Factory	INMATE MEALS	104-421-300-148	14.61
66001	6/26/2018	Pizza Factory	INMATE MEALS	104-421-300-148	4.87

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
66006	6/26/2018	RMA GeoScience	ENGINEERING ANALYSIS /NE W PD APRIL 16 TO MAY 20 20	315-421-300-200	746.54
Warrant Total:					625.00
66007	6/26/2018	Safety-Kleen Systems, Inc	PART CLEANER	104-433-300-200	337.25
Warrant Total:					337.25
66008	6/26/2018	Sawtelle & Rosprim Hardware	DEPT SUPPLIES-LATEX GLOVES	105-437-300-210	14.43
66008	6/26/2018	Sawtelle & Rosprim Hardware	EQUIP MAINT-COUPPLING, NIPPLE	120-435-300-140	8.95
66008	6/26/2018	Sawtelle & Rosprim Hardware	DEPT SUPPLIES-LATEX GLOVES	120-435-300-210	28.87
66008	6/26/2018	Sawtelle & Rosprim Hardware	DEPT SUPPLIES-SAFETY GLASSES	109-434-300-210	3.25
66008	6/26/2018	Sawtelle & Rosprim Hardware	EQUIP MAINT-MISC, SCREWS, WASHERS, ECT..	120-435-300-140	7.53
66008	6/26/2018	Sawtelle & Rosprim Hardware	DEPT SUPPLIES-LATEX GLOVES	120-435-300-210	28.87
66008	6/26/2018	Sawtelle & Rosprim Hardware	DEPT SUPPLIES-LATEX GLOVES	105-437-300-210	28.87
66008	6/26/2018	Sawtelle & Rosprim Hardware	DEPT SUPPLIES-LATEX GLOVES	105-437-300-210	14.43
66008	6/26/2018	Sawtelle & Rosprim Hardware	DEPT SUPPLIES-SPRAY PAINT	120-435-300-210	20.96
66008	6/26/2018	Sawtelle & Rosprim Hardware	EQUIP MAINT-SCREWS, WASHERS, ECT.	105-437-300-140	9.63
66008	6/26/2018	Sawtelle & Rosprim Hardware	EQUIP MAINT-DISCHARGE HOSE	105-437-300-140	24.55
66008	6/26/2018	Sawtelle & Rosprim Hardware	DEPT SUPPLIES-SAFETY GLASSES	109-434-300-210	6.50
66008	6/26/2018	Sawtelle & Rosprim Hardware	EQUIP MAINT-SCREWS, WASHERS, ECT.	105-437-300-140	27.35
Warrant Total:					224.19
66009	6/26/2018	Self Help Enterprises	GEN ADMIN PROF SVC	264-547-300-200	446.00
Warrant Total:					446.00
66010	6/26/2018	Sherwin Williams Co	STREET PAINT	109-434-300-210	374.68
66010	6/26/2018	Sherwin Williams Co	YELLOW PAINT-ACETONE	109-434-300-210	570.13
66010	6/26/2018	Sherwin Williams Co	GUARD RAC 5/YELLOW PAINT	109-434-300-210	193.04
66010	6/26/2018	Sherwin Williams Co	FLEX PRO HOSE	109-434-300-210	50.99
66010	6/26/2018	Sherwin Williams Co	YELLOW PAINT	109-434-300-210	-145.65
66010	6/26/2018	Sherwin Williams Co	RAC 5 TIP/BRICK WHITE RAGS MED	109-434-300-210	39.66
Warrant Total:					1,082.85
66011	6/26/2018	SJVAPCD	PRMT FEES 2018/19 FACIL ID C2687 STANDBY GNRTR-1033 (105-437-300-160	264.00
66012	6/26/2018	SJVAPCD	PRMT FEES 2018/19 FACIL ID C2688 STANDBY GNRTR & WS	120-435-300-160	481.00
Warrant Total:					745.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
66025	6/26/2018	Verizon Wireless	CELL PHONE SVC	145-410-300-220	107.52
66025	6/26/2018	Verizon Wireless	WIRELESS AIR CARDS	145-410-300-220	38.01
66025	6/26/2018	Verizon Wireless	CELL PHONE SVC	105-437-300-220	7.43
66025	6/26/2018	Verizon Wireless	WIRELESS AIR CARDS	105-437-300-220	38.01
66025	6/26/2018	Verizon Wireless	CELL PHONE SVC- R. RODRIGUEZ	104-432-300-220	2.35
Warrant Total:					1,099.59
66026	6/26/2018	Waxie Sanitary Supply	CLEANING SUPPLIES	104-432-300-210	147.34
Warrant Total:					147.34
66027	6/26/2018	Wood Rogers, Inc.	WELL 3A-WELL REVIEW-MODIFICATION PLANS	105-437-300-140	1,120.00
Warrant Total:					1,120.00

Accounts Payable

Blanket Voucher Approval Document



User: spineda
Printed: 06/28/2018 - 2:45PM
Warrant Request Date: 07/10/2018
DAC Fund:

Batch: 00501.07.2018 - 07/10/2018 Wrt Rgst FY18

Line	Claimant	Voucher No.	Amount
1	A & M Consulting Engineers	000066050	2,500.00
2	A-I National Fence	000066051	1,941.00
3	ASI Administrative Solutions, Inc	000066052	58.18
4	AT&T Mobility	000066053	69.06
5	Auto Zone, Inc.	000066054	877.18
6	Az Auto Parts	000066055	13.15
7	Beatwear Inc	000066056	630.29
8	BSK Associates	000066057	12,190.54
9	C. A. Reding Company, Inc	000066058	52.18
10	California Rural Water Association	000066059	1,070.00
11	Chemical Waste Management Inc	000066060	372.00
12	City of Avenal	000066061	3,971.50
13	City of Corcoran	000066062	129.62
14	Crop Production Services, Inc.	000066063	670.32
15	Fresno Police Department Regional Training Center	000066064	182.62
16	Hach Company	000066065	141.87
17	HUB International	000066066	109.46
18	Images/RadioShack Dealer	000066067	3.78
19	Jorge Diaz	000066068	200.00
20	Kings County Clerk	000066069	91.00
21	League of California Cities	000066070	25.00
22	Liebert Cassidy Whitmore	000066071	525.00
23	Millennium Funding	000066072	1,419.12
24	Nolan's Plumbing	000066073	2,196.69
25	Oliver Whitaker Co.	000066074	272.79
26	PG&E	000066077	43.45
27	PG&E	000066075	5,763.00
28	PG&E	000066076	612.26
29	Quad Knopf, Inc.	000066078	14,458.04
30	Quality Pool Service	000066079	911.10
31	Reliable Status Towing	000066080	60.00
32	Reserve Account	000066081	3,000.00
33	Richard A. Blak, PhD	000066082	1,125.00
34	S & R Specialty Equipment	000066083	34.23
35	Sawtelle & Rosprim Hardware	000066084	16.24
36	Self Help Enterprises	000066085	11,185.15
37	Shaw's Rooter & Drain	000066086	162.04
38	Shyam Bhaskar, MD	000066087	240.00
39	State of CA, Dept of General Svc	000066088	200.00
40	Sun Badge Co	000066089	1,126.81
41	T&T Pavement Markings, Inc.	000066090	703.56
42	Terminix	000066091	44.00
43	TF Tire & Service	000066092	315.45
44	The Criscom Company	000066093	470.78
45	The Gas Company	000066095	11.63
46	The Gas Company	000066094	17.82

Page Total: \$70,212.91

Accounts Payable

Voucher Approval List

User: spineda
 Printed: 06/28/2018 - 2:46PM
 Batch: 00501.07.2018 - 07/10/2018 Wrt Rgst FY18



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
66050	7/10/2018	A & M Consulting Engineers	FINAL PAYMENT-STREET MAINT PROGRAM	109-434-500-535	2,500.00
Warrant Total:					2,500.00
66051	7/10/2018	A-1 National Fence	STA. 2 PUMP STATION -FENCING	105-437-300-140	790.00
66051	7/10/2018	A-1 National Fence	WTP- WELL 6A-FENCING	105-437-300-140	1,151.00
Warrant Total:					1,941.00
66052	7/10/2018	ASI Administrative Solutions, Inc	FSA PLAN YEAR CONTRIBUTION SHORT 2017	104-402-300-200	58.18
Warrant Total:					58.18
66053	7/10/2018	AT&T Mobility	REPLACE BROKEN ON CALL PHONE	120-435-300-140	69.06
Warrant Total:					69.06
66054	7/10/2018	Auto Zone, Inc.	EQUIPT SVCS STOCK	104-433-300-210	82.64
66054	7/10/2018	Auto Zone, Inc.	BUS 238 DIESEL EXHAUST	145-410-300-260	135.31
66054	7/10/2018	Auto Zone, Inc.	PARTS FOR THE REPAIR OF CODE ENFORCEMENT VEHICLI	104-406-300-260	659.23
Warrant Total:					877.18
66055	7/10/2018	Az Auto Parts	BUS 238 OIL FILTER	145-410-300-260	13.15
Warrant Total:					13.15
66056	7/10/2018	Beatwear Inc	CADNET UNIFORMS/M CARILLO	104-421-300-230	586.91
66056	7/10/2018	Beatwear Inc	EXPLORER ADVISOR SHIRTS FOR K GIBSON & S BARBOZA	330-429-300-210	43.38
Warrant Total:					630.29
66057	7/10/2018	BSK Associates	WELL 11- MATERIALS TESTING	105-437-500-513	332.25
66057	7/10/2018	BSK Associates	WATER SLIDE-MATERIALS TESTING	104-411-300-200	536.83
66057	7/10/2018	BSK Associates	STA 14-MATERIALS TESTING/MISC	120-435-500-536	11,321.46
Warrant Total:					12,190.54
66058	7/10/2018	C. A. Reding Company, Inc	COPIER LEASE-DEPOT	145-410-300-180	52.18

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
66071	7/10/2018	Liebert Cassidy Whitmore	LCW -ERC MEMBERSHIP	104-402-300-200	25.00
Warrant Total:					25.00
66072	7/10/2018	Millennium Funding	TEMP WORKER A. GRAVANCE	109-434-300-200	788.40
66072	7/10/2018	Millennium Funding	TEMP WORKER A. GRAVANCE	109-434-300-200	630.72
Warrant Total:					1,419.12
66073	7/10/2018	Nolan's Plumbing	POOL -REPAIR TO WOMENS RESTROOM	104-411-300-140	2,196.69
Warrant Total:					2,196.69
66074	7/10/2018	Oliver Whitaker Co.	BUS 167 SANDEN OEM COMPRESSOR	145-410-300-260	272.79
Warrant Total:					272.79
66075	7/10/2018	PG&E	ACCT#5304135173-4	111-601-300-240	94.09
66075	7/10/2018	PG&E	ACCT#5304135173-4	111-603-300-240	9.26
66075	7/10/2018	PG&E	ACCT#5304135173-4	111-604-300-240	79.74
66075	7/10/2018	PG&E	ACCT#5304135173-4	104-412-300-240	13.69
66075	7/10/2018	PG&E	ACCT#5304135173-4	109-434-300-240	5,566.22
66076	7/10/2018	PG&E	ACCT#3357250173-3	104-000-120-022	612.26
66077	7/10/2018	PG&E	ACCT#1056173633-0	301-430-300-316	43.45
Warrant Total:					6,418.71
66078	7/10/2018	Quad Knopf, Inc.	WATER SLIDE -MATERIAL TESTING / OFFICE WORK	104-411-300-200	536.83
66078	7/10/2018	Quad Knopf, Inc.	WELL 11- UTILITIES COORD/CONSTRUCT MNGT	105-437-500-513	3,331.52
66078	7/10/2018	Quad Knopf, Inc.	WATER METER REPLACEMENT	105-437-500-541	207.90
66078	7/10/2018	Quad Knopf, Inc.	SEWER & WATER LINE REPLACEMENT PROJECT	105-437-500-514	2,669.76
66078	7/10/2018	Quad Knopf, Inc.	SEWER & WATER LINE REPLACEMENT PROJECT	120-435-500-530	1,779.84
66078	7/10/2018	Quad Knopf, Inc.	ATP GRANT MEETING	105-437-300-200	243.00
66078	7/10/2018	Quad Knopf, Inc.	WEB BASED GIS ANNUAL SVR HOSTING	104-406-300-200	230.77
66078	7/10/2018	Quad Knopf, Inc.	WATER TREATMENT PLANT UPGRADES-PH	105-437-500-540	2,990.80
66078	7/10/2018	Quad Knopf, Inc.	2017/18 STREET MAINT PROJECT	109-434-500-535	2,467.62
Warrant Total:					14,458.04
66079	7/10/2018	Quality Pool Service	BULK CHLORINE	104-411-300-210	911.10
Warrant Total:					911.10

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
66091	7/10/2018	Terminix	PEST CONTROL 2410 BELL FOR MAY 2018 SVC	301-430-300-316	703.56
				Warrant Total:	44.00
66092	7/10/2018	TF Tire & Service	TIRE REPLC FOR UNIT#152	109-434-300-260	315.45
				Warrant Total:	315.45
66093	7/10/2018	The Criscom Company	TRAVEL TO STATE CAPITAL FOR PD CONSTRUCTION FUND	104-421-300-200	470.78
				Warrant Total:	470.78
66094	7/10/2018	The Gas Company	ACCT#11484759064	104-411-300-242	17.82
66095	7/10/2018	The Gas Company	ACCT#17151733304	301-430-300-316	11.63
				Warrant Total:	29.45
66096	7/10/2018	The Printer	REQUEST FOR SVC FORMS	105-437-300-210	329.21
				Warrant Total:	329.21
66097	7/10/2018	Tulare County Jail-Industries Engraving Program	ACRYLICS /PD	104-421-300-210	793.69
				Warrant Total:	793.69
66098	7/10/2018	USA Blue Book	PIPE MRKR SELF STICK	105-437-300-210	43.42
66098	7/10/2018	USA Blue Book	Y-STRAINER 3/4" PVC SOCKET	105-437-300-210	101.44
66098	7/10/2018	USA Blue Book	PIPE MRKR-SELF STICK	105-437-300-210	8.12
				Warrant Total:	152.98
66099	7/10/2018	USPS	POSTAGE FOR BILLING	104-405-300-150	3,500.00
				Warrant Total:	3,500.00
66100	7/10/2018	Veterans Outreach	PROP CLEAN UP: 418 BENRUS	301-430-300-200	150.00
66100	7/10/2018	Veterans Outreach	PROP CLEAN UP: 4 24344 6 1/4	301-430-300-200	150.00
				Warrant Total:	300.00
66101	7/10/2018	Wright's Electric	FOUNTAIN REPAIR	109-434-300-140	70.00
				Warrant Total:	70.00

City of

CORCORAN

A MUNICIPAL CORPORATION

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**PUBLIC HEARING
ITEM #: 5-A**

MEMO

TO: Corcoran City Council

FROM: Joe Faulkner, Public Works Superintendent

DATE: July 5, 2018

MEETING DATE: July 10, 2018

SUBJECT: Public Hearing to obtain comments to intent to levy and collect assessments on Assessment District 07-01, Subdivision Salyer Estates #3, Tract Map 853; intent to levy and collect assessments on Assessment District 07-02, Subdivision the Pheasant Ridge (previously known as Sequoias Phase 1), Tract Map 857; intent to levy and collect assessments on Assessment District 08-01, Subdivision Sunrise Villas, Tract Map 856; and intent to levy and collect assessments on Assessment District 08-02, Subdivision Patterson Avenue, Tract Map 785 and approval of Resolution No. 2938 – Resolution No. 2945.

Recommendation: (VV)

Following the noticed public hearing, it is recommended that the City Council approve

- 1) Resolution No. 2938, approving Engineer's report and confirming Assessment on Assessment District No. 07-01, Subdivision Salyer Estates No. 3, Tract Map 853.
- 2) Resolution No. 2939, certifying to County of Kings the validity of the legal process used to place certain special assessments on the tax roll. (Salyer Estates No. 3, Assessment District)
- 3) Resolution No. 2940, approving Engineer's report and confirming Assessment on Assessment District No. 07-02, Subdivision Pheasant Ridge (previously known as Sequoias Phase 1), Tract Map 857.
- 4) Resolution No. 2941, certifying to County of Kings the validity of the legal process used to place certain special assessments on the tax roll. (Pheasant Ridge ((previously known as Sequoias Phase I)), Assessment District)
- 5) Resolution No. 2942, approving Engineer's report and confirming Assessment on Assessment District No. 08-01, Subdivision Sunrise Villas, Tract Map 856.
- 6) Resolution No. 2943, certifying to County of Kings the validity of the legal process used to place certain special assessments on the tax roll. (Sunrise Villas, Assessment District)

City Offices:

- 7) Resolution No. 2944, approving Engineer's report and confirming Assessment on Assessment District No. 08-02, Subdivision Patterson Tract Map 785.
- 8) Resolution No. 2945, certifying to County of Kings the validity of the legal process used to place certain special assessments on the tax roll. (Patterson Avenue, Assessment District)

Discussion:

On an annual basis, the City Engineer is required to provide an Engineer's Report for each landscaping and lighting assessment district outlining the maintenance and incidental costs associated with the district. A public hearing notice was published to allow public comment at tonight's meeting. Following the public hearing, it is recommended the attached resolutions are approved.

Budget Impact:

The assessments will pay for all costs relating to the maintenance of the district.

Attachment:

City Engineer Reports – Landscape Assessment Districts

Resolution No. 2938

Resolution No. 2939

Resolution No. 2940

Resolution No. 2941

Resolution No. 2942

Resolution No. 2943

Resolution No. 2944

Resolution No. 2945

RESOLUTION NO. 2938

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN APPROVING ENGINEER'S REPORT AND CONFIRMING ASSESSMENT ON ASSESSMENT DISTRICT NO. 07-01, SALYER ESTATES UNIT NO. 3

WHEREAS, the City of Corcoran formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code); and,

WHEREAS, the Engineer for the proceedings filed an Engineer's report with the City Clerk in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972; and,

WHEREAS, the City Council did conduct a public hearing on July 10, 2018, to consider its intent to levy and collect assessments on said assessment district.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Corcoran:

1. The City Council of the City of Corcoran hereby confirms the diagram and assessment contained in the Engineer's Report and levies the assessment for the Fiscal Year 2018/19;
2. The City Council of the City of Corcoran hereby forwards the following attachments to Kings County Recorder's Office for recordation:

City Clerk's Certification to County Auditor
Engineer's Report

Exhibit A Recording History
Exhibit B Recapitalization of Assessments
Exhibit C Estimated Assessments
Exhibit D Assessment Roll
Exhibit E Diagram Showing All Parcels of Real Property Within the Assessment District

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 10th day of July, 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

RESOLUTION NO. 2939

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
CERTIFYING TO COUNTY OF KINGS THE VALIDITY OF THE LEGAL PROCESS USED
TO PLACE CERTAIN SPECIAL ASSESSMENTS ON THE TAX ROLL

WHEREAS, the City of Corcoran desires to place certain special assessments on the Kings County secured tax roll for collection; and,

WHEREAS, the City has complied with all laws pertaining to the levy of the special assessments to be collected; and,

WHEREAS, the special assessments have been levied in accordance with a particular benefit to each parcel to be assessed without regard to its assessed valuation; and,

WHEREAS, the Salyer Estates Unit No. 3, Assessment District special assessment is for the purpose of maintenance of turf areas, shrubs, trees and irrigation systems and walls; and street lighting.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Corcoran that the following special assessments shall be placed on the Kings County secured tax roll for collection.

1. Salyer Estates Unit No. 3, Assessment District.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 10th day of July, 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

RESOLUTION NO. 2940

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN APPROVING ENGINEER'S REPORT AND CONFIRMING ASSESSMENT ON ASSESSMENT DISTRICT NO. 07-02, PHEASANT RIDGE (PREVIOUSLY KNOWN AS SEQUOIAS PHASE 1)

WHEREAS, the City of Corcoran formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code); and,

WHEREAS, the Engineer for the proceedings filed an Engineer's report with the City Clerk in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972; and,

WHEREAS, the City Council did conduct a public hearing on July 10, 2018, to consider its intent to levy and collect assessments on said assessment district.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Corcoran:

1. The City Council of the City of Corcoran hereby confirms the diagram and assessment contained in the Engineer's Report and levies the assessment for the Fiscal Year 2018/19;
2. The City Council of the City of Corcoran hereby forwards the following attachments to Kings County Recorder's Office for recordation:

City Clerk's Certification to County Auditor
Engineer's Report

Exhibit A Recording History
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Exhibit C Estimated Assessments
Exhibit D Assessment Roll
Exhibit E Diagram Showing All Parcels of Real Property Within the Assessment District

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 10th day of July, 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

RESOLUTION NO. 2941

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
CERTIFYING TO COUNTY OF KINGS THE VALIDITY OF THE LEGAL PROCESS USED
TO PLACE CERTAIN SPECIAL ASSESSMENTS ON THE TAX ROLL

WHEREAS, the City of Corcoran desires to place certain special assessments on the Kings County secured tax roll for collection; and,

WHEREAS, the City has complied with all laws pertaining to the levy of the special assessments to be collected; and,

WHEREAS, the special assessments have been levied in accordance with a particular benefit to each parcel to be assessed without regard to its assessed valuation; and,

WHEREAS, Pheasant Ridge (previously known as Sequoias – Phase I), Assessment District special assessment is for the purpose of maintenance of turf areas, shrubs, trees and irrigation systems and walls; and street lighting.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Corcoran that the following special assessments shall be placed on the Kings County secured tax roll for collection.

1. Pheasant Ridge (previously known as Sequoias – Phase I), Assessment District.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 10th day of July, 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

RESOLUTION NO. 2942

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN APPROVING ENGINEER'S REPORT AND CONFIRMING ASSESSMENT ON ASSESSMENT DISTRICT NO. 08-01, SUNRISE VILLAS

WHEREAS, the City of Corcoran formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code); and,

WHEREAS, the Engineer for the proceedings filed an Engineer's report with the City Clerk in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972; and,

WHEREAS, the City Council did conduct a public hearing on July 10, 2018, to consider its intent to levy and collect assessments on said assessment district.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Corcoran:

1. The City Council of the City of Corcoran hereby confirms the diagram and assessment contained in the Engineer's Report and levies the assessment for the Fiscal Year 2018/19;
2. The City Council of the City of Corcoran hereby forwards the following attachments to Kings County Recorder's Office for recordation:

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Exhibit E Diagram Showing All Parcels of Real Property Within the Assessment District

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 10th day of July, 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

RESOLUTION NO. 2943

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
CERTIFYING TO COUNTY OF KINGS THE VALIDITY OF THE LEGAL PROCESS USED
TO PLACE CERTAIN SPECIAL ASSESSMENTS ON THE TAX ROLL

WHEREAS, the City of Corcoran desires to place certain special assessments on the Kings County secured tax roll for collection; and,

WHEREAS, the City has complied with all laws pertaining to the levy of the special assessments to be collected; and,

WHEREAS, the special assessments have been levied in accordance with a particular benefit to each parcel to be assessed without regard to its assessed valuation; and,

WHEREAS, the Sunrise Villas, Assessment District special assessment is for the purpose of maintenance of turf areas, shrubs, trees and irrigation systems and walls; street lighting; and park/pond area.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Corcoran that the following special assessments shall be placed on the Kings County secured tax roll for collection.

1. Sunrise Villas, Assessment District.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 10th day of July, 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

RESOLUTION NO. 2944

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN APPROVING ENGINEER'S REPORT AND CONFIRMING ASSESSMENT ON ASSESSMENT DISTRICT NO. 08-02, PATTERSON TRACT

WHEREAS, the City of Corcoran formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code); and,

WHEREAS, the Engineer for the proceedings filed an Engineer's report with the City Clerk in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972; and,

WHEREAS, the City Council did conduct a public hearing on July 10, 2018, to consider its intent to levy and collect assessments on said assessment district.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Corcoran:

1. The City Council of the City of Corcoran hereby confirms the diagram and assessment contained in the Engineer's Report and levies the assessment for the Fiscal Year 2018/19;
2. The City Council of the City of Corcoran hereby forwards the following attachments to Kings County Recorder's Office for recordation:

City Clerk's Certification to County Auditor
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Exhibit D Assessment Roll
Exhibit E Diagram Showing All Parcels of Real Property Within the Assessment District

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 10th day of July, 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

RESOLUTION NO. 2945

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
CERTIFYING TO COUNTY OF KINGS THE VALIDITY OF THE LEGAL PROCESS USED
TO PLACE CERTAIN SPECIAL ASSESSMENTS ON THE TAX ROLL

WHEREAS, the City of Corcoran desires to place certain special assessments on the Kings County secured tax roll for collection; and,

WHEREAS, the City has complied with all laws pertaining to the levy of the special assessments to be collected; and,

WHEREAS, the special assessments have been levied in accordance with a particular benefit to each parcel to be assessed without regard to its assessed valuation; and,

WHEREAS, the Patterson Avenue Tract, Assessment District special assessment is for the purpose of maintenance of walls; and street lighting.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Corcoran that the following special assessments shall be placed on the Kings County secured tax roll for collection.

1. Patterson Avenue Tract, Assessment District.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 10th day of July, 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmember:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

City of

CORCORAN

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STAFF REPORT

ITEM #: 7A

MEMORANDUM

TO: City Council

FROM: Soledad Ruiz-Nunez, Finance Director

DATE: July 5, 2018

MEETING DATE: July 10, 2018

SUBJECT: Approve Resolution No. 2946 adopting the City of Corcoran 2018-2019 Fiscal Year budget and appropriations.

Recommendation:

Approve Resolution No. 2946 adopting the City of Corcoran 2018-2019 Fiscal Year budget and appropriations. The City Budget proposes for expenditures of \$18,880,509.

Discussion:

The budget is balanced for all funds with the exception of Refuse and Transit.


We will continue to monitor the Refuse and Transit fund and look at options to correct the problem.

Budget Impact:

N/A

Attachments:

Budget and Summary for Fiscal Year 2018-2019.



2018-2019

CITY OF CORCORAN BUDGET

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

June 26, 2018

Mayor Raymond Lerma
Vice Mayor Sidonio "Sid" Plamerin
Council Member Patricia Nolen
Council Member Jerry Robertson
Council Member Jeanette Zamora-Bragg

Honorable Members of the Corcoran City Council,

It is our pleasure to present for your consideration and approval the Fiscal Year 2018-2019 budget of the City of Corcoran. The annual budget represents an estimate of income and expenditures and thus constitutes the fiscal policy of the City Council for a given year. The budget reflects the priorities and goals of the Council in regards to how resources will be allocated. As a financial document, the budget establishes funding levels for City services and promotes transparency and accountability to the residents, businesses, and other stakeholders within the community.

The FY 2018-2019 budget reflects the dedicated efforts of the City Council and City Staff to reposition the City on a solid and sustainable financial foundation. In many ways, the City's actions in recent years have come about in response to outside factors that have severely limited the City's ability to provide core services and desired amenities. Of particular note, the variables that have most significantly affected the fiscal wellbeing of the City include the Great Recession that began in 2008, the adoption of the Affordable Care Act in 2010 and the subsequent increase in healthcare costs, the State's appropriation of municipal funds (such as the elimination of redevelopment agencies in 2011), the prolonged drought and its severe constraints on the local economy, and more recently the changes implemented by CalPERS that have increased employer contributions thereby placing additional fiscal burdens on local governments.

General Fund and Measure A

Faced with repeated deficits in the General Fund, the City Council initiated a 1% sales tax measure to be presented to the voters on June 6, 2017. Final counts of the election verified a 58.4% approval of Measure A and a willingness to increase the sales tax in Corcoran to 8.25%

CITY OFFICES:

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that are earmarked for future capital expenses. Noteworthy capital projects for the upcoming fiscal year include the following:

Police Department Facility – The construction of a new 10,000 sf police department will be the most significant City project in over a decade. The total cost of the project is an estimated \$6,700,000 and the facility will have a useful life of 50-60 years. The new PD facility will be more conducive to the delivery of services than the current building and will thereby enhance public safety in the community. Funding for the project was secured primarily from the State through the diligent efforts of Chief Shortnacy, the CrisCom Company, and City and County elected officials working closely with Assemblyman Rudy Salas. This collaboration resulted in an allocation of \$3,800,000 in 2016 and an additional \$1,700,000 in 2018.

Burnham Smith Park Renovation – In 2017 the City initiated an extensive park rehabilitation initiative. Improvements to Cesar Chavez Park were completed in 2017 and similar improvements at Father Stephen Wyatt Park and John Maroot Park were finalized in 2018. A Housing Related Parks Grant, a generous contribution from the Corcoran Community Foundation, Measure A monies, and park impact fees will facilitate a \$225,000 renovation of Burnham Smith Park. The new playground and other amenities are scheduled to be open to the public in early 2019.

Water System – During FY 2018-2019 the City will see the addition of a new domestic well (Well 11A), improvements to the water treatment plant, and replacement of water main lines. Also significant, the Water Department will initiate citywide water meter project consisting of the installation of meters on connections that are currently unmetered and the replacement of meters on metered connections. Total water system capital costs for the proposed budget are roughly \$4,966,000.

Waste Water System – Of the \$1,412,000 allocated for capital projects for the City's waste water system, approximately \$1,000,000 will be budgeted for the West Lagoon Pond expansion project. Currently the City relies on a single aeration pond with increasing levels of sludge. The second lagoon is critically needed to remain in compliance with State waste water treatment standards. Other significant projects include the completion of Lift Station #14 and the first phase of a needed sewer main replacement.

Existing and Future Challenges

As the City enters into the new fiscal year and prepares for future budgets, the most daunting financial constraint stems from the reduction of the CalPERS "discount rate" or anticipated rate of return on investments. In December 2016 the CalPERS Board made the decision to lower the discount rate from 7.5% to 7.0% over a three year period beginning with FY 2018-2019. For the

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CITY OF CORCORAN

MAYOR

Raymond Lerma

VICE MAYOR

Sidonio Palmerin

CITY COUNCIL MEMBERS

Patricia Nolen

Jerry Robertson

Jeanette Zamora-Bragg

ADMINISTRATION

Joseph Faulkner - Public Works Director

Marlene Lopez - City Clerk

Dr. Kindon Meik - City Manager

Soledad Ruiz-Nuñez – Finance Director

Reuben Shortnacy - Chief of Police

Kevin Tromborg - Community Development Director



LOCAL ECONOMY

The City has approximately 320 acres in the City limits zoned for light and heavy industry with two industrial parks included.

Agriculture and corrections are the foundation of the local economy which has provided economic stability for the City. The major farming entities are J.G. Boswell Co., Hansen Ranches, Gilkey Farms, Boyett Farms, and Salyer America. The employment sector is concentrated with the two large correctional facilities employing over 4,000 employees.

Top ten employers and number of employees:

California State Prison at Corcoran	2,059
Substance Abuse Treatment Facility-State Prison at Corcoran	2,057
J.G. Boswell Company	1,300
Corcoran Unified School District	298
J.B. Boswell Tomato Company	200
Midstate Precast, L.P.	80
Hansen Ranches/Hansen Equipment	70
City of Corcoran	68
Proctor/Crookshanks Companies	50
Camfil Farr Company	43

Corcoran leaders are continuing to push for additional industries to further solidify and diversify the local economic base. Virtus Nutrition LLC, Buttonwillow Warehouse, Mar Vista Brand Inc, Camfill Farr Company are all located in one of the City's industrial parks.

Downtown you will find many chain stores like Rite Aid pharmacy, Family Dollar, fast food restaurants like McDonalds, Taco Bell, Subway, Pizza Factory, and Little Caesars Pizza.

SCHOOLS

The Corcoran Unified School District offers kindergarten through 12th grade classes with three elementary schools, one junior high and one high school. West Hills College and College of the Sequoias (C.O.S.) serve the local community college needs in nearby Lemoore, Hanford and Visalia. In 2009, a multi-million dollar Technology Learning Center opened and is located on the campus of Corcoran High School where students are able to take high school classes and some college courses offered by COS.

DESCRIPTION OF FUNDS

GENERAL FUND

The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

General funds are used to pay for:

- Public Safety
- Animal Control
- Administration
- Community Development
- Parks Maintenance
- Recreation

Major revenue sources are:

- Property Taxes
- Transient Occupancy Tax
- Permits
- Fines
- Sales Taxes
- Business License
- Vehicle in Lieu Fees
- Penalties

ENTERPRISE FUND

The Enterprise fund is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user charges.

Major enterprise funds are:

- Water
- Sewer
- Storm Drain
- Refuse
- Transit

Revenue source:

- Fees paid by users

FIDUCIARY FUNDS

Fiduciary Funds are used to account for resources held for the benefit of parties outside the government.

- Kings County CDBG Agency Funds account for collection of housing loan notes and payment remittance to Kings County
- Successor Agency is used to account for assets and liabilities of the former Redevelopment Agency

RESOLUTION NO. 2946

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
APPROVING GENERAL FUND AND SPECIAL FUND BUDGETS FOR THE
2018-2019 FISCAL YEAR

At a meeting of the City Council of the City of Corcoran, duly called and held on motion of Council Member _____, seconded by Council Member _____, and duly carried, the following resolution was adopted.

IT IS HEREBY RESOLVED that the following budgets for the General Fund and Special Funds of the City of Corcoran for the 2018-2019 fiscal year shall be and are hereby approved by the City Council of the City of Corcoran:

General Fund	\$6,444,246
Water Operations	\$4,473,778
Wastewater Sanitary Sewer Operations	\$1,125,310
Wastewater Storm Drain Operations	\$311,375
Refuse	\$1,960,384
Gas Tax-Streets	\$610,877
SB1 Road Maintenance & Rehabilitation	\$412,046
Local Transportation	\$942,286
Housing Grant Program	\$242,098
Regional Accounting Office	\$85,230
Housing Authority	\$21,945
Successor Agency	\$416,563
Water Capital	\$4,838,000
Wastewater Sanitary Sewer Capital	\$1,372,000
Wastewater Storm Water Capital	\$30,000
Parks Capital	\$225,000
Streets Projects	\$89,000
Refuse	\$350,000
Police Department Construction	\$6,586,000

IT IS FURTHER RESOLVED that the following inter-fund transfers to the General Fund (includes overhead and one time transfers) shall be and are hereby approved by the City Council of the City of Corcoran:

Water Fund	\$516,144
Wastewater Sanitary Sewer Fund	\$177,986
Refuse Fund	\$194,463
Local Transportation Fund- (LTF) Transit	\$162,450
Wastewater Storm Drain Fund	\$106,204
Gas Tax- Streets	\$141,349
Regional Accounting Office	\$60,000
Refunds/Rebates Fund	\$45,775
Measure A	\$430,000

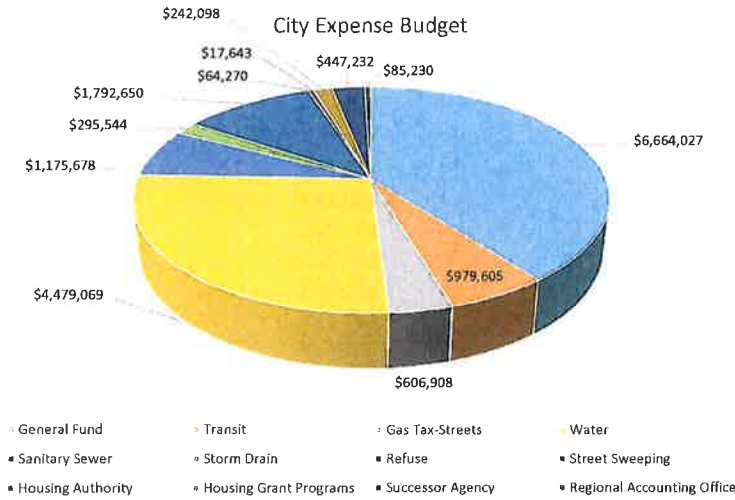
I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran duly called and held on July 10, 2018, by the following vote:

AYES;

NOES:

ABSENT:

ATTEST: _____
Marlene Lopez, City Clerk



Proposed Annual Budget - City of Corcoran										
Summary of General Fund Operational Expenditures with Overhead Allocation										
FYE 6/30/19	Requested 2018-2019	Funding Source								
		General Fund	Water Fund	San. Sewer Fund	Storm Drain Fund	Refuse Fund	LTF-Transit Fund	Gas Tax Fund	Measure A Fund	
City Council	\$136,354	\$54,542	\$40,906	\$10,908	\$5,454	\$10,908	\$6,818	\$6,818		
Administrative Services	\$316,180	\$126,472	\$69,580	\$25,294	\$18,971	\$25,294	\$15,809	\$34,780		
City Attorney	\$218,000	\$69,000	\$112,040	\$8,400	\$5,040	\$11,760	\$11,760			
Finance	\$647,020	\$236,755	\$175,046	\$54,702	\$27,351	\$54,702	\$54,702	\$43,762		
Community Development	\$412,216	\$377,216	\$5,000							\$30,000
Recreation, net of Parks charges	\$24,283	\$24,283								
Parks	\$248,526	\$136,689	\$14,911	\$34,794	\$12,426	\$24,853	\$24,853			
Police	\$4,224,229	\$3,824,229								\$400,000
Fire	\$567,100	\$517,102								\$50,000
Public Works Administration	\$178,827	\$35,765	\$53,648	\$17,883	\$17,883	\$35,765		\$17,883		
Government Buildings, net of Parks cha	\$357,611	\$235,947	\$24,333	\$17,381	\$13,904	\$17,381	\$27,809	\$20,856		
Equipment Services	\$172,497	\$86,248	\$20,700	\$8,624	\$5,175	\$13,800	\$20,700	\$17,250		
Police Department Construction	\$160,000	\$160,000								
Total General Fund	\$7,682,843									

Summary of Enterprise and Fiduciary Fund Expenditures with Overhead Allocation				
Department	Requested 2018-2019	Funding Sources		
		Division Expenses	Overhead	Transfer
Transit	\$846,839	\$684,388	\$162,451	
Gas Tax-Streets	\$610,877	\$469,528	\$141,349	
SB1 Road Maintenance & Repair	\$619,120	\$619,120		
Water	\$4,473,778	\$3,957,634	\$446,144	\$70,000
Sanitary Sewer	\$1,125,310	\$947,324	\$177,986	
Storm Drain	\$311,375	\$205,171	\$106,204	
Refuse	\$1,916,727	\$1,722,264	\$194,463	
Street Sweeping	\$43,657	\$43,657		
Housing Authority	\$21,945	\$21,945		
Housing Grant Programs	\$825,980	\$825,980		
Successor Agency	\$416,563	\$416,563		
Regional Accounting Office	\$86,070	\$26,070		\$60,000
Total	\$11,298,241			

GENERAL FUND REVENUE

		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2014-15	2015-16	2016-17	2017-18	2018-19
Taxes						
104.000.310.001	Current Secured (Property Taxes)	323,649	337,217	372,349	358,929	362,500
104.000.310.003	Current Unsecured (Property Taxes)	7,828	7,702	7,457	6,570	7,250
104.000.310.002	Prior Secured (Property Taxes)	5,700	5,100	5,143	2,245	2,500
104.000.310.004	Prior Unsecured (Property Taxes)	-	19	2	-	-
104.000.314.007	Sales Tax	748,868	931,842	1,013,804	1,035,440	1,061,326
104.000.314.007	Sales Tax -Triple Flip Reimbursement	259,726	-	-	-	-
104.000.314.008	Sales Tax - Public Safety	51,376	48,114	59,274	49,120	50,000
104.000.316.020	Franchise Tax /PG&E	135,898	140,975	141,674	141,000	141,000
104.000.316.021	Franchise Tax/Southern Cal Gas	48,383	39,377	26,685	28,000	28,500
104.000.316.022	Franchise Tax/Comcast	67,262	75,794	81,749	81,000	82,000
104.000.316.024	Franchise Fee Refuse	-	-	-	-	110,000
104.000.318.009	Transient Occupancy Tax	44,591	68,513	47,632	57,364	52,500
Total Taxes		1,693,280	1,654,655	1,755,768	1,759,669	1,897,576
Licenses and Permits						
104.000.323.010	Business Licenses	\$40,632	\$37,453	\$39,302	\$40,997	\$41,500
104.000.323.011	Building Permits	102,324	94,281	57,145	79,234	70,000
104.000.323.012	Electrical Permits	22,457	19,435	12,337	14,750	13,500
104.000.323.013	Plumbing Permits	13,866	13,662	5,272	7,878	7,000
104.000.323.014	Mechanical Permits	12,633	13,148	5,615	9,310	8,000
104.000.323.015	Encroachment Permits	7,895	8,269	3,723	3,968	3,500
104.000.323.018	Administrative Fees	918	16,463	1,183	1,497	1,500
104.000.323.019	Fire Sprinklers	600	-	156	-	-
104.000.323.023	IT Fee	4,568	35	-	-	-
104.000.323.024	Training Fee	6,721	70	-	-	-
104.000.324.010	Animal Licenses	6,343	5,624	4,683	4,591	4,500
Total Licenses and Permits		\$218,958	\$208,440	\$129,415	\$162,224	\$149,500
Fines and Penalties						
104.000.320.080	Vehicle Code Fines	\$5,151	\$2,061	\$3,954	\$3,202	\$3,000
104.000.320.081	Other Fines	20,373	19,082	19,930	10,983	12,500
104.000.320.083	Code Enforcement Fines	-	4,136	21,050	22,853	25,000
104.000.320.084	DUI Fines	2,331	3,544	2,911	3,698	4,000
Total Fines and Penalties		\$27,854	\$28,823	\$47,845	\$40,736	\$44,500
Revenue from Rents & Monies						
104.000.361.090	Interest	\$1,776	\$6,189	\$9,702	\$15,000	\$16,000
104.000.362.083-084	Towers (American & ATT)	25,050	24,259	25,701	25,675	25,692
104.000.362.085	Rents (Vet's Hall & Other)	3,174	9,347	10,427	8,600	10,000
104.000.362.087	Solar Land Lease	69,990	71,662	71,662	71,747	72,000
104.000.366.091	Rebates	24,582	56,417	26,007	15,000	20,000
Total Revenues from Monies		\$124,573	\$167,874	\$143,500	\$136,022	\$143,692
Revenues from Other Agencies						
104.000.332.040	Motor Vehicle In-Lieu/Triple Flip	\$10,674	\$0	\$0	\$0	\$0
104.000.332.040	Motor Vehicle In-Lieu	2,081,804	2,339,345	2,301,402	2,388,175	2,400,000
104.000.332.041	Home Owner's Prop Tax Relief	2,086	2,280	1,907	953	1,000
104.000.332.046	POST Reimbursements	32,107	5,719	0	7,000	5,000
104.000.333.051	Crossing Guards	27,742	31,175	43,172	37,272	35,000
104.000.333.052	Property Transfer Tax	8,192	13,603	12,731	11,280	12,000
104.000.333.053	School Resource Officer	55,000	55,000	90,000	90,000	92,500
104.000.333.054	Rent-Pool to CUSD	-	-	40,000	25,000	25,000
Total from Other Agencies		\$2,217,605	\$2,447,123	\$2,489,213	\$2,559,680	\$2,570,500

ENTERPRISE FUNDS REVENUE

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
WATER FUND OPERATIONS						
105.437.340.345	Current Charges	\$4,113,011	\$4,070,647	\$4,554,772	\$4,990,583	\$4,902,000
105.437.340.350	Penalties	74,997	91,166	117,876	118,356	120,000
105.437.344.355	Hydrant Meter Connections	43	175	210	350	100
105.437.362.085	Rents	-	-	-	-	-
105.437.361.090	Interest	10,652	22,259	38,971	67,053	72,000
105.437.366.091	Rebates-Other Income	630	20,709	39,184	-	10,000
105.437.366.092	Sale of Assets	-	-	263,000	-	-
105.437.366.093	Insurance Proceeds	392,835	-	4,900	-	-
TOTAL WATER FUND OPERATIONS		\$4,592,168	\$4,204,955	\$5,018,912	\$5,176,343	\$5,104,100
REFUSE FUND						
112.436.340.346	Current Charges	\$1,581,601	\$1,575,323	\$1,630,788	\$1,705,393	\$1,827,000
112.436.316.023	Franchise Fees	109,861	123,411	128,624	133,922	50,000
112.436.331.033	Grants	6,365	-	-	-	-
112.436.361.090	Interest	299	647	-	-	-
112.436.366.091	Rebates	-	20,534	-	-	-
112.436.340.350	Penalties	-	-	-	-	-
TOTAL REFUSE FUND		\$1,698,126	\$1,719,915	\$1,759,412	\$1,839,315	\$1,877,000
SEWER FUND OPERATIONS						
120.435.340.344	Current Charges	\$999,812	\$999,581	\$998,486	\$1,064,935	\$1,252,000
120.435.340.350	Penalties	-	-	599	-	-
120.435.362.085	Rents	-	18,363	9,487	10,086	10,000
120.435.361.090	Interest	-	-	599	200	220
120.435.366.091	Rebates	125	5,132	-	600	150
TOTAL SEWER FUND OPERATIONS		\$999,937	\$1,023,076	\$1,009,171	\$1,075,821	\$1,262,370
STORM DRAIN FUND OPERATIONS						
121.439.340.349	Current Charges	\$304,184	\$306,926	\$307,805	\$307,589	\$307,500
121.439.340.350	Penalties	-	-	-	-	-
121.439.344.359	Storm Drain Acreage Charge	8,735	14,048	8,323	6,500	6,000
121.439.366.091	Other Income	-	1,083	-	-	-
121.439.361.090	Interest	457	968	2,032	607	620
TOTAL STORM DRAIN FUND OPERATIONS		\$313,376	\$323,024	\$318,160	\$314,696	\$314,120
LOCAL TRANSPORTATION FUNDS-TRANSIT						
145.410.319.049	Tax Allocation	\$709,260	\$715,013	\$616,752	\$504,163	\$597,329
145.410.331.035	Transportation Grants (5311 Admin)	360,481	152,427	116,537	115,819	116,000
145.410.331.036	Transportation Grant - Cal EMA/OES	-	142,673	-	24,332	95,448
145.410.331.037	PTMISEA Funds	697,743	-	-	448,939	-
145.410.331.038	Transportation Grant - 5311 Capital Project	-	288,527	-	-	-
145.410.361.091	Interest	766	2,486	5,054	7,500	7,000
145.410.362.085	Rents	3,600	3,600	3,300	3,300	3,300
145.410.366.091 & .100	Other Revenues	615	31,049	264	772	1,000
145.410.351.075	Bus Fares	25,899	29,298	26,740	23,248	25,000
145.410.351.076	Amtrak Ticket Sales	48,996	44,912	47,858	44,940	55,000
145.410.351.077	KART Passes	5,974	5,734	5,280	3,549	1,000
145.410.351.078	Bus Wash Revenue	-	-	1,512	500	1,000
TOTAL LTF		\$1,853,333	\$1,415,719	\$823,297	\$1,177,062	\$902,077

FIDUCIARY FUNDS AND OTHER GOVERNMENTAL FUNDS REVENUE

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
HOUSING AUTHORITY						
301.430.361.090	Interest	\$47	\$0	\$315	\$350	\$350
301.430.362.085	Rents	11,258	4,458	-	12,000	6,000
301.430.365.099	Loan Repayments	12,255	29,688	16,666	7,113	7,500
301.430.366.100	Other Income	2,480	3,924	1,771	3,428	3,000
	Total Revenues	\$26,041	\$38,070	\$18,753	\$22,890	\$16,850
HOUSING GRANT ACTIVITIES						
177.(448 to 542).365.099	HOME Program Income	\$166,082	\$392,273	\$184,018	\$150,484	\$130,000
178.(441 to 527).365.099	CDBG Program Income-State	115,971	163,746	225,844	111,686	115,000
179.442.365.099	CDBG Program Income-Federal	17,105	12,855	26,917	13,106	15,000
264.545.331.031	09 HOME Drawdowns	6,849	22,262	-	-	-
273.501.331.030	CDBG Drawdowns	-	-	-	-	-
274.501.331.030	12-CDBG-8378 Drawdowns	405,444	-	-	-	-
280.(530 to 533).365.099	CalHOME Program Income	3,412	21,316	8,223	15,325	12,500
281.535.365.099	Begin Program Income	1,561	1,644	1,608	1,525	1,600
282.532.331.030	14 CalHOME Drawdowns	-	79,249	306,877	-	-
	TOTAL GRANT ACTIVITIES	\$716,424	\$693,345	\$753,488	\$292,125	\$274,100

MAYOR AND COUNCIL

Budgeted Staff 5 Volunteers

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Services & Supplies						
104.401.300.130	Insurance	\$672	\$2,591	\$2,766	\$3,103	\$3,379
104.401.300.156	Advertising & Public Relations	412	-	1,724	2,230	750
104.401.300.157	Website	446	419	5,219	420	8,600
104.401.300.170	Publications & Dues	8,544	34,701	8,413	9,100	8,500
104.401.300.200	Professional Services	344	395	72,880	49,560	60,750
104.401.300.207	Chamber of Commerce Donation	30,000	24,500	23,025	45,500	32,650
104.401.300.210	Special Departmental Supplies	673	288	280	100	375
104.401.300.214	Centennial Expenditures	41,390	411	-	-	2,500
104.401.300.215	Employee Years of Service/Safety Bucks	1,849	3,125	1,785	1,128	2,000
104.401.300.270	Travel & Training	1,764	2,972	1,466	5,600	6,050
104.401.300.271	Meetings	737	1,686	713	700	800
104.401.300.285	Grants & Contributions	1,000	300	-	9,385	2,000
104.401.300.291	Elections	4,398	1,600	29,062	-	8,000
	Total Services & Supplies	\$92,229	\$72,988	\$147,333	\$126,826	\$136,354
	Total Department Cost	\$92,229	\$72,988	\$147,333	\$126,826	\$136,354
104.401.700.700	Transfer in for Overhead	(\$36,072)	(\$35,004)	(\$37,469)	(\$57,048)	(\$81,812)
	Total Cost to General Fund	\$56,157	\$37,984	\$109,864	\$69,778	\$54,542

Source of Funding

General Fund	\$54,542
Water Fund	40,906
Wastewater/Sanitary Sewer Fund	10,908
Wastewater/Storm Drain Fund	5,454
Refuse Fund	10,908
LTF	6,818
Gas Tax Fund	6,818
TOTAL	\$136,354

CITY ATTORNEY

Budgeted Staff 1 Contractual

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Services & Supplies						
104.403.300.200	Professional Services	\$169,310	\$85,746	\$133,997	\$160,000	\$218,000
	Total Services & Supplies	<u>\$169,310</u>	<u>\$85,746</u>	<u>\$133,997</u>	<u>\$160,000</u>	<u>\$218,000</u>
	Total Department Cost	\$169,310	\$85,746	\$133,997	\$160,000	\$218,000
104.403.700.700	Transfer in for Overhead	(69,996)	(90,000)	(44,000)	(123,000)	(149,000)
	Total Cost to the General Fund	<u>\$99,314</u>	<u>(\$4,254)</u>	<u>\$89,997</u>	<u>\$37,000</u>	<u>\$69,000</u>

Source of Funding

General Fund	\$69,000
Water Fund	112,040
Wastewater/Sanitary Sewer Fund	8,400
Wastewater/Storm Drain Fund	5,040
Refuse Fund	11,760
LTF	11,760
Gas Tax Fund	-
TOTAL	<u>\$218,000</u>

COMMUNITY DEVELOPMENT

Budgeted Staff 3 Full- Time
 1 Part-Time

	Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-2018	Proposed/Adopted 2018-19	
Salaries & Benefits						
104.406.100.100	Full-Time Employees	\$65,215	\$106,429	\$96,760	\$109,060	177,070
104.406.100.103	Part-Time Employee	26,891	39,224	21,825	20,825	15,600
104.406.100.110	Overtime	-	328	445	500	-
104.406.200.120	Health Insurance	7,505	10,503	6,679	16,585	32,383
104.406.200.121	Workers' Comp & EAP	3,594	7,482	3,863	12,486	4,824
104.406.200.122	Retirement	8,833	16,104	13,035	20,421	43,172
104.406.100.103	Retirement SSI	707	536	-	-	-
104.406.200.124	Medicare	1,311	2,162	1,518	1,700	2,746
104.406.200.125	Uniforms	300	-	-	-	900
104.406.200.131	Unemployment	11,842	-	-	-	-
104.406.200.132	Deferred Comp	2,833	1,344	980	1,112	1,718
Total Salaries & Benefits		\$129,031	\$184,112	\$145,105	\$182,688	\$278,413

Services & Supplies

104.406.300.130	Insurance	\$3,187	\$ 7,453	\$5,868	\$4,501	\$8,603
104.406.300.140	Equipment Mntce & Repair	-	-	-	-	2,000
104.406.300.156	Advertising & Public Relations	29	112	144	1,000	2,000
104.406.300.170	Publications & Dues	2,014	690	6,462	4,000	4,000
104.406.300.190	Weed Abatement Expenses	1,474	2,850	3,305	6,000	6,000
104.406.300.194	Vehicle Abatement Expenses	355	(54)	120	750	2,500
104.406.300.197	Property Abatement Expenses	4,055	3,690	(1,023)	8,000	-
104.406.300.198	Substandard Abatement Expenses	3,310	9,110	4,604	15,000	30,000
104.406.300.200	Professional Services	35,614	22,933	24,458	25,000	33,200
104.406.300.206	Contracts with Other Agencies	8,656	3,751	11,209	9,000	9,000
104.406.300.210	Special Departmental Supplies	802	7,633	2,528	4,000	5,000
104.406.300.220	Telephone	-	-	-	1,500	1,500
104.406.300.250	Fuel	192	1,477	403	-	2,500
104.406.300.260	Vehicle Maintenance	265	1,252	230	1,500	1,500
104.406.300.270	Travel & Training	4,381	6,951	920	8,000	8,000
Total Services & Supplies		\$ 64,332	\$ 67,848	\$ 59,225	\$ 88,251	\$ 115,803

104.000.250.311	Capital Set Aside	\$0	\$0	\$0	\$0	\$18,000
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Total Department Cost	\$193,364	\$251,960	\$204,330	\$270,939	\$412,216
Transfer in for Overhead	0	(20,004)	(55,000)	(10,000)	(35,000)
Total Cost to the General Fund	\$193,364	\$231,956	\$149,330	\$260,939	\$377,216

Source of Funding

General Fund	\$377,216
Water Fund	5,000
Measure A	30,000
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
Reginal Accounting Office	-
Gas Tax Fund	-
TOTAL	\$412,216

PARKS DEPARTMENT

Budgeted Staff 2.5 Full- Time

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Salaries & Benefits						
104.412.100.100	Full-Time Employees	\$91,949	\$90,444	\$98,609	\$98,121	\$100,980
104.412.100.110	Overtime	404	122	-	100	2,000
104.412.200.120	Health Insurance	14,420	13,906	14,394	14,330	23,383
104.412.200.121	Workers' Comp & EAP	16,986	19,241	15,525	15,526	15,395
104.412.200.122	Retirement-PERS	10,621	13,265	14,275	17,103	23,884
104.412.200.124	Medicare	1,291	1,249	1,377	1,400	1,174
104.412.200.125	Uniforms	2,089	750	1,189	1,075	2,050
	Total Salaries & Benefits	<u>\$137,761</u>	<u>\$138,977</u>	<u>\$145,368</u>	<u>\$147,655</u>	<u>\$168,866</u>
Services & Supplies						
104.412.300.130	Insurance	\$5,997	\$8,540	\$8,253	\$11,100	\$11,160
104.412.300.140	Equipment Mntce & Repair	6,602	3,466	5,682	7,500	7,500
104.412.300.141	Radio Maintenance	675	270	408	400	400
104.412.300.160	Taxes & Fees	-	120	-	-	3,400
104.412.300.170	Publications & Dues	90	90	90	-	100
104.412.300.180	Equipment Rentals	-	-	-	200	1,000
104.412.300.200	Professional Services	1,333	10,882	9,563	13,000	20,500
104.412.300.206	Contract with Corcoran Comm Fdtn	108,000	114,000	116,500	124,000	-
104.412.300.210	Special Departmental Supplies	2,653	5,657	7,203	7,500	10,000
104.412.300.220	Telephone	-	-	-	-	100
104.412.300.240	PG&E	9,407	11,929	10,824	10,000	10,000
104.412.300.250	Fuel	13,503	11,863	10,867	11,000	12,000
104.412.300.260	Vehicle Mntce & Repairs	1,011	1,200	2,761	2,000	3,000
104.412.300.270	Travel & Training	745	140	90	400	500
	Total Services & Supplies	<u>\$150,014</u>	<u>\$168,156</u>	<u>\$172,240</u>	<u>\$187,100</u>	<u>\$79,660</u>
	Total Department Cost	<u>\$287,775</u>	<u>\$307,133</u>	<u>\$317,608</u>	<u>\$334,755</u>	<u>\$248,526</u>
104.412.700.700	Transfer in for Overhead	(128,028)	(160,500)	(141,756)	(152,112)	(111,837)
	Total Cost to the General Fund	<u>\$159,747</u>	<u>\$146,633</u>	<u>\$175,852</u>	<u>\$182,643</u>	<u>\$136,689</u>

Source of Funding

General Fund	\$136,689
Water Fund	14,911
Wastewater/Sanitary Sewer Fund	34,794
Wastewater/Storm Drain Fund	12,426
Refuse Fund	24,853
LTF	24,853
Gas Tax Fund	-
TOTAL	<u>\$248,526</u>

FIRE SERVICES

Budgeted Staff

Contract with County

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Services & Supplies						
104.422.300.204	Volunteer Fire Department Contribution	\$5,565	\$7,420	\$0	\$0	\$0
	AB 8 Property Tax for Fire Protection	388,306	432,237	432,237	448,913	448,913
104.422.300.200	Professional Services	0	0	0	0	45,000
104.422.300.200	Kings County Fire Contract	425,000	350,000	425,000	466,100	522,100
	Total Services & Supplies	\$818,871	\$789,657	\$857,237	\$915,013	\$1,016,013
	Total Department Cost	\$818,871	\$789,657	\$857,237	\$915,013	\$1,016,013
	Credit for AB 8 Property Tax for Fire Protection	(388,306)	(432,237)	(432,237)	(448,913)	(448,913)
	Total Cost to the General Fund	\$430,565	\$357,420	\$425,000	\$466,100	\$567,100

Source of Funding

General Fund	\$517,100
Measure A	50,000
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
Gas Tax Fund	-
TOTAL	\$567,100

GOVERNMENT BUILDINGS

Budgeted Staff		0.25				
		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2014-15	2015-16	2016-17	2017-18	2018-19
Salaries & Benefits						
104.432.100.100	Full-Time Employees	\$0	\$0	\$8,156	\$10,135	\$16,503
104.432.100.110	Overtime	-	-	-	-	-
104.432.200.120	Health Insurance	-	-	3,240	3,798	7,012
104.432.200.121	Workers' Comp & EAP	-	-	825	825	1,320
104.432.200.122	Retirement-PERS	-	-	733	882	3,959
104.432.200.124	Medicare	-	-	100	125	239
104.432.200.125	Uniforms	-	-	-	125	300
Total Salaries & Benefits		\$0	\$0	\$13,055	\$15,890	\$29,333

Services & Supplies						
104.432.300.130	Insurance	\$19,415	\$4,898	\$4,562	\$5,127	\$5,435
104.432.300.140	Equipment Mntce & Repair	17,853	118	4,178	15,000	15,000
104.432.300.142	Generator Operations	520	252	465	-	500
104.432.300.150	Office Supplies	3,768	4,460	2,661	5,000	7,500
104.432.300.152	Postage & Shipping	12,039	16,259	7,577	10,000	14,000
104.432.300.160	Taxes & Fees	476	461	462	5,800	5,441
104.432.300.180	Equipment Rentals	6,676	15,284	8,888	9,000	10,000
104.432.300.200	Professional Services	63,151	73,555	26,409	26,152	26,152
104.432.300.201	IT Services Contracts	78,654	73,444	84,857	70,000	70,000
104.432.300.210	Special Departmental Supplies	13,004	11,373	13,263	17,500	13,500
104.432.300.220	Telephone	27,763	28,327	23,078	29,000	29,000
104.432.300.240	PG&E	79,639	91,530	96,449	99,500	104,000
104.432.300.242	Southern Cal Gas	4,489	4,985	6,149	7,500	7,900
104.432.300.250	Fuel	1,032	159	21	500	1,500
104.432.300.260	Vehicle Maintenance	1,282	14	518	-	1,000
104.432.320.130	Vet's Hall Insurance	781	-	-	-	-
104.432.320.140	Vet's Hall Equipment Mntce & Repair	-	-	-	-	500
104.432.320.200	Vet's Hall - Professional Services	552	150	1,600	500	2,000
104.432.320.210	Vet's Hall - Special Deptl Supplies	-	-	406	750	500
104.432.320.220	Vet's Hall - Telephone	673	699	1,239	850	850
104.432.320.240	Vet's Hall - PG&E	1,883	2,893	2,024	3,000	3,000
104.432.320.242	Vet's Hall - So Cal Gas	365	420	426	500	500
104.432.700.704	Parks Allocation	-	-	-	-	-
Total Services & Supplies		\$334,013	\$329,281	\$285,231	\$305,679	\$318,278

104.000.250.311	Capital Set Aside	\$0	\$0	\$0	\$10,000	\$10,000
Total Department Cost		\$334,013	\$329,281	\$298,286	\$331,569	\$357,611
Transfer in for Overhead		(105,612)	(112,500)	(111,032)	(127,332)	(121,664)
Total Cost to the General Fund		\$228,401	\$216,781	\$187,254	\$204,237	\$235,947

Source of Funding		
General Fund	\$235,947	
Water Fund	24,333	
Wastewater/Sanitary Sewer Fund	17,381	
Wastewater/Storm Drain Fund	13,904	
Refuse Fund	17,381	
LTF	27,809	
Gas Tax Fund	20,856	
TOTAL	\$357,611	

WATER DIVISION

Budgeted Staff	6.5 Full Time	Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Salaries & Benefits						
105.437.100.100	Full-Time Employees	\$287,347	\$300,311	\$285,099	\$296,678	\$364,268
105.437.100.106	Standby Pay	6,328	8,013	8,138	8,675	10,000
105.437.100.110	Overtime	20,437	15,081	9,102	13,250	30,000
105.437.200.120	Health Insurance	54,594	51,114	49,386	55,072	99,917
105.437.200.121	Workers' Comp & EAP	26,292	24,593	30,273	28,895	30,094
105.437.200.122	Retirement-PERS	30,356	36,002	39,392	46,241	82,921
105.437.200.124	Medicare	4,410	4,171	3,523	9,628	5,191
105.437.200.125	Uniform	3,429	3,157	3,352	2,820	3,863
	Total Salaries & Benefits	\$433,192	\$442,442	\$428,264	\$461,259	\$626,254
Services & Supplies						
105.437.300.130	Insurance	\$56,766	\$38,994	\$43,939	\$45,013	\$49,060
105.437.300.140	Equipment Mntce & Repair	153,003	66,576	42,725	300,000	300,000
105.437.300.141	Radio Maintenance	702	744	714	770	770
105.437.300.156	Advertising	565	294	-	300	300
105.437.300.160	Taxes & Fees	35,479	21,262	21,920	39,626	39,626
105.437.300.170	Publications & Dues	2,037	-	5,338	5,000	40,500
105.437.300.180	Equipment Rentals	2,735	1,624	369	1,000	2,000
105.437.300.193	Sludge Removal	42,190	22,128	39,544	41,000	60,000
105.437.300.200	Professional Services	205,756	693,254	193,540	398,700	217,900
105.437.300.210	Special Departmental Supplies	46,491	48,657	61,759	75,000	81,000
105.437.300.219	Chemicals	111,270	88,735	92,930	90,000	125,000
105.437.300.220	Telephone	4,792	4,653	7,783	14,800	14,800
105.437.300.240	Utilities - PG&E	991,972	940,296	884,989	950,000	960,000
105.437.300.250	Fuel	22,445	16,616	15,748	20,000	24,000
105.437.300.260	Vehicle Mntce & Repairs	6,357	4,636	5,706	5,000	5,936
105.437.300.270	Travel & Training	6,770	7,929	6,784	10,000	15,000
105.437.300.281	Bond Issuance Cost	-	-	390,475	-	-
105.437.700.710	Transfer Out	-	-	98,000	88,000	70,000
105.437.700.700	Overhead Allocation	315,552	309,996	413,892	402,320	446,144
	Total Services & Supplies	\$2,004,883	\$2,266,395	\$2,326,156	\$2,486,529	\$2,452,036
Debt Service						
105.437.400.420	Principal	\$487,756	\$679,867	\$635,000	\$600,135	\$475,000
105.437.400.410	Interest	725,208	702,136	723,141	803,038	791,988
105.437.400.430	Letter of Credit	194,024	152,867	250	-	-
	Total Debt Service	\$1,406,987	\$1,534,871	\$1,358,391	\$1,403,172	\$1,266,988
Capital Set Aside						
105.000.250.305	Future Projects	\$ -	\$ -	\$ -	\$ 125,000	\$128,500
	Total Department Cost	\$3,845,063	\$4,243,707	\$4,112,811	\$ 4,475,960	\$4,473,778
Source of Funding						
	General Fund	\$ -				
	Water Fund	4,473,778				
	Wastewater/Sanitary Sewer Fund	-				
	Wastewater/Storm Drain Fund	-				
	Refuse Fund	-				
	LTF	-				
	Gas Tax Fund	-				
	TOTAL	\$4,473,778				

REFUSE - STREET SWEEPING

Budgeted Staff .10 Full- Time

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Salaries & Benefits						
112.438.100.100	Full-Time Employees	\$28,743	\$19,691	\$12,293	\$5,295	\$9,143
112.438.100.110	Overtime	55	14	-	-	-
112.438.200.120	Health Insurance	13,142	7,984	4,313	1,682	3,781
112.438.200.121	Worker's Comp & EAP	2,088	1,873	5,088	509	951
112.438.200.122	Retirement-PERS	3,368	2,678	2,660	927	2,177
112.438.200.124	Medicare	375	248	162	-	33
112.438.200.125	Uniforms	500	250	250	-	100
	Total Salaries & Benefits	\$48,272	\$32,738	\$24,766	\$8,413	\$16,185

Services & Supplies						
112.438.300.130	Liability & Property Insurance	\$1,565	\$2,418	\$2,227	\$2,181	\$2,462
112.438.300.140	Equipment Mntce & Repair	3,148	7,586	1,698	3,000	3,000
112.438.300.141	Radio Maintenance	-	-	-	-	-
112.438.300.160	Taxes and fees	-	-	-	-	160
112.438.300.192	Dump Fees	-	-	-	-	1,000
112.438.300.200	Professional Services	466	317	22,077	55,000	20,350
112.438.300.250	Fuel	4,946	1,201	258	500	500
	Total Services & Supplies	\$10,125	\$11,521	\$26,260	\$60,681	\$27,472

Total Department Cost	\$58,397	\$44,259	\$51,026	\$69,094	\$43,657
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Source of Funding

General Fund	\$ -
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	43,657
LTF	-
Gas Tax Fund	-
TOTAL	\$43,657

WASTEWATER - STORM DRAIN

Budgeted Staff .80 Full- Time

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Salaries & Benefits						
121.439.100.100	Full-Time Employees	\$38,632	\$40,369	\$39,385	\$40,721	\$42,761
121.439.100.106	Standby	1,166	1,645	1,603	1,603	2,000
121.439.100.110	Overtime	1,985	1,331	2,210	2,713	1,250
121.439.200.120	Health Insurance	10,135	8,427	8,458	7,496	8,347
121.439.200.121	Workers' Comp & EAP	4,302	4,529	5,845	5,157	5,509
121.439.200.122	Retirement-PERS	4,224	5,203	5,654	5,974	10,237
121.439.200.124	Medicare	501	545	570	517	619
121.439.200.125	Uniform	400	400	400	400	500
	Total Salaries & Benefits	\$61,344	\$62,448	\$64,124	\$64,580	\$71,223
Services & Supplies						
121.439.300.130	Insurance	\$2,404	\$12,279	\$11,599	\$13,395	\$15,513
121.439.300.140	Equipment Mntce & Repair	15,734	544	1,660	10,000	15,000
121.439.300.141	Radio Maintenance	172	194	204	185	185
121.439.300.160	Taxes & Fees	661	-	118	700	700
121.439.300.180	Equipment Rentals	-	-	-	-	1,000
121.439.300.200	Professional Services	1,819	4,866	5,841	2,000	38,350
121.439.300.210	Special Departmental Supplies	75	460	295	1,500	2,000
121.439.300.240	Utilities - PG&E	8,771	10,244	9,882	9,000	9,000
121.439.300.250	Fuel	636	899	-	-	1,000
121.439.300.260	Vehicle Maintenance & Repair	-	-	-	-	500
121.439.300.260	Travel & Training	-	-	-	-	700
121.439.700.700	Overhead Allocation	148,236	147,504	104,616	102,308	106,204
	Total Services & Supplies	\$178,507	\$176,989	\$134,215	\$139,088	\$190,152
Debt Service						
121.439.400.405	Lease Payment	\$76,166	\$150,929	\$0	\$0	\$0
121.439.400.420	Principal	-	-	-	-	-
121.439.400.430	Debt Service Coverage	-	-	-	-	-
121.439.400.410	Interest	-	-	-	-	-
	Total Debt Service	\$76,166	\$150,929	\$0	\$0	\$0
Capital Set Aside						
121.000.250.305	Future Projects	-	-	-	\$ 50,000	\$50,000
	Total Department Cost	\$316,017	\$390,366	\$198,338	\$253,668	\$311,375
Source of Funding						
	General Fund	\$ -				
	Water Fund	-				
	Wastewater/Sanitary Sewer Fund	-				
	Wastewater/Storm Drain Fund	311,375				
	Refuse Fund	-				
	LTF	-				
	Gas Tax Fund	-				
	TOTAL	\$311,375				

STREETS MAINTENANCE DEPARTMENT

Budgeted Staff 2 Full Time

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Salaries & Benefits						
109.434.100.100	Full-Time Employees	\$85,811	\$107,676	\$81,972	\$67,569	\$68,324
109.434.100.110	Overtime	202	163	-	10	250
109.434.200.120	Health Insurance	31,372	35,006	24,455	20,170	20,074
109.434.200.121	Workers' Comp & EAP	9,768	11,306	12,138	9,615	6,029
109.434.200.122	Retirement-PERS	9,875	14,442	13,458	13,733	16,165
109.434.200.124	Medicare	1,095	1,394	1,081	890	977
109.434.200.125	Uniform	1,089	1,000	1,439	1,000	1,100
	Total Salaries & Benefits	\$139,213	\$170,986	\$134,543	\$112,986	\$112,919

Services & Supplies

109.434.300.130	Insurance	\$7,748	\$6,400	\$8,036	\$8,477	\$8,410
109.434.300.140	Equipment Mntce & Repair	5,800	11,790	20,271	15,500	15,500
109.434.300.141	Radio Maintenance	600	713	612	700	700
109.434.300.160	Taxes & Fees	175	263	171	200	200
109.434.300.180	Equipment Rentals	2,285	3,013	2,888	8,400	8,000
109.434.300.200	Professional Services	66,288	1,514	63,221	55,000	115,000
109.434.300.210	Special Departmental Supplies	15,267	5,766	38,364	25,000	32,500
109.434.300.213	Street Maintenance/Repair	77,213	4,268	164,371	55,000	75,000
109.434.300.214	Sign Replacement	10,145	-	828	5,000	8,000
109.434.300.218	Sidewalk Maintenance	5,866	-	8,393	10,000	10,000
109.434.300.240	Utilities - PG&E	74,946	68,704	70,637	65,000	65,000
109.434.300.250	Fuel	9,398	9,288	7,119	8,000	10,000
109.434.300.260	Vehicle Mntce & Repairs	2,596	1,662	1,932	4,500	5,000
109.434.300.270	Travel & Training	165	-	210	1,000	3,300
109.434.700.700	Overhead Allocation	165,756	167,496	150,000	150,000	141,348
	Total Services & Supplies	\$444,248	\$280,874	\$537,054	\$411,777	\$497,958

SB1 Road Maintenance & Repair**Services & Supplies**

110.434.300.212	Chip and Slurry Seal				\$140,000	\$619,120
	Total Department Cost	\$583,460	\$451,860	\$671,597	\$664,763	\$1,229,997

Source of Funding

General Fund	\$	-
Water Fund		-
Wastewater/Sanitary Sewer Fund		-
Wastewater/Storm Drain Fund		-
Refuse Fund		-
LTF		-
SB1 Road Maintenance & Rehabilitation		412,046
Gas Tax Fund		610,877
TOTAL		\$1,022,923

POLICE DEPARTMENT CONSTRUCTION

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Services & Supplies						
315.421.300.200	Professional Services	\$0	\$25,759	\$15,189	\$115,000	\$100,000
	Total Services & Supplies	\$0	\$25,759	\$15,189	\$115,000	\$100,000

CORCORAN JOINT POWERS FINANCE AUTHORITY

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Revenues						
210.490.362.085	Lease Payments	\$76,166	\$74,407	\$0	\$0	\$0
210.490.361.090	Interest	-	2	-	-	-
Total Revenues		\$76,166	\$74,409	\$0	\$0	\$0
Services & Supplies Expenditures						
210.490.300.200	Trustee Fees	\$2,644	\$0	\$0	\$0	\$0
210.490.400.410	Interest Expense	16,188	10,938	-	-	-
210.490.400.420	Principal Payments	60,000	140,000	-	-	-
Total Expenditures		\$78,832	\$150,938	\$0	\$0	\$0
Revenues Over (Under) Expenditures		(\$2,666)	(\$76,529)	\$0	\$0	\$0

Source of Funding

General Fund	-
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
Gas Tax Fund	-
TOTAL	-

PROGRAM INCOME-HOME HOUSING GRANT

HOME PROGRAM INCOME

		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2014-15	2015-16	2016-17	2017-18	2018-19
Salaries & Benefits						
177.448.100.100	Full time Employees	\$9,434	\$13,937	\$9,939	\$8,188	\$10,888
177.448.200.120	Health Insurance	1,043	745	986	860	1,394
177.448.200.121	Workers' Comp & EAP	791	600	622	333	472
177.448.200.122	Retirement-PERS	1,450	82	1,463	1,338	2,566
177.448.200.124	Medicare	304	99	140	119	152
177.448.300.131	Unemployment	-	-	-	-	-
177.448.200.132	Deferred Comp	294	244	423	205	419
Total Salaries & Benefits		\$13,316	\$15,707	\$13,573	\$11,042	\$15,891
Services & Supplies						
177.448.300.161	Property Taxes	\$7,065	\$0	\$0	\$0	\$0
177.448.300.162	Homeowner's Insurance	4,123	997	-	-	-
177.448.300.200	Professional Services	352	2,680	-	27	100
177.448.300.201	Activity Delivery/Rehabs	27,927	28,522	-	0	41,500
177.448.300.202	Activity Delivery/FTHB	(176)	7,748	-	7,121	0
177.448.300.290	Rehabs	116,364	118,842	-	0	212,660
177.448.300.313	FTHB	144,925	115,508	-	109,559	0
Total Services & Supplies		\$300,580	\$274,297	\$0	\$116,707	\$254,260
Total Expenditures		\$313,896	\$290,004	\$13,573	\$127,749	\$270,151

PROGRAM INCOME-CDBG FEDERAL

CDBG - PROGRAM INCOME - FEDERAL

		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2014-15	2015-16	2016-17	2017-18	2018-19
Salaries & Benefits						
179.442.100.100	Full time Employees	\$0	\$400	\$13,234	\$4,906	\$887
179.442.200.120	Health Insurance	-	-	1,174	360	543
179.442.200.121	Workers' Comp & EAP	-	-	1,659	-	20
179.442.200.122	Retirement-PERS	-	-	1,094	355	190
179.442.200.124	Medicare	-	-	188	69	13
179.000.200.132	Deferred Comp	-	-	187	51	-
Total Salaries & Benefits		\$0	\$0	\$17,536	\$5,740	\$1,653
Services & Supplies						
179.442.300.161	Property Taxes	\$0	\$0	\$0	\$0	\$0
179.442.300.200	Professional Services	2,000	1,500	-	-	60,000
179.442.300.290	Loans	-	-	-	-	60,000
Total Services & Supplies		\$2,000	\$1,500	\$0	\$0	\$120,000
Total Expenditures		\$2,000	\$1,500	\$17,536	\$5,740	\$121,653

HOME GRANT

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
REHAB						
Services & Supplies						
264.545.300.200	Professional Services (Activity Delivery)	\$0	\$5,842	\$0	\$0	\$0
264.545.300.290	Rehabs	-	16,420	-	-	-
	Total Rehabs	\$0	\$22,262	\$0	\$0	\$0
FIRST TIME HOMEBUYER						
Services & Supplies						
264.546.300.200	Professional Services (Activity Delivery)	\$0	\$0	\$0	\$0	\$0
264.546.300.313	Loans	-	-	-	-	-
	Total First Time Homebuyers	\$0	\$0	\$0	\$0	\$0
GENERAL ADMINISTRATION						
Services & Supplies						
264.547-300-200	Professional Services	\$4,566	\$0	\$0	\$0	\$0
	Total General Administration	\$4,566	\$0	\$0	\$0	\$0
	Total Expenditures	\$4,566	\$0	\$0	\$0	\$0

CALHOME - Housing Loan Active Grants

2014 Cal Home		Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Proposed/Adopted 2018-19
Services & Supplies						
282.533.300.200	Professional Services (General Admin)	\$0	\$6,800	\$32,019	\$3,200	\$0
282.533.300.290	Rehab Loans	-	40,000	104,374	-	-
282.533.300.313	FTHB Loans		31,177	169,933	-	-
Total Services & Supplies		\$0	\$77,977	\$306,326	\$3,200	\$0

DEPARTMENTS

	14-15 Funded	15-16 Funded	16-17 Funded	17-18 Funded	18-19 Funded
City Manager					
City Manager	1	1	1	1	1
Assistant to the City Manager/City Clerk	1	1	1	1	1
Office Clerk - Part Time	0	0.5	0.25	0.25	0.25
	<u>2</u>	<u>2.5</u>	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>
Finance					
Finance Director	1	1	1	1	1
Accountant	1	1	1	1	1
Account Clerk	2	0	0	0	0
Senior Account Clerk	0	2	2	2	2
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Community Development					
Community Development Director	1	1	1	1	1
Office Clerk	0	0	1	1	1
Office Clerk- Part Time	0	0.5	0	0	0
Building Inspector	0	0.5	0.5	0.5	1
Transit Coordinator	NA	NA	NA	1	1
Senior Transit Assistant	NA	NA	NA	1	1
Transit Operator	NA	NA	NA	5	4
	<u>1</u>	<u>2</u>	<u>2.5</u>	<u>9.5</u>	<u>9</u>
Police Department					
Chief of Police	1	1	1	1	1
Deputy Chief of Police	1	1	1	1	1
Sergeants	5	5	5	5	5
Corporals	3	3	3	3	2
Officers	10	10	7	7	10
Community Service Officer	2	2	2	2	2
Executive Assistant	1	1	1	1	1
Communication Records Manager	1	1	1	1	1
Senior Records Clerk	1	1	1	1	1
Records Clerk	1	1	1	1	1
Senior Clerk/Dispatcher	1	1	1	1	1
Clerk/Dispatcher	5	5	5	5	5
Clerk/Dispatcher- Part-Time	0	0.5	0	0.5	0.5
Records Clerk-Part-Time	0	0.5	0.5	0.5	0.5
	<u>32</u>	<u>33</u>	<u>29.5</u>	<u>30</u>	<u>32</u>
Public Works					
Public Works Director	1	1	0.5	0.5	0.5
Administrative Assistant	1	1	1	1	1
WWTP Chief Plant Operator	1	1	1	1	1
WWTP Lead Utility Operator	1	0	0	0	1
WWTP Utility Operator I	1	1	1	1	1
WWTP Utility Operator II	1	1	1	1	0
WWTP Utility Worker I	0	1	1	1	1
Water Chief Plant Operator	1	1	0.5	0.5	0.5
Water Lead Shift Operator	1	0	0	0	0
Water Utility Shift Operator	1	1	3	3	3
Water Utility Worker	1	1	0	0	2
Water Utility Operator	2	3	3	3	0
Maintenance Worker I	3	3	2	1	1
Maintenance Worker II	1	1	2	3	2
Parks/Streets Maintenance Supervisor	1	1	1	1	1
Chief Fleet Mechanic	1	1	1	1	1
Fleet Mechanic	1	1	1	1	1
Transit Coordinator	1	1	1	0	0
Senior Transit Assistant	1	1	1	0	0
Transit Operator	5	5	5	0	0
WWTP Utility Worker I (Temp)	0	0.5	0	0	0
	<u>26</u>	<u>26.5</u>	<u>26</u>	<u>19</u>	<u>17</u>

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT
ITEM #: 7-B**

MEMORANDUM

TO: Corcoran City Council

FROM: Kevin J. Tromborg, Community Development Director

DATE: July 5, 2018

MEETING DATE: 7/10/18

SUBJECT: 5311 Operating Assistance, and Certifications and Assurances

RECOMMENDATION: (Voice Vote)

That the Council authorizes the City Manager to sign on their behalf for the Federal Fiscal Year 2019 FTA Certifications and Assurances Signature Page committing the Council and City of Corcoran to comply with all Federal Statues, Regulations, Executive Orders, and Federal Requirements applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2019.

DISCUSSION:

Before the FTA can award a Federal grant or agreement, the applicant must submit all certifications and assurances pertaining to itself and its project or projects as required by Federal laws and regulations.

Since 1995, FTA has consolidating the various certifications and assurances that may be required into a single document for publication in the Federal Register.

The City of Corcoran uses FTA funding for its Transit service. This includes funding for operation, expansion of services and capital improvements. Because of these applications and contracts, the City is required to file the attached certifications and assurances.

Through FTA 5311, the City of Corcoran's Transit Division will receive \$118,238 in Operating Assistance

BUDGET IMPACT:

None, these certifications, and assurances are required in order to obtain the Federal Funds the City of Corcoran's Transit Division uses for its operation.

ATTACHMENTS:

Certifications and Assurance
Authorizing Agent Form
Resolution

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

PREFACE

Before the Federal Transit Administration (FTA or We) may award federal assistance for public transportation in the form of a federal grant, cooperative agreement, loan, line of credit, loan guarantee, master credit agreement, or State Infrastructure Bank (SIB) cooperative agreement, certain pre-award Certifications and Assurances are required, except as FTA determines otherwise in writing. The Applicant must authorize a representative (Authorized Representative) to select and sign its Certifications and Assurances and bind the Applicant's compliance. You, as your Applicant's Authorized Representative, must select and sign all Certifications and Assurances that your Applicant must provide to support each application it submits to FTA for federal assistance during federal fiscal year (FY) 2018.

We request that you read each Certification and Assurance and select those that will apply to any application for which your Applicant might seek FTA assistance during FY 2018. As provided by federal laws, regulations, and requirements, FTA may award federal assistance only if the Applicant's Authorized Representative selects adequate Certifications and Assurances.

We have consolidated our Certifications and Assurances into twenty-one (21) Categories.

We encourage you to make a single selection that will encompass all twenty-one (21) Categories of Certifications and Assurances that apply to our various programs. FTA, the Applicant, and the Applicant's Authorized Representative, understand and agree that not every provision of these twenty-one (21) Categories of Certifications and Assurances will apply to every Applicant or every Award or Project included in an Award, even if you make a single selection encompassing all twenty-one (21) Categories. Nor will every provision of each Certification or Assurance within a single Category apply if that provision does not apply to your Applicant or the Award it seeks. The type of Applicant and its application will determine which Certifications and Assurances apply.

In the alternative:

- All Applicants must select the Assurances in Category 01, "Required Certifications and Assurances for each Applicant.*
- If your Applicant requests or intends to request more than \$100,000 in federal assistance during FY2018, you must select the "Lobbying" Certification in Category 02, except if your Applicant is an Indian tribe, Indian organization, or an Indian tribal organization.*
- Depending on the nature of your Applicant and the Award it seeks, you may also need to select one or more Certifications and Assurances in Categories 03 through 21.*

Your Applicant is ultimately responsible for compliance with the Certifications and Assurances selected that apply to its Award, itself, any Subrecipient, or any other Third

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

Party Participant in its Award, except as FTA determines otherwise in writing. For this reason, we strongly encourage your Applicant to take appropriate measures, including, but not limited to, obtaining sufficient documentation from each Subrecipient and any other Third Party Participant as necessary to assure your Applicant's compliance with the applicable Certifications and Assurances selected on its behalf.

Except as FTA determines otherwise in writing, if your Applicant is a team, consortium, joint venture, or partnership, it understands and agrees that you must identify the activities that each member will perform and the extent to which each member will be responsible for compliance with the selected Certifications and Assurances. You also must identify each member's role in the Award, whether as a Recipient, Subrecipient, Third Party Contractor, or other Third Party Participant.

It is important that you and your Applicant also understand that these Certifications and Assurances are pre-award requirements, generally imposed by federal law or regulation, and do not include all federal requirements that may apply to it or its Award. We expect you to submit your Applicant's FY 2018 Certifications and Assurances and its applications for federal assistance in FTA's Transit Award Management System (TrAMS). You must be registered in TrAMS to submit your Applicant's FY 2018 Certifications and Assurances. TrAMS contains fields for selecting among the twenty-one (21) Categories of Certifications and Assurances and a designated field for selecting all twenty-one (21) Categories of Certifications and Assurances. If FTA agrees that you are unable to submit your Applicant's FY 2018 Certifications and Assurances electronically, you must submit the Signature Pages at the end of this document, as FTA directs, marked to show the Categories of Certifications and Assurances that you are submitting.

Be aware that these Certifications and Assurances have been prepared in light of:

- *The Fixing America's Surface Transportation (FAST) Act, Public Law No. 114-94, December 4, 2015, and other authorizing legislation to be enacted,*
- *The Moving Ahead for Progress in the 21st Century Act (MAP-21), Public Law No. 112-141, July 6, 2012, as amended by the Surface Transportation and Veterans Health Care Choice Improvement Act of 2015, Public Law No. 114-41, July 31, 2015,*
- *Previous enabling legislation that remains in effect, and*
- *Appropriations Acts or Continuing Resolutions funding the U.S. Department of Transportation during Fiscal Year 2018.*

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

CATEGORY 01. REQUIRED CERTIFICATIONS AND ASSURANCES FOR EACH APPLICANT.

Before FTA may provide federal assistance for your Applicant's Award, you must select the Certifications and Assurances in Category 01 in addition to any other applicable Certifications and Assurances, except as FTA determines otherwise in writing.

Any provision of the Certifications and Assurances in Category 01 that does not apply will not be enforced.

01.A. Certifications and Assurances of Authority of the Applicant and Its Authorized Representative.

You certify and affirm that in signing these Certifications, Assurances, and Agreements, both you, as your Applicant's Authorized Representative, and your Applicant's attorney who is authorized to represent your Applicant in legal matters, may undertake the following activities on your Applicant's behalf, in compliance with applicable state, local, or Indian tribal laws, regulations, and requirements and your Applicant's by-laws or internal rules:

1. Execute and file its application for federal assistance,
2. Execute and file its Certifications, Assurances, Charter Service Agreement, and School Bus Agreement, as applicable, binding its compliance,
3. Execute its Grant Agreement, Cooperative Agreement, Loan, Loan Guarantee, Line of Credit, Master Credit Agreement, or State Infrastructure Bank (SIB) Cooperative Agreement for which the Applicant is seeking federal assistance from FTA,
4. Comply with applicable federal laws, regulations, and requirements, and
5. Follow applicable federal guidance.

01.B. Standard Assurances.

On behalf of your Applicant, you assure that it understands and agrees to the following:

1. It will comply with all applicable federal laws, regulations, and requirements in implementing its Award.
2. It is under a continuing obligation to comply with the terms and conditions of its Grant Agreement or Cooperative Agreement with FTA for each Award, including the FTA Master Agreement and other documents incorporated by reference and made part of its Grant Agreement or Cooperative Agreement, or latest amendment thereto.
3. It recognizes that federal laws, regulations, and requirements may be amended from time to time and those amendments may affect the implementation of its Award.
4. It understands that Presidential executive orders and federal guidance, including federal policies and program guidance, may be issued concerning matters affecting it or its Award.
5. It agrees that the most recent federal laws, regulations, requirements, and guidance will apply to its Award, except as FTA determines otherwise in writing.
6. Except as FTA determines otherwise in writing, it agrees that requirements for FTA programs may vary depending on the fiscal year for which the federal assistance for those programs was appropriated or made available.

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

01.C. Intergovernmental Review Assurance.

(This assurance in this Category 01.C does not apply to an Indian tribe, an Indian organization, or an Indian tribal organization that applies for federal assistance made available under 49 U.S.C. § 5311(c)(1), which authorizes FTA's Tribal Transit Programs.)

As required by U.S. Department of Transportation (U.S. DOT) regulations, "Intergovernmental Review of Department of Transportation Programs and Activities," 49 CFR part 17, on behalf of your Applicant, you assure that it has submitted or will submit each application for federal assistance to the appropriate state and local agencies for intergovernmental review.

01.D. Nondiscrimination Assurance.

On behalf of your Applicant, you assure that:

1. It will comply with the following laws, regulations, and requirements so that no person in the United States will be denied the benefits of, or otherwise be subjected to discrimination in, any U.S. DOT or FTA assisted program or activity (particularly in the level and quality of transportation services and transportation-related benefits) based on race, color, national origin, religion, sex, disability, or age including:
 - a. Federal transit laws, specifically 49 U.S.C. § 5332 (prohibiting discrimination based on race, color, religion, national origin, sex (including gender identity), disability, age, employment, or business opportunity),
 - b. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d,
 - c. Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e *et seq.* (prohibiting discrimination based on race, color, religion, sex, (including gender identity and sexual orientation) or national origin,
 - d. Executive Order No. 11246, "Equal Employment Opportunity" September 24, 1965, 42 U.S.C. § 2000e note, as amended by any later Executive Order that amends or supersedes it in part and is applicable to federal assistance programs,
 - e. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. § 1681 *et seq.*,
 - f. U.S. DOT regulations, "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance," 49 CFR part 25,
 - g. The Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, *et seq.*,
 - h. The Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 *et seq.*,
 - i. U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964," 49 CFR part 21,
 - j. U.S. DOT regulations, specifically 49 CFR parts 27, 37, 38, and 39, and
 - k. Any other applicable federal statutes that may be signed into law, federal regulations that may be issued, or federal requirements that may be imposed.
2. It will comply with federal guidance implementing federal nondiscrimination laws, regulations, or requirements, except as FTA determines otherwise in writing.
3. As required by 49 CFR § 21.7:

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

- a. It will comply with 49 U.S.C. § 5332, 42 U.S.C. § 2000d, and 49 CFR part 21 in the manner that:
 - (1) It implements its Award,
 - (2) It undertakes property acquisitions, and
 - (3) It operates all parts of its facilities, as well as its facilities operated in connection with its Award.
- b. This assurance applies to its Award and to all parts of its facilities, as well as its facilities used to implement its Award.
- c. It will promptly take the necessary actions to carry out this assurance, including the following:
 - (1) Notifying the public that discrimination complaints about transportation-related services or benefits may be filed with U.S. DOT or FTA Headquarters Office of Civil Rights, and
 - (2) Submitting information about its compliance with these provisions to U.S. DOT or FTA upon their request.
- d. If it transfers U.S. DOT or FTA assisted real property, structures, or improvements to another party, any deeds and instruments recording that transfer will contain a covenant running with the land assuring nondiscrimination:
 - (1) While the property is used for the purpose that the federal assistance is extended, or
 - (2) While the property is used for another purpose involving the provision of similar services or benefits.
- e. The United States has a right to seek judicial enforcement of any matter arising under:
 - (1) Title VI of the Civil Rights Act, 42 U.S.C. § 2000d,
 - (2) U.S. DOT regulations, 49 CFR part 21, or
 - (3) This assurance.
- f. It will make any changes in its Title VI implementing procedures, as U.S. DOT or FTA may request, to comply with:
 - (1) Title VI of the Civil Rights Act, 42 U.S.C. § 2000d,
 - (2) U.S. DOT regulations, 49 CFR part 21, and
 - (3) Federal transit law, 49 U.S.C. § 5332.
- g. It will comply with applicable federal guidance issued to implement federal nondiscrimination requirements, except as FTA determines otherwise in writing.
- h. It will extend the requirements of 49 U.S.C. § 5332, 42 U.S.C. § 2000d, and 49 CFR part 21 to each Third Party Participant, including any:
 - (1) Subrecipient,
 - (2) Transferee,
 - (3) Third Party Contractor or Subcontractor at any tier,
 - (4) Successor in Interest,
 - (5) Lessee, or
 - (6) Other Participant in its Award, except FTA and the Applicant (and later, the Recipient).
- i. It will include adequate provisions to extend the requirements of 49 U.S.C. § 5332, 42 U.S.C. § 2000d, and 49 CFR part 21 to each third party agreement, including each:
 - (1) Subagreement at any tier,
 - (2) Property transfer agreement,

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

- (3) Third party contract or subcontract at any tier,
 - (4) Lease, or
 - (5) Participation agreement.
- j. The assurances you have made on your Applicant's behalf remain in effect as long as FTA determines appropriate, including, for example, as long as:
- (1) Federal assistance is provided for its Award,
 - (2) Its property acquired or improved with federal assistance is used for a purpose for which the federal assistance is extended, or for a purpose involving similar services or benefits,
 - (3) It retains ownership or possession of its property acquired or improved with federal assistance provided for its Award,
 - (4) It transfers property acquired or improved with federal assistance, for the period during which the real property is used for a purpose for which the financial assistance is extended or for another purpose involving the provision of similar services or benefits, or
 - (5) FTA may otherwise determine in writing.
4. As required by U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR part 27, specifically 49 CFR § 27.9, and consistent with 49 U.S.C. § 5332, you assure that:
- a. It will comply with the following prohibitions against discrimination based on disability listed below in subsection 4.b of this Category 01.D Assurance, of which compliance is a condition of approval or extension of any FTA assistance awarded to:
 - (1) Construct any facility,
 - (2) Obtain any rolling stock or other equipment,
 - (3) Undertake studies,
 - (4) Conduct research, or
 - (5) Participate in any benefit or obtain any benefit from any FTA administered program.
 - b. In any program or activity receiving or benefiting from federal assistance that U.S. DOT administers, no qualified individual with a disability will, because of his or her disability, be:
 - (1) Excluded from participation,
 - (2) Denied benefits, or
 - (3) Otherwise subjected to discrimination.

01.E Procurement Certification.

The Applicant agrees to comply with:

- a. U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR part 200, particularly 2 CFR §200.317-26 "Procurement Standards;
- b. Federal laws, regulations, and requirements applicable to FTA procurements; and
- c. The latest edition of FTA Circular 4220.1 and other applicable federal guidance.

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

01.F. Suspension and Debarment, Tax Liability, and Felony Convictions Certifications.

01.F.1 Suspension and Debarment.

On behalf of your Applicant, you certify that:

- a. It will comply and facilitate compliance with U.S. DOT regulations, "Nonprocurement Suspension and Debarment," 2 CFR part 1200, which adopts and supplements the U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," 2 CFR part 180.
- b. To the best of its knowledge and belief, that its Principals and Subrecipients at the first tier:
 - (1) Are eligible to participate in covered transactions of any federal department or agency and are not presently:
 - (a) Debarred,
 - (b) Suspended,
 - (c) Proposed for debarment,
 - (d) Declared ineligible,
 - (e) Voluntarily excluded, or
 - (f) Disqualified.
 - (2) Within a three-year period preceding its latest application or proposal, its management has not been convicted of or had a civil judgment rendered against any of them for:
 - (a) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction, or contract under a public transaction,
 - (b) Violation of any federal or state antitrust statute, or
 - (c) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making any false statement, or receiving stolen property.
 - (3) It is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses listed in the preceding subsection b(2) of this Certification.
 - (4) It has not had one or more public transactions (federal, state, or local) terminated for cause or default within a three-year period preceding this Certification.
 - (5) If, at a later time, it receives any information that contradicts the preceding statements of subsections a or b of this Category 01.F Certification, it will promptly provide that information to FTA.
 - (6) It will treat each lower tier contract or subcontract under its Award as a covered lower tier contract for purposes of 2 CFR part 1200 and 2 CFR part 180 if it:
 - (a) Equals or exceeds \$25,000,
 - (b) Is for audit services, or
 - (c) Requires the consent of a federal official.
 - (7) It will require that each covered lower tier contractor and subcontractor:
 - (a) Comply and facilitate compliance with the federal requirements of 2 CFR parts 180 and 1200, and
 - (b) Assure that each lower tier participant in its Award is not presently declared by any federal department or agency to be:

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

- 1 Debarred from participation in any federally assisted Award,
 - 2 Suspended from participation in any federally assisted Award,
 - 3 Proposed for debarment from participation in any federally assisted Award,
 - 4 Declared ineligible to participate in any federally assisted Award,
 - 5 Voluntarily excluded from participation in any federally assisted Award, or
 - 6 Disqualified from participation in any federally assisted Award.
- c. It will provide a written explanation if it or any of its principals, including any of its first tier Subrecipients or its Third Party Participants at a lower tier, is unable to certify compliance with the preceding statements in this Category 01.F.1 Certification.

01.F.2. Tax Liability.

If your Applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, on behalf of your Applicant, you certify that:

- a. Your Applicant and its prospective Subrecipients have no unpaid federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- b. Your Applicant and its Subrecipients will follow applicable U.S. DOT guidance when issued.

01.F.3. Felony Convictions.

If your Applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, on behalf of your Applicant, you certify that:

- a. Your Applicant and its prospective Subrecipients have not been convicted of a felony criminal violation under any federal law within the preceding 24 months.
- b. Your Applicant and its Subrecipients will follow applicable U.S. DOT guidance when it is issued.

01.G. U.S. OMB Assurances in SF-424B and SF-424D.

The assurances in this Category 01.G are consistent with the U.S. OMB assurances required in the U.S. OMB SF-424B and SF-424D, and updated as necessary to reflect changes in federal laws, regulations, and requirements.

1. *Administrative Activities.* On behalf of your Applicant, you assure that:
 - a. For any application it submits for federal assistance, it has adequate resources to plan, manage, and properly complete the tasks to implement its Award, including:
 - (1) The legal authority to apply for federal assistance,
 - (2) The institutional capability,
 - (3) The managerial capability, and
 - (4) The financial capability (including funds sufficient to pay the non-federal share of the cost of incurred under its Award).
 - b. As required, it will give access and the right to examine materials related to its Award to the following entities or individuals, including, but not limited to:

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- (1) FTA,
- (2) The Comptroller General of the United States, and
- (3) The State, through an appropriate authorized representative.
- c. It will establish a proper accounting system in accordance with generally accepted accounting standards or FTA guidance.
- d. It will establish safeguards to prohibit employees from using their positions for a purpose that results in:
 - (1) A personal or organizational conflict of interest or personal gain, or
 - (2) An appearance of a personal or organizational conflict of interest or personal gain.
2. *Specifics of the Award.* On behalf of your Applicant, you assure that:
 - a. It will begin and complete work within the period of performance that applies following receipt of an FTA Award.
 - b. For FTA assisted construction Awards:
 - (1) It will comply with FTA provisions concerning the drafting, review, and approval of construction plans and specifications,
 - (2) It will provide and maintain competent and adequate engineering supervision at the construction site to assure that the completed work conforms to the approved plans and specifications,
 - (3) It will include a covenant to assure nondiscrimination during the useful life of the real property financed under its Award in its title to that real property, and it will include such covenant in any transfer of such property,
 - (4) To the extent FTA requires, it will record the federal interest in the title to FTA assisted real property or interests in real property, and
 - (5) It will not alter the site of the FTA assisted construction or facilities without permission or instructions from FTA by:
 - (a) Disposing of the underlying real property or other interest in the site and facilities,
 - (b) Modifying the use of the underlying real property or other interest in the site and facilities, or
 - (c) Changing the terms of the underlying real property title or other interest in the site and facilities.
 - c. It will furnish progress reports and other information as FTA or the state may require.
3. *Statutory and Regulatory Requirements.* On behalf of your Applicant, you assure that:
 - a. Your Applicant will comply with all federal laws, regulations, and requirements relating to nondiscrimination that apply, including, but not limited to:
 - (1) The prohibitions against discrimination based on race, color, or national origin, as provided in Title VI of the Civil Rights Act, 42 U.S.C. § 2000d.
 - (2) The prohibitions against discrimination based on sex, as provided in:
 - (a) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. §§ 1681 – 1683, and 1685 – 1687, and
 - (b) U.S. DOT regulations, “Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance,” 49 CFR part 25.

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- (3) The prohibitions against discrimination based on age in federally assisted programs, as provided in the Age Discrimination Act of 1975, as amended, 42 U.S.C. §§ 6101 – 6107.
 - (4) The prohibitions against discrimination based on disability in federally assisted programs, as provided in section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794.
 - (5) The prohibitions against discrimination based on disability, as provided in the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101.
 - (6) The prohibitions against discrimination in the sale, rental, or financing of housing, as provided in Title VIII of the Civil Rights Act, 42 U.S.C. § 3601 *et seq.*
 - (7) The prohibitions against discrimination based on drug abuse, as provided in the Drug Abuse Office and Treatment Act of 1972, as amended, 21 U.S.C. § 1101 *et seq.*
 - (8) The prohibitions against discrimination based on alcohol abuse, as provided in the Comprehensive Alcohol Abuse and Alcoholism Prevention Act of 1970, as amended, 42 U.S.C. § 4541 *et seq.*
 - (9) The confidentiality requirements for records of alcohol and drug abuse patients, as provided in the Public Health Service Act, as amended, 42 U.S.C. § 290dd – 290dd-2.
 - (10) The prohibitions against discrimination in employment as provided in Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e *et seq.*,
 - (11) The nondiscrimination provisions of any other statute(s) that may apply to its Award.
- b. As provided by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (Uniform Relocation Act), 42 U.S.C. § 4601 *et seq.*, and 49 U.S.C. § 5323(b), regardless of whether federal assistance has been provided for any real property acquired or improved for purposes of its Award:
- (1) It will provide for fair and equitable treatment of any displaced persons or any persons whose property is acquired or improved as a result of federally assisted programs.
 - (2) It has the necessary legal authority under state and local laws, regulations, and requirements to comply with:
 - (a) The Uniform Relocation Act. 42 U.S.C. § 4601 *et seq.*, as specified by 42 U.S.C. §§ 4630 and 4655, and
 - (b) U.S. DOT regulations, “Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs,” 49 CFR part 24, specifically 49 CFR § 24.4.
 - (3) It has complied with or will comply with the Uniform Relocation Act and implementing U.S. DOT regulations because:
 - (a) It will adequately inform each affected person of the benefits, policies, and procedures provided for in 49 CFR part 24.
 - (b) As provided by 42 U.S.C. §§ 4622, 4623, and 4624, and 49 CFR part 24, if its Award results in displacement, it will provide fair and reasonable relocation payments and assistance to:
 - 1 Displaced families or individuals, and
 - 2 Displaced corporations, associations, or partnerships.

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- (c) As provided by 42 U.S.C. § 4625 and 49 CFR part 24, it will provide relocation assistance programs offering the services described in the U.S. DOT regulations to such:
 - 1 Displaced families and individuals, and
 - 2 Displaced corporations, associations, or partnerships.
 - (d) As provided by 42 U.S.C. § 4625(c)(3), within a reasonable time before displacement, it will make available comparable replacement dwellings to families and individuals.
 - (e) It will do the following:
 - 1 Carry out the relocation process to provide displaced persons with uniform and consistent services, and
 - 2 Make available replacement housing in the same range of choices with respect to such housing to all displaced persons regardless of race, color, religion, or national origin.
 - (f) It will be guided by the real property acquisition policies of 42 U.S.C. §§ 4651 and 4652.
 - (g) It will pay or reimburse property owners for their necessary expenses as specified in 42 U.S.C. §§ 4653 and 4654, understanding that FTA will provide federal assistance for its eligible costs of providing payments for those expenses, as required by 42 U.S.C. § 4631.
 - (h) It will execute the necessary implementing amendments to FTA assisted third party contracts and subagreements.
 - (i) It will execute, furnish, and be bound by such additional documents as FTA may determine necessary to effectuate or implement these assurances.
 - (j) It will incorporate these assurances by reference into and make them a part of any third party contract or subagreement, or any amendments thereto, related to its Award that involves relocation or land acquisition.
 - (k) It will provide in any affected document that these relocation and land acquisition provisions must supersede any conflicting provisions.
- c. It will comply with the Lead-Based Paint Poisoning Prevention Act, specifically 42 U.S.C. § 4831(b), which prohibits the use of lead-based paint in the construction or rehabilitation of residence structures.
 - d. It will, to the extent applicable, comply with the protections for human subjects involved in research, development, and related activities supported by federal assistance of:
 - (1) The National Research Act, as amended, 42 U.S.C. § 289 *et seq.*, and
 - (2) U.S. DOT regulations, "Protection of Human Subjects," 49 CFR part 11.
 - e. It will, to the extent applicable, comply with the labor standards and protections for federally assisted Awards of:
 - (1) The Davis-Bacon Act, as amended, 40 U.S.C. §§ 3141 – 3144, 3146, and 3147,
 - (2) Sections 1 and 2 of the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. § 874, and 40 U.S.C. § 3145, respectively, and
 - (3) The Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. § 3701 *et seq.*
 - f. It will comply with any applicable environmental standards prescribed to implement federal laws and executive orders, including, but not limited to:

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- (1) Complying with the institution of environmental quality control measures under the National Environmental Policy Act of 1969, as amended, 42 U.S.C. §§ 4321 – 4335 and following Executive Order No. 11514, as amended, 42 U.S.C. § 4321 note.
 - (2) Following the notification of violating facilities provisions of Executive Order No. 11738, 42 U.S.C. § 7606 note.
 - (3) Following the protection of wetlands provisions of Executive Order No. 11990, 42 U.S.C. § 4321 note.
 - (4) Following the evaluation of flood hazards in the floodplains provisions of Executive Order No. 11988, May 24, 1977, as amended, 42 U.S.C. § 4321 note.
 - (5) Complying with the assurance of consistency with the approved state management program developed pursuant to the Coastal Zone Management Act of 1972, as amended, 16 U.S.C. §§ 1451 – 1465.
 - (6) Complying with the Conformity of Federal Actions to State (Clean Air) Implementation Plans requirements under section 176(c) of the Clean Air Act of 1970, as amended, 42 U.S.C. §§ 7401 – 7671q.
 - (7) Complying with protections for underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, 42 U.S.C. § 300f – 300j-6.
 - (8) Complying with the protections for endangered species under the Endangered Species Act of 1973, as amended, 16 U.S.C. §§ 1531 – 1544.
 - (9) Complying with the environmental protections for federal transportation programs, including, but not limited to, protections for parks, recreation areas, or wildlife or waterfowl refuges of national, state, or local significance or any land from a historic site of national, state, or local significance to be used in a transportation Award, as required by 49 U.S.C. § 303 (also known as “Section 4f”).
 - (10) Complying with the protections for national wild and scenic rivers systems, as required under the Wild and Scenic Rivers Act of 1968, as amended, 16 U.S.C. §§ 1271 – 1287.
 - (11) Complying with and facilitating compliance with:
 - (a) Section 106 of the National Historic Preservation Act of 1966, as amended, 54 U.S.C. § 300108,
 - (b) The Archaeological and Historic Preservation Act of 1974, as amended, 54 U.S.C. § 312501 *et seq.*, and
 - (c) Executive Order No. 11593 (identification and protection of historic properties), 54 U.S.C. § 300101.
- g. To the extent applicable, it will comply with the following federal requirements for the care, handling, and treatment of warm-blooded animals held or used for research, teaching, or other activities supported with federal assistance:
- (1) The Animal Welfare Act, as amended, 7 U.S.C. § 2131 *et seq.*, and
 - (2) U.S. Department of Agriculture regulations, “Animal Welfare,” 9 CFR subchapter A, parts 1, 2, 3, and 4.
- h. To the extent applicable, it will obtain a certificate of compliance with the seismic design and construction requirements of U.S. DOT regulations, “Seismic Safety,” 49 CFR part 41, specifically 49 CFR § 41.117(d), before accepting delivery of any FTA assisted buildings.

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- i. It will comply with and assure that each of its Subrecipients located in special flood hazard areas will comply with section 102(a) of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. § 4012a(a), by:
 - (1) Participating in the federal flood insurance program, and
 - (2) Purchasing flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- j. It will comply with:
 - (1) The Hatch Act, 5 U.S.C. §§ 1501 – 1508, 7324 – 7326, which limits the political activities of state and local agencies and their officers and employees whose primary employment activities are financed in whole or part with federal assistance, including a federal loan, grant agreement, or cooperative agreement, and
 - (2) 49 U.S.C. § 5323(l)(2) and 23 U.S.C. § 142(g), which provide an exception from Hatch Act restrictions for a nonsupervisory employee of a public transportation system (or of any other agency or entity performing related functions) receiving federal assistance appropriated or made available under 49 U.S.C. chapter 53 and 23 U.S.C. § 142(a)(2) to whom the Hatch Act does not otherwise apply.
- k. It will perform the financial and compliance audits as required by the:
 - (1) Single Audit Act Amendments of 1996, 31 U.S.C. § 7501 *et seq.*,
 - (2) U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR part 200, and
 - (3) Most recent applicable U.S. OMB Compliance Supplement, 2 CFR part 200, appendix XI (previously known as the U.S. OMB Circular A-133 Compliance Supplement).
- l. It will comply with all other federal laws, regulations, and requirements that apply.
- m. It will follow federal guidance governing it and its Award, except as FTA has expressly approved otherwise in writing.

CATEGORY 02. LOBBYING.

Before FTA may provide federal assistance for a grant or cooperative agreement exceeding \$100,000 or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, you must select the Lobbying Certifications in Category 02, unless your Applicant is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 31 U.S.C. § 1352, and/or except as FTA determines otherwise in writing.

Any provision of the Certifications in Category 02 that does not apply will not be enforced.

On behalf of your Applicant, you certify that:

- 1. As required by 31 U.S.C. § 1352 and U.S. DOT regulations, “New Restrictions on Lobbying,” specifically 49 CFR § 20.110:
 - a. The lobbying restrictions of this Certification apply to its requests:
 - (1) For \$100,000 or more in federal assistance for a grant or cooperative agreement, and

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- (2) For \$150,000 or more in federal assistance for a loan, line of credit, loan guarantee, or loan insurance, and
- b. Your Certification on your Applicant's behalf applies to the lobbying activities of:
 - (1) The Applicant,
 - (2) Its Principals, and
 - (3) Its Subrecipients at the first tier.
2. To the best of your knowledge and belief:
 - a. No federal appropriated funds have been or will be paid by your Applicant or on its behalf to any person to influence or attempt to influence:
 - (1) An officer or employee of any federal agency regarding the award of a:
 - (a) Federal grant or cooperative agreement, or
 - (b) Federal loan, line of credit, loan guarantee, or loan insurance, or
 - (2) A Member of Congress, an employee of a member of Congress, or an officer or employee of Congress regarding the award of a:
 - (a) Federal grant or cooperative agreement, or
 - (b) Federal loan, line of credit, loan guarantee, or loan insurance.
 - b. Your Applicant will submit a complete OMB Standard Form LLL (Rev. 7-97), "Disclosure of Lobbying Activities," consistent with the instructions on that form, if any funds other than federal appropriated funds have been or will be paid to any person to influence or attempt to influence:
 - (1) An officer or employee of any federal agency regarding the award of a:
 - (a) Federal grant or cooperative agreement, or
 - (b) Federal loan, line of credit, loan guarantee, or loan insurance, or
 - (2) A Member of Congress, an employee of a member of Congress, or an officer or employee of Congress regarding the award of a:
 - (a) Federal grant or cooperative agreement, or
 - (b) Federal loan, line of credit, loan guarantee, or loan insurance.
 - c. Your Applicant will include the language of this Certification in its Award documents under a federal grant, cooperative agreement, loan, line of credit, or loan insurance including, but not limited to:
 - (1) Each third party contract,
 - (2) Each third party subcontract,
 - (3) Each subagreement, and
 - (4) Each third party agreement.
3. Your Applicant understands that:
 - a. This Certification is a material representation of fact that the Federal Government relies on, and
 - b. It must submit this Certification before the Federal Government may award federal assistance for a transaction covered by 31 U.S.C. § 1352, including a:
 - (1) Federal grant or cooperative agreement, or
 - (2) Federal loan, line of credit, loan guarantee, or loan insurance.
4. Your Applicant understands that any person who does not file a required Certification will incur a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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CATEGORY 03. PRIVATE SECTOR PROTECTIONS.

Before FTA may provide federal assistance for an Award that involves the acquisition of public transportation property or the operation of public transportation facilities or equipment, you must select the Private Property Protections Assurances in Category 03.A and enter into the Agreements in Category 03.B and Category 03.C on behalf of your Applicant, except as FTA determines otherwise in writing.

Any provision of the Assurances and Agreements in Category 03 that does not apply will not be enforced.

03.A. Private Property Protections.

If your Applicant is a state, local government, or Indian tribal government and seeks federal assistance from FTA to acquire the property of a private transit operator or operate public transportation in competition with or in addition to a public transportation operator, the Private Property Protections Assurances in Category 03.A apply to your Applicant, except as FTA determines otherwise in writing.

To facilitate FTA's ability to make the findings required by 49 U.S.C. § 5323(a)(1), on behalf of your Applicant, you assure that:

1. Your Applicant has or will have:
 - a. Determined that the federal assistance it has requested is essential to carrying out its Program of Projects as required by 49 U.S.C. §§ 5303, 5304, and 5306,
 - b. Provided for the participation of private companies engaged in public transportation to the maximum extent feasible, and
 - c. Paid just compensation under state or local laws to the company for any franchise or property acquired.
2. Your Applicant has completed the actions described in the preceding section 1 of this Category 03.A Certification before:
 - a. It acquires the property or an interest in the property of a private provider of public transportation, or
 - b. It operates public transportation equipment or facilities:
 - (1) In competition with transportation service provided by an existing public transportation operator, or
 - (2) In addition to transportation service provided by an existing public transportation operator.

03.B. Charter Service Agreement.

If your Applicant seeks federal assistance from FTA to acquire or operate transit facilities or equipment, the Charter Service Agreement in Category 03.B applies to your Applicant, except as FTA determines otherwise in writing.

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To comply with 49 U.S.C. § 5323(d) and (g) and FTA regulations, "Charter Service, 49 CFR part 604, specifically 49 CFR § 604.4, on behalf of your Applicant, you are entering into the following Charter Service Agreement:

1. FTA's "Charter Service" regulations apply as follows:
 - a. FTA's Charter Service regulations restrict transportation by charter service using facilities and equipment acquired or improved under an Award derived from:
 - (1) Federal transit laws, 49 U.S.C. chapter 53,
 - (2) 23 U.S.C. §§ 133 or 142, or
 - (3) Any other Act that provides federal public transportation assistance, unless otherwise excepted.
 - b. FTA's charter service restrictions extend to:
 - (1) Your Applicant, when it receives federal assistance appropriated or made available for:
 - (a) Federal transit laws, 49 U.S.C. chapter 53,
 - (b) 23 U.S.C. §§ 133 or 142, or
 - (c) Any other Act that provides federal public transportation assistance, unless otherwise excepted.
 - (2) Any Third Party Participant that receives federal assistance derived from:
 - (a) Federal transit laws, 49 U.S.C. chapter 53,
 - (b) 23 U.S.C. §§ 133 or 142, or
 - (c) Any other Act that provides federal public transportation assistance, unless otherwise excepted.
 - c. A Third Party Participant includes any:
 - (1) Subrecipient at any tier,
 - (2) Lessee,
 - (3) Third Party Contractor or Subcontractor at any tier, and
 - (4) Other Third Party Participant in its Award.
 - d. You and your Applicant agree that neither it nor any governmental authority or publicly owned operator that receives federal public transportation assistance appropriated or made available for its Award will engage in charter service operations, except as permitted under:
 - (1) Federal transit laws, specifically 49 U.S.C. § 5323(d) and (g),
 - (2) FTA regulations, "Charter Service," 49 CFR part 604, to the extent consistent with 49 U.S.C. § 5323(d) and (g),
 - (3) Any other federal Charter Service regulations, or
 - (4) Federal guidance, except as FTA determines otherwise in writing.
 - e. You and your Applicant agree that the latest Charter Service Agreement selected in its latest annual Certifications and Assurances is incorporated by reference and made part of the Underlying Agreement accompanying its Award of federal assistance from FTA.
 - f. You and your Applicant agree that:
 - (1) FTA may require corrective measures or impose remedies on it or any governmental authority or publicly owned operator that receives federal assistance from FTA that has demonstrated a pattern of violating of FTA's Charter Service regulations by:
 - (a) Conducting charter operations prohibited by federal transit laws and FTA's Charter Service regulations, or

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- (b) Otherwise violating its Charter Service Agreement selected in its latest annual Certifications and Assurances.
- (2) These corrective measures and remedies may include:
 - (a) Barring your Applicant or any Third Party Participant operating public transportation under its Award that has provided prohibited charter service from receiving federal assistance from FTA,
 - (b) Withholding an amount of federal assistance as provided by Appendix D to FTA's Charter Service regulations, or
 - (c) Any other appropriate remedy that may apply.
- 2. In addition to the exceptions to the restrictions in FTA's Charter Service regulations, FTA has established the following additional exceptions to those restrictions:
 - a. FTA's Charter Service restrictions do not apply to your Applicant if it seeks federal assistance appropriated or made available under 49 U.S.C. §§ 5307 or 5311 to be used for Job Access and Reverse Commute (JARC) activities that would have been eligible for assistance under former 49 U.S.C. § 5316 in effect in FY 2012 or a previous fiscal year, provided that it uses that federal assistance from FTA for those program purposes only.
 - b. FTA's Charter Service restrictions do not apply to your Applicant if it seeks federal assistance appropriated or made available under 49 U.S.C. § 5310 to be used for New Freedom activities that would have been eligible for assistance under former 49 U.S.C. § 5317 in effect in FY 2012 or a previous fiscal year, provided it uses that federal assistance from FTA for those program purposes only.
 - c. An Applicant for assistance under 49 U.S.C. chapter 53 will not be determined to have violated the FTA Charter Service regulations if that Applicant provides a private intercity or charter transportation operator reasonable access to that Applicant's federally assisted public transportation facilities, including intermodal facilities, park and ride lots, and bus-only highway lanes, as provided in 49 U.S.C. § 5323(r).

03.C. School Bus Agreement.

If your Applicant seeks federal assistance from FTA to acquire or operate transit facilities or equipment, the School Bus Agreement in Category 03.C applies to your Applicant, except as FTA determines otherwise in writing.

To comply with 49 U.S.C. § 5323(f) and (g) and FTA regulations, "School Bus Operations," 49 CFR part 605, to the extent consistent with 49 U.S.C. § 5323(f) and (g), your Applicant agrees to enter into the following School Bus Agreement:

- 1. FTA's "School Bus Operations" regulations at 49 CFR part 605 restricts school bus operations using facilities and equipment acquired or improved with federal assistance derived from:
 - a. Federal transit laws, 49 U.S.C. chapter 53,
 - b. 23 U.S.C. §§ 133 or 142, or
 - c. Any other Act that provides federal public transportation assistance, unless otherwise excepted.
- 2. FTA's school bus operations restrictions extend to:
 - a. Your Applicant, when it receives federal assistance appropriated or made available for:

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- (1) Federal transit laws, 49 U.S.C. chapter 53,
 - (2) 23 U.S.C. §§ 133 or 142, or
 - (3) Any other Act that provides federal public transportation assistance, unless otherwise excepted.
- b. Any Third Party Participant that receives federal assistance derived from:
 - (1) Federal transit laws, 49 U.S.C. chapter 53,
 - (2) 23 U.S.C. §§ 133 or 142, or
 - (3) Any other Act that provides federal public transportation assistance, unless otherwise excepted.
3. A Third Party Participant includes any:
 - a. Subrecipient at any tier,
 - b. Lessee,
 - c. Third Party Contractor or Subcontractor at any tier, and
 - d. Any other Third Party Participant in the Award.
4. You and your Applicant agree, and will obtain the agreement of any Third Party Participant, that it will not engage in school bus operations in competition with private operators of school buses, except as permitted under:
 - a. Federal transit laws, specifically 49 U.S.C. § 5323(f) and (g),
 - b. FTA regulations, "School Bus Operations," 49 CFR part 605, to the extent consistent with 49 U.S.C. § 5323(f) and (g),
 - c. Any other federal School Bus regulations, or
 - d. Federal guidance, except as FTA determines otherwise in writing.
5. You and your Applicant agree that the latest School Bus Agreement selected on its behalf in FTA's latest annual Certifications and Assurances is incorporated by reference and made part of the Underlying Agreement accompanying its Award of federal assistance.
6. You and your Applicant agree that after it is a Recipient, if it or any Third Party Participant has violated this School Bus Agreement, FTA may:
 - a. Bar your Applicant or Third Party Participant from receiving further federal assistance for public transportation, or
 - b. Require the Applicant or Third Party Participant to take such remedial measures as FTA considers appropriate.

CATEGORY 04. ROLLING STOCK REVIEWS AND BUS TESTING.

Before FTA may provide federal assistance for an Award to acquire rolling stock for use in revenue service or to acquire a new bus model, you must select the Rolling Stock Reviews and Bus Testing Certifications in Category 04, except as FTA determines otherwise in writing.

Any provision of the Certifications in Category 04 that does not apply will not be enforced.

04.A. Rolling Stock Reviews.

If your Applicant seeks federal assistance from FTA to acquire rolling stock for use in revenue service, the Rolling Stock Reviews Certifications in Category 04.A apply to your Applicant, except as FTA determines otherwise in writing.

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On behalf of your Applicant, you certify that, when procuring rolling stock for use in revenue service:

1. Your Applicant will comply with:
 - a. Federal transit laws, specifically 49 U.S.C. § 5323(m), and
 - b. FTA regulations, “Pre-Award and Post-Delivery Audits of Rolling Stock Purchases,” 49 CFR part 663, and
2. As provided in 49 CFR § 663.7:
 - a. Your Applicant will conduct or cause to be conducted the required pre-award and post-delivery reviews of that rolling stock, and
 - b. It will maintain on file the Certifications required by 49 CFR part 663, subparts B, C, and D.

04.B. Bus Testing.

If your Applicant seeks federal assistance from FTA to acquire a new bus model, the Bus Testing Certifications in Category 04.B apply to your Applicant, except as FTA determines otherwise in writing.

On behalf of your Applicant, you certify that:

1. FTA’s bus testing requirements apply to all acquisitions of new buses and new bus models that require bus testing as defined in FTA’s Bus Testing regulations, and it will comply with:
 - a. 49 U.S.C. § 5318, and
 - b. FTA regulations, “Bus Testing,” 49 CFR part 665.
2. As required by 49 CFR § 665.7, when acquiring the first bus of any new bus model or a bus model with a major change in components or configuration, your Applicant will not spend any federal assistance appropriated under 49 U.S.C. chapter 53 to acquire that new bus or new bus model until:
 - a. That new bus or new bus model has been tested at FTA’s bus testing facility, and
 - b. It has received a copy of the test report prepared for that new bus or new bus model.
3. It will ensure that the new bus or new bus model that is tested has met the performance standards consistent with those regulations, including the:
 - a. Performance standards for:
 - (1) Maintainability,
 - (2) Reliability,
 - (3) Performance (including braking performance),
 - (4) Structural integrity,
 - (5) Fuel economy,
 - (6) Emissions, and
 - (7) Noise, and
 - b. Minimum safety performance standards established under 49 U.S.C. § 5329, when issued.
4. It will ensure that the new bus or new bus model that is tested has received a passing aggregate test score under the “Pass/Fail” standard established by regulation.

CATEGORY 05. DEMAND RESPONSIVE SERVICE.

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Before FTA may provide federal assistance to a public entity that operates demand responsive service for an Award to acquire a non-rail vehicle that is not accessible, you must select the Demand Responsive Service Certifications in Category 05, except as FTA determines otherwise in writing.

Any provision of the Certifications in Category 05 that does not apply will not be enforced.

As required by U.S. DOT regulations, "Transportation Services for Individuals with Disabilities (ADA)," 49 CFR part 37, specifically 49 CFR § 37.77(d), on behalf of your Applicant, you certify that:

1. Your Applicant offers public transportation services equivalent in level and quality of service to:
 - a. Individuals with disabilities, including individuals who use wheelchairs, and
 - b. Individuals without disabilities.
2. Viewed in its entirety, your Applicant's service for individuals with disabilities is:
 - a. Provided in the most integrated setting feasible, and
 - b. Equivalent to the service it offers individuals without disabilities with respect to:
 - (1) Response time,
 - (2) Fares,
 - (3) Geographic service area,
 - (4) Hours and days of service,
 - (5) Restrictions on priorities based on trip purpose,
 - (6) Availability of information and reservation capability, and
 - (7) Constraints on capacity or service availability.

CATEGORY 06. INTELLIGENT TRANSPORTATION SYSTEMS.

Before FTA may provide federal assistance for an Award in support of an Intelligent Transportation System (ITS), you must select the Intelligent Transportation Systems Assurances in Category 06, except as FTA determines otherwise in writing.

Any provision of the Assurances in Category 06 that does not apply will not be enforced.

On behalf of your Applicant, you and your Applicant:

1. Understand that, as used in this Assurance, the term Intelligent Transportation System is defined to include technologies or systems of technologies that provide or significantly contribute to the provision of one or more Intelligent Transportation System (ITS) user services as defined in the "National ITS Architecture."
2. Assure that, as provided in 23 U.S.C. § 517(d), any Award that includes an ITS or related activity financed with appropriations made available from the Highway Trust Fund, including amounts made available to deploy ITS facilities or equipment, will conform to the appropriate regional ITS architecture, applicable standards, and protocols developed under 23 U.S.C. § 517(a) or (c), unless it obtains a waiver as provided in 23 U.S.C. § 517(d)(2).

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CATEGORY 07. INTEREST AND FINANCING COSTS AND ACQUISITION OF CAPITAL ASSETS BY LEASE.

Before FTA may award federal assistance appropriated or made available under 49 U.S.C. chapter 53 to support the interest, financing, or leasing costs of any Award financed under the Urbanized Area Formula Grants Program, Fixed Guideway Capital Investment Grants Program, any program to which the requirements of 49 U.S.C. § 5307 apply, or any other program as FTA may specify, you must select the Certifications in Category 07, except as FTA may determine otherwise in writing.

Any provision of the Certifications and Assurances in Category 07 that does not apply will not be enforced.

07.A. Interest and Financing Costs.

If your Applicant intends to use federal assistance to support the interest or any other financing costs for an Award financed under the Urbanized Area Formula Grants Program, the Fixed Guideway Capital Investment Grants Program, the New Starts, Small Starts, and Core Capacity Programs, any program that must comply with the requirements of 49 U.S.C. § 5307, or any other program as FTA may specify, the Interest and Financing Costs Certifications in Category 07.A apply to your Applicant, except as FTA determines otherwise in writing.

On behalf of your Applicant, you certify that:

1. It will not seek reimbursement for interest or any other financing costs unless:
 - a. It is eligible to receive federal assistance for those costs, and
 - b. Its records demonstrate that it has shown reasonable diligence in seeking the most favorable financing terms, as FTA may require.
2. It will comply with the same favorable financing cost provisions for Awards financed under:
 - a. The Urbanized Area Formula Grants Program,
 - b. A Full Funding Grant Agreement,
 - c. An Early Systems Work Agreement,
 - d. The Fixed Guideway Capital Investment Program financed by previous FTA enabling legislation,
 - e. Any program that must comply with the requirements of 49 U.S.C. § 5307, or
 - f. Any other program as FTA may specify.

07.B. Acquisition of Capital Assets by Lease.

If your Applicant seeks federal assistance from FTA to acquire capital assets (other than rolling stock or related equipment) through a lease, the Acquisition of Capital Assets by Lease Certifications and Assurances in Category 07.B apply to your Applicant, except as FTA determines otherwise in writing.

On behalf of your Applicant, you certify and assure that, as required by FTA regulations, "Capital Leases," 49 CFR part 639, to the extent consistent with the FAST Act. If your

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Applicant acquires any capital asset (other than rolling stock or related equipment) through a lease financed with federal assistance appropriated or made available under 49 U.S.C. chapter 53, it will not enter into a capital lease for which FTA can provide only incremental federal assistance unless it has adequate financial resources to meet its future lease obligations if federal assistance is not available.

CATEGORY 08. TRANSIT ASSET MANAGEMENT PLAN, PUBLIC TRANSPORTATION AGENCY SAFETY PLAN, AND STATE SAFETY OVERSIGHT REQUIREMENTS.

Before FTA may provide federal assistance appropriated or made available under 49 U.S.C. chapter 53 to support an Award, you must select the Certifications in Category 08, except as FTA determines otherwise in writing.

Any provision of the Certifications in Category 08 that does not apply will not be enforced.

08.A. Transit Asset Management Plan.

If your Applicant applies for funding appropriated or made available for 49 U.S.C. chapter 53, the Transit Asset Management Certifications in Category 08.A apply to your Applicant, except as FTA determines otherwise in writing.

On behalf of your Applicant, you certify that it and each of its Subrecipients will:

1. Comply with FTA regulations, "Transit Asset Management," 49 CFR part 625, and
2. Follow federal guidance that will implement the regulations at 49 CFR part 625.

08.B. Public Transportation Safety Program.

If your Applicant applies for funding under 49 U.S.C. chapter 53 and it is a State, local government authority, or any other operator of a public transportation system, the particular provisions under the Public Transportation Safety Program in Category 08.B apply to your Applicant, except as FTA determines otherwise in writing.

On behalf of your Applicant, you certify that it will comply with applicable regulations, and follow federal guidance, and directives that implement the Public Transportation Safety Program provisions of 49 U.S.C. § 5329(b)-(d), except as FTA determines otherwise in writing.

08.C. State Safety Oversight Requirements.

If your Applicant applies for funding under 49 U.S.C. chapter 53 and is in a state with a rail fixed guideway public transportation system, Category 08.C applies to your Applicant, except as FTA determines otherwise in writing.

On behalf of your Applicant, if it is a state and has a rail fixed guideway public transportation system, you certify that:

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1. The Applicant will comply with FTA regulations, "State Safety Oversight," 49 CFR part 659, until the Applicant has a certified State Safety Oversight Program under the regulations at 49 CFR part 674.
2. For those Applicants that do have a certified State Safety Oversight Program, the Applicant will comply with the regulations at 49 CFR part 674.
3. For those Applicants that do not have a certified State Safety Oversight Program, the Applicant will make progress towards meeting the April 15, 2019, State Safety Oversight Program certification deadline.

CATEGORY 09. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.

If your Applicant must comply with the alcohol and controlled substance testing requirements of 49 U.S.C. § 5331 and its implementing regulations, before FTA may provide federal assistance for an Award, you must select the Certifications in Category 09, except as FTA may determine otherwise in writing.

Any provision of the Certifications in Category 09 that does not apply will not be enforced.

As required by 49 U.S.C. § 5331, and FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," 49 CFR part 655, subpart I, specifically 49 CFR § 655.83, on behalf of your Applicant, including an Applicant that is a state, and on behalf of its Subrecipients and Third Party Contractors, you certify that:

1. Your Applicant, its Subrecipients, and Third Party Contractors to which these testing requirements apply have established and implemented:
 - a. An alcohol misuse testing program, and
 - b. A controlled substance testing program.
2. Your Applicant, its Subrecipients, and its Third Party Contractors to which these testing requirements apply have complied or will comply with all applicable requirements of 49 CFR part 655 to the extent those regulations are consistent with 49 U.S.C. § 5331.
3. Consistent with U.S. DOT Office of Drug and Alcohol Policy and Compliance Notice, issued October 22, 2009, if your Applicant, its Subrecipients, or its Third Party Contractors to which these testing requirements apply reside in a state that permits marijuana use for medical or recreational purposes, your Applicant, its Subrecipients, and its Third Party Contractors to which these testing requirements apply have complied or will comply with the federal controlled substance testing requirements of 49 CFR part 655.

CATEGORY 10. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS PROGRAM (NEW STARTS, SMALL STARTS, AND CORE CAPACITY IMPROVEMENT).

Before FTA may provide federal assistance for an Award financed under the New Starts, Small Starts, or Core Capacity Improvement Program authorized under 49 U.S.C. § 5309, you must select the Certifications in Category 10, except as FTA may determine otherwise in writing.

Any provision of the Certifications in Category 10 that does not apply will not be enforced.

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Except as FTA determines otherwise in writing, on behalf of your Applicant, you certify that:

1. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
2. It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
3. It will maintain its equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625,
4. It will comply with:
 - a. The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and
 - b. The statewide and nonmetropolitan transportation planning requirements of 49 U.S.C. § 5304, and
5. It will comply with FTA guidance, "Final Interim Policy Guidance, Federal Transit Administration Capital Investment Grant Program," June 2016.

CATEGORY 11. STATE OF GOOD REPAIR PROGRAM.

Before FTA may provide federal assistance for an Award financed under the State of Good Repair Program authorized under 49 U.S.C. § 5337, you must select the Certifications in Category 11, except as FTA determines otherwise in writing.

Any provision of the Assurance in Category 11 that does not apply will not be enforced.

On behalf of your Applicant, you certify that:

1. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
2. It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award,
3. It will maintain its equipment and facilities acquired or improved under its Award, in accordance with the Applicant's transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625, and
4. It will comply with:
 - a. The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and
 - b. The statewide and nonmetropolitan transportation planning requirements of 49 U.S.C. § 5304.

CATEGORY 12. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS

Before FTA may provide federal assistance for an Award under the Buses and Bus Facilities Program authorized under 49 U.S.C. § 5339, as amended by the FAST Act, which authorizes grants for formula and competitive Bus and Bus Facilities and Low or No Emission buses or an award under the Low or No Emission Vehicle Development Program authorized under former 49 U.S.C. § 5312(d)(5), you must select the Certifications in Category 12, except as FTA determines otherwise in writing.

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Any provision of the Certifications in Category 12 that does not apply will not be enforced.

12.A. Grants for Buses and Bus Facilities Program

The following Certifications for the Grants for Buses and Bus Facilities Program and Low or No Emission Buses are required by 49 U.S.C. § 5339, as amended by the FAST Act, which provides that the requirements of 49 U.S.C. § 5307 shall apply to Recipients of grants made in urbanized areas and under the Low or No Emission Bus Program, 49 U.S.C. § 5339(c) The requirements of 49 U.S.C. § 5311 shall apply to Recipients of Bus and Bus Facilities grants made in rural areas. Therefore:

1. If your Applicant is in an urbanized area, except as FTA determines otherwise in writing, on behalf of your Applicant, you certify that:
 - a. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
 - b. It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
 - c. It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
 - d. When using or involving a facility or equipment acquired or improved with federal assistance under 49 U.S.C. § 5339 during non-peak hours for transportation, Applicants in an urbanized area will charge a fare not exceeding fifty (50) percent of the peak hour fare to the following individuals:
 - (1) Any senior,
 - (2) Any individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), is unable to use a public transportation service or a public transportation facility effectively without special facilities, planning, or design,
 - (3) Any individual presenting a Medicare card issued to that individual under title II of the Social Security Act, 42 U.S.C. § 401 *et seq.*, and
 - (4) Any individual presenting a Medicare card issued to that individual under title XVIII of the Social Security Act, 42 U.S.C. § 1395 *et seq.*
 - e. When carrying out a procurement under 49 U.S.C. § 5339, it will comply with:
 - (1) The applicable general provisions of 49 U.S.C. § 5323, and
 - (2) The applicable third party contract provisions of 49 U.S.C. § 5325.
 - f. It has complied with or will comply with 49 U.S.C. § 5307(b).
 - g. As required by 49 U.S.C. § 5307(d):
 - (1) It has or will have the amount of funds required for the non-federal share,
 - (2) It will provide the non-federal share from sources approved by FTA, and
 - (3) It will provide the non-federal share when needed.
 - h. It will comply with:
 - (1) The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and

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- (2) The statewide and nonmetropolitan transportation planning requirements of 49 U.S.C. § 5304.
- i. It has a locally developed process to solicit and consider public comment before:
 - (1) Raising a fare, or
 - (2) Implementing a major reduction of public transportation service.
- j. It will comply with applicable regulations, guidance, and directives that implement the Public Transportation Safety Program provisions of 49 U.S.C. § 5329(b)-(d), except as FTA determines otherwise in writing.
2. Except as FTA determines otherwise in writing, if your Applicant is in a rural area, you certify, on behalf of your Applicant, that:
 - a. It has or will have and require each Subrecipient to have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
 - b. It has or will have and require each Subrecipient to have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
 - c. It will maintain and require each Subrecipient to maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
 - d. Its state program has provided for a fair distribution of federal assistance appropriated or made available under 49 U.S.C. § 5311(b) within the state to eligible entities, including Indian reservations.
 - e. Its program provides or will provide the maximum feasible coordination of federal assistance for public transportation service with transportation service financed by other federal sources.
 - f. Its Awards and Subawards in its Formula Grants for the Rural Areas Program are included in:
 - (1) The statewide transportation improvement program, and
 - (2) To the extent applicable, a metropolitan transportation improvement program.
 - g. With respect to the non-federal share:
 - (1) It has or will have and, as necessary, will require each Subrecipient to have the amount of funds required for the non-federal share, as required by 49 U.S.C. § 5311(g),
 - (2) It will provide and, as necessary, will require each Subrecipient to provide the non-federal share from sources approved by FTA, and
 - (3) It will provide and, as necessary, will require each Subrecipient to provide the non-federal share when needed.
 - h. It may transfer a facility or equipment acquired or improved under its Award to any other entity eligible to receive assistance under 49 U.S.C. chapter 53, if:
 - (1) The Recipient possessing the facility or equipment consents to the transfer, and
 - (2) The facility or equipment will continue to be used as required under 49 U.S.C. § 5311.

12.B. Low or No Emission Vehicle Deployment.

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If your Applicant seeks federal assistance from FTA for an Award financed under the Low or No Emission Vehicle Development Program authorized under former 49 U.S.C. § 5312(d)(5), the Certifications and Assurances in Category 12.B apply to your Applicant, except as FTA determines otherwise in writing.

Former section 5312(d)(5)(C)(i) of title 49, United States Code, requires the following Certifications for Low or No Emission Vehicle Deployment Program before awarding federal assistance appropriated or made available under MAP-21. Therefore, except as FTA determines otherwise in writing, on behalf of your Applicant, you certify and assure that:

1. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
2. It has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
3. It will maintain its equipment and facilities acquired or improved under its Award in accordance with its transit management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
4. When using or involving a facility or equipment acquired or improved with federal assistance under former 49 U.S.C. § 5312(d)(5) during non-peak hours for transportation, it will charge a fare not exceeding fifty (50) percent of the peak hour to the following individuals:
 - a. Any senior,
 - b. Any individual who, because of illness, injury, age, a congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or who has semi-ambulatory capability) and is unable to use a public transportation service or a public transportation facility effectively without special facilities, special planning, or special design,
 - c. Any individual presenting a Medicare card issued to that individual under title II of the Social Security Act, 42 U.S.C. § 401 *et seq.*, and
 - d. Any individual presenting a Medicare card issued to that individual under title XVIII of the Social Security Act, 42 U.S.C. § 1395 *et seq.*
5. When carrying out a procurement under this Program, it will comply with:
 - a. The applicable general provisions of 49 U.S.C. § 5323, and
 - b. The applicable third party contract provisions of 49 U.S.C. § 5325.
6. It has complied with or will comply with 49 U.S.C. § 5307(b) because:
 - a. It has informed or will inform the public of the amounts of its federal assistance available under this Program,
 - b. It has developed or will develop, in consultation with interested parties including private transportation providers, its proposed Program of Projects for activities to be financed,
 - c. It has published or will publish its proposed Program of Projects in a way that affected individuals, private transportation providers, and local elected officials will have an opportunity to examine and submit comments on the proposed Projects and its performance as an Applicant,
 - d. It has provided or will provide an opportunity for a public hearing to obtain the views of individuals on its proposed Program of Projects,
 - e. It has assured or will assure that its proposed Program of Projects provides for coordination of public transportation services assisted under 49 U.S.C. § 5336, as

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- amended by the FAST Act, with federally assisted transportation services supported by other federal sources,
- f. It has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final list of Projects, and
 - g. It has made or will make the final list of Projects for which an Award is sought available to the public.
7. With respect to the non-federal share:
 - a. It has or will have the amount of funds required for the non-federal share,
 - b. It will provide the non-federal share from sources approved by FTA, and
 - c. It will provide the non-federal share when needed.
 8. It will comply with:
 - a. The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and
 - b. The statewide and nonmetropolitan planning requirements of 49 U.S.C. § 5304.
 9. It has a locally developed process to solicit and consider public comment before:
 - a. Raising a fare, or
 - b. Implementing a major reduction of public transportation service.
 10. It will comply with applicable regulations, guidance, and directives that implement the Public Transportation Safety Program provisions of 49 U.S.C. § 5329(b)-(d), except as FTA determines otherwise in writing.

CATEGORY 13. URBANIZED AREA FORMULA GRANTS PROGRAMS AND PASSENGER FERRY GRANT PROGRAM.

Before FTA may provide federal assistance for an Award financed under the Urbanized Area Formula Grants Program authorized under 49 U.S.C. § 5307, as amended by the FAST Act, which authorizes federal assistance for Job Access and Reverse Commute (JARC) activities, and the Passenger Ferry Grant Program authorized under 49 U.S.C. § 5307(h), you must select the Certifications in Category 13, except as FTA determines otherwise in writing.

Any provision of the Certifications in Category 13 that does not apply will not be enforced.

13.A. Urbanized Area Formula Grants Program under the FAST Act.

If your Applicant seeks federal assistance from FTA for an Award financed under the Urbanized Area Formula Grants Program authorized under 49 U.S.C. § 5307, as amended by the FAST Act, the Certifications in Category 13.A apply to your Applicant, except as FTA determines otherwise in writing.

The following Certifications for the Urbanized Area Formula Grants Program under 49 U.S.C. § 5307, as amended by the FAST Act, are required by 49 U.S.C. § 5307(c)(1). Therefore, except as FTA determines otherwise in writing, on behalf of your Applicant, you certify that:

1. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
2. It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.

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3. It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625,
4. When using or involving a facility or equipment acquired or improved with federal assistance under 49 U.S.C. § 5307 during non-peak hours for transportation, it will charge a fare not exceeding fifty (50) percent of the peak hour fare to the following individuals:
 - a. Any senior,
 - b. Any individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), is unable to use a public transportation service or a public transportation facility effectively without special facilities, planning, or design,
 - c. Any individual presenting a Medicare card issued to that individual under title II of the Social Security Act, 42 U.S.C. § 401 *et seq.*, and
 - d. Any individual presenting a Medicare card issued to that individual under title XVIII of the Social Security Act, 42 U.S.C. § 1395 *et seq.*
5. When carrying out a procurement under 49 U.S.C. § 5307, it will comply with:
 - a. The applicable general provisions of 49 U.S.C. § 5323, and
 - b. The applicable third party contract provisions of 49 U.S.C. § 5325.
6. It has complied with or will comply with 49 U.S.C. § 5307(b) because:
 - a. It has made or will make available to the public information on the amounts of federal assistance available to it under 49 U.S.C. § 5307,
 - b. It has developed or will develop, in consultation with interested parties including private transportation providers, its proposed Program of Projects for activities for which federal assistance is sought,
 - c. It has published or will publish its proposed Program of Projects in a way that affected individuals, private transportation providers, and local elected officials will have an opportunity to examine and submit comments on its proposed Program of Projects and its performance as an Applicant or Recipient,
 - d. It has provided or will provide an opportunity for a public hearing to obtain the views of individuals on its proposed Program of Projects,
 - e. It has ensured or will ensure that its proposed Program of Projects provides for coordination of transportation services financed by FTA under 49 U.S.C. § 5336, as amended by the FAST Act, with transportation services supported by other Federal Government sources,
 - f. It has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final Program of Projects, and
 - g. It has made or will make its final Program of Projects available to the public.
7. As required by 49 U.S.C. § 5307(d):
 - a. It has or will have the amount of funds required for the non-federal share,
 - b. It will provide the non-federal share from sources approved by FTA, and
 - c. It will provide the non-federal share when needed.
8. As required by 49 U.S.C. § 5307(c)(1)(H), it will comply with:
 - a. The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and

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- b. The statewide and nonmetropolitan transportation planning requirements of 49 U.S.C. § 5304.
9. As required by 49 U.S.C. § 5307(c)(1)(I), it has a locally developed process to solicit and consider public comment before:
 - a. Raising a fare, or
 - b. Implementing a major reduction of public transportation.
10. Each fiscal year:
 - a. It will assure that at least one (1) percent of the amount of federal assistance under 49 U.S.C. § 5307 apportioned to its urbanized area must be expended for Public Transportation Security activities as described in 49 U.S.C. § 5307(c)(1)(J)(i) including:
 - (1) Increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages),
 - (2) Increased camera surveillance of an area in or adjacent to that system,
 - (3) Emergency telephone line or lines to contact law enforcement or security personnel in an area in or adjacent to that system, and
 - (4) Any other activity intended to increase the security and safety of an existing or planned public transportation system, or
 - b. The Designated Recipients in its urbanized area certify that such expenditures for Public Transportation Security activities are not necessary.
11. If it serves an urbanized area with a population of at least 200,000 individuals, as determined by the Bureau of the Census:
 - a. It will provide a report by the end of the fourth quarter of the preceding federal fiscal year that lists projects carried out in the preceding fiscal year under this section for associated transit improvements as defined in 49 U.S.C. § 5302, and
 - b. The report of its Associated Transit Improvements or related activities is or will be incorporated by reference and made part of its Certifications and Assurances.
12. It will comply with applicable regulations, guidance, and directives that implement the Public Transportation Safety Program provisions of 49 U.S.C. § 5329(b)-(d), except as FTA determines otherwise in writing.

13.B. Passenger Ferry Grant Program.

If your Applicant seeks federal assistance from FTA for an Award financed under the Passenger Ferry Grant Program authorized under 49 U.S.C. § 5307(h), as amended by the FAST Act, the Certifications in Category 13.B apply to your Applicant, except as FTA determines otherwise in writing.

The following Certifications for the Passenger Ferry Grant Program are required by 49 U.S.C. § 5307(c)(1) or (h). Therefore, except as FTA determines otherwise in writing, on behalf of your Applicant, you certify that:

1. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
2. It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.

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3. It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
4. When using or involving a facility or equipment acquired or improved with federal assistance under 49 U.S.C. § 5307(h) during non-peak hours for transportation, it will charge a fare not exceeding fifty (50) percent of the peak hour fare to the following individuals:
 - a. Any senior,
 - b. Any individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), is unable to use a public transportation service or a public transportation facility effectively without special facilities, planning, or design,
 - c. Any individual presenting a Medicare card issued to that individual under title II of the Social Security Act, 42 U.S.C. § 401 *et seq.*, and
 - d. Any individual presenting a Medicare card issued to that individual under title XVIII of the Social Security Act, 42 U.S.C. § 1395 *et seq.*
5. When carrying out a procurement under 49 U.S.C. § 5307(h), it will comply with:
 - a. The applicable general provisions of 49 U.S.C. § 5323, and
 - b. The applicable third party contract provisions of 49 U.S.C. § 5325.
6. As required by 49 U.S.C. § 5307(d):
 - a. It has or will have the amount of funds required for the non-federal share,
 - b. It will provide the non-federal share from sources approved by FTA, and
 - c. It will provide the non-federal share when needed.
7. As required by 49 U.S.C. § 5307(c)(1)(H), it will comply with:
 - a. The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and
 - b. The statewide and nonmetropolitan transportation planning requirements of 49 U.S.C. § 5304.
8. As required by 49 U.S.C. § 5307(c)(1)(I), it has a locally developed process to solicit and consider public comment before:
 - a. Raising a fare, or
 - b. Implementing a major reduction of public transportation service.
9. It will comply with applicable regulations, guidance, and directives that implement the Public Transportation Safety Program provisions of 49 U.S.C. § 5329(b)-(d), except as FTA determines otherwise in writing.

CATEGORY 14. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.

Before FTA may provide federal assistance for an Award financed under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program authorized under 49 U.S.C. § 5310, as amended by the FAST Act, or the Pilot Program for Innovative Coordinated Access and Mobility under Section 3006(b) of the FAST Act, you must select the Certifications in Category 14, except as FTA determines otherwise in writing.

Any provision of the Certifications in Category 14 that does not apply will not be enforced.

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1. The following Certifications for the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program are required by 49 U.S.C. § 5310. Therefore, except as FTA determines otherwise in writing, on behalf of your Applicant, you certify that:
 - a. Each Subrecipient is:
 - (1) A private nonprofit organization, or
 - (2) A state or local governmental authority that:
 - (a) Is approved by a state to coordinate services for seniors and individuals with disabilities, or
 - (b) Certifies that there are no private nonprofit organizations readily available in the area to provide the services authorized for support under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program.
 - b. Your Applicant will comply with the following selection and planning requirements:
 - (1) The Projects it has selected or will select for an Award or Subaward of federal assistance appropriated or made available under 49 U.S.C. § 5310 are included in a public transit-human services transportation plan that has been:
 - (a) Locally developed, and
 - (b) Coordinated.
 - (2) The public transit-human services transportation plan was developed and approved through a process that included participation by:
 - (a) Seniors,
 - (b) Individuals with disabilities,
 - (c) Representatives of public, private, and nonprofit transportation providers,
 - (d) Representatives of public, private, and nonprofit human services providers, and
 - (e) Other members of the public.
 - (3) Within its Award, the Projects selected to receive federal assistance will assist in providing transportation services for seniors and individuals with disabilities are included in its Program of Projects submitted to FTA annually.
 - (4) To the maximum extent feasible, the services financed by 49 U.S.C. § 5310 will be coordinated with transportation services financed by other federal departments and agencies, including any transportation activities carried out by a Recipient of federal assistance from the Department of Health and Human Services.
 - c. As required by 49 U.S.C. § 5310(e)(2)(B), it certifies that if it allocates federal assistance received under 49 U.S.C. § 5310 to any Subrecipient, it will have allocated that federal assistance on a fair and equitable basis.
 - d. It will not transfer a facility or equipment acquired or improved with federal assistance appropriated or made available for a grant under 49 U.S.C. § 5310 to any other Recipient eligible to receive assistance under 49 U.S.C. chapter 53, unless:
 - (1) The Recipient possessing the facility or equipment consents to the transfer, and
 - (2) The facility or equipment will continue to be used as required under 49 U.S.C. § 5310.
 - e. As required by 49 U.S.C. § 5310(b)(2), it will use at least fifty-five (55) percent of the federal assistance it receives for Capital Projects to meet the special needs of seniors and individuals with disabilities.

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- f. The requirements of 49 U.S.C. § 5307, as determined by FTA, will apply to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program authorized by 49 U.S.C. § 5310.
2. FTA has determined that certain requirements of 49 U.S.C. § 5307 are appropriate for the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program, some of which require Certifications. Therefore, as specified under 49 U.S.C. § 5307(c)(1), your Applicant certifies that:
 - a. It has or will have and will require each Subrecipient to have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
 - b. It has or will have and will require each Subrecipient to have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award or Subaward.
 - c. It will maintain and will require each Subrecipient to maintain its equipment and facilities acquired or improved under its Award or Subaward, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
 - d. When carrying out a procurement under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program, it will require each Subrecipient to comply with:
 - (1) The applicable general provisions of 49 U.S.C. § 5323, and
 - (2) The applicable third party contract provisions of 49 U.S.C. § 5325.
 - e. With respect to the non-federal share:
 - (1) It has or will have and, as necessary, will require each Subrecipient to have the amount of funds required for the non-federal share, as required by 49 U.S.C. § 5310,
 - (2) It will provide and, as necessary, will require each Subrecipient to provide the non-federal share from sources approved by FTA, and
 - (3) It will provide and, as necessary, will require each Subrecipient to provide the non-federal share when needed.
 - f. It has complied or will comply and will require each Subrecipient to comply with:
 - (1) The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and
 - (2) The statewide and nonmetropolitan transportation planning requirements of 49 U.S.C. § 5304.
 - g. To the extent applicable, it will and will require its Subrecipients to comply with applicable regulations, guidance, and directives that implement the Public Transportation Safety Program provisions of 49 U.S.C. § 5329(b)-(d), except as FTA determines otherwise in writing.

CATEGORY 15. RURAL AREAS AND APPALACHIAN DEVELOPMENT PROGRAMS.

Before FTA may provide federal assistance for an Award financed under the Formula Grants for Rural Areas Program authorized under 49 U.S.C. § 5311(b), as amended by FAST Act, and the Appalachian Development Public Transportation Assistance Program authorized under

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49 U.S.C. § 5311(c)(2), as amended by FAST Act, you must select the Certifications in Category 15, except as FTA determines otherwise in writing.

Any provision of the Certifications and Assurances in Category 15 that does not apply will not be enforced.

15.A. Formula Grants for Rural Areas Program.

If your Applicant seeks federal assistance from FTA for an Award financed under the Formula Grants for the

Rural Areas Program authorized under 49 U.S.C. § 5311, the Certifications in Category 15.A apply to your Applicant, except as FTA determines otherwise in writing.

The following Certifications apply to each state or state organization serving as your Applicant for federal assistance appropriated or made available for the Rural Areas Formula Program financed under 49 U.S.C. § 5311(b), as amended by FAST Act. On its behalf, you certify and assure that:

1. It has or will have and require each Subrecipient to have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
2. It has or will have and require each Subrecipient to have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
3. It will maintain and require each Subrecipient to maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
4. It will and will require each Subrecipient to comply with applicable regulations and guidance that implement the Public Transportation Safety Program provisions of 49 U.S.C. § 5329(b)-(d), except as FTA determines otherwise in writing.
5. Its state program has provided for a fair distribution of federal assistance appropriated or made available under 49 U.S.C. § 5311(b) within the state to eligible entities, including Indian reservations.
6. Its program provides or will provide the maximum feasible coordination of federal assistance for public transportation service authorized by 49 U.S.C. § 5311(b) with transportation service financed by other federal sources.
7. Its Awards and Subawards in its Formula Grants for the Rural Areas Program are included in:
 - a. The statewide transportation improvement program, and
 - b. To the extent applicable, a metropolitan transportation improvement program.
8. With respect to the non-federal share:
 - a. It has or will have and, as necessary, will require each Subrecipient to have the amount of funds required for the non-federal share, as required by former 49 U.S.C. § 5311(g),
 - b. It will provide and, as necessary, will require each Subrecipient to provide the non-federal share from sources approved by FTA, and
 - c. It will provide and, as necessary, will require each Subrecipient to provide the non-federal share when needed.

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9. It may transfer a facility or equipment acquired or improved under its Award to any other Recipient eligible to receive assistance under 49 U.S.C. chapter 53, if:
 - a. The Recipient possessing the facility or equipment consents to the transfer, and
 - b. The facility or equipment will continue to be used as required under 49 U.S.C. § 5311.
10. Each fiscal year:
 - a. It will spend at least fifteen (15) percent of its federal assistance authorized under 49 U.S.C. § 5311 and available that fiscal year for eligible activities to develop and support intercity bus transportation within the state including:
 - (1) Planning and marketing for intercity bus transportation,
 - (2) Capital grants for intercity bus facilities.
 - b. If it will spend less than fifteen (15) percent of its federal assistance authorized under 49 U.S.C. § 5311 and available that fiscal year for eligible activities to develop and support intercity bus transportation within the state, it will provide to FTA a Certification from the governor of the state that:
 - (1) It has consulted with the affected intercity bus service providers about the intercity bus needs of the state, and
 - (2) The state's intercity bus service needs are being met adequately.

15.B. Appalachian Development Public Transportation Assistance Program.

If your Applicant seeks federal assistance from FTA for an Award financed under the Appalachian Development Public Transportation Assistance Program authorized under 49 U.S.C. § 5311(c)(2), the Certifications in Category 15.B apply to your Applicant, except as FTA determines otherwise in writing.

On behalf of your Applicant, you certify and assure that, if it is unable to use its federal assistance made available or appropriated for public transportation operating assistance, in accordance with 49 U.S.C. § 5311(c)(2)(D), it may use the federal assistance for a Highway Project only after:

1. It provides notice and an opportunity for comment and appeal to affected public transportation providers,
2. It approves such use in writing, and
3. In approving the use, it determines that local transit needs are being addressed.

CATEGORY 16. TRIBAL TRANSIT PROGRAMS (PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS PROGRAMS).

Before FTA may provide federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), you must select the Certifications in Category 16, except as FTA determines otherwise in writing.

Any provision of the Certifications in Category 16 that does not apply will not be enforced.

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FTA has established terms and conditions for Tribal Transit Program grants financed with federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). On behalf of your Applicant, you certify and assure that:

1. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
2. It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
3. It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.
4. With respect to its procurement system:
 - a. It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR part 200, for Awards made on or after December 26, 2014,
 - b. It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," 49 CFR part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or
 - c. It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.
5. It will comply with the Certifications, Assurances, and Agreements in:
 - a. Category 03.B and 03.C (Charter Service Agreement and School Bus Agreement),
 - b. Category 04.A and 04.B (Rolling Stock Reviews and Bus Testing),
 - c. Category 05 (Demand Responsive Service),
 - d. Category 06 (Intelligent Transportation Systems),
 - e. Category 08.A and 08.B (Transit Asset Management Plan and Public Transportation Safety Program), and
 - f. Category 09 (Alcohol and Controlled Substances Testing).

CATEGORY 17. STATE SAFETY OVERSIGHT GRANT PROGRAM.

Before FTA may provide federal assistance for an Award financed under the State Safety Oversight Grant Program authorized under 49 U.S.C. § 5329(e)(6), you must select the Certifications in Category 17, except as FTA determines otherwise in writing.

Any provision of the Certifications in Category 17 that does not apply will not be enforced.

On behalf of your Applicant, you certify that:

1. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.

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2. It has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
3. It will maintain its equipment and facilities acquired or improved under its Award in accordance with the its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
4. When carrying out a procurement under its Award, it will comply with:
 - a. The applicable general provisions of 49 U.S.C. § 5323, and
 - b. The applicable third party contract provisions of 49 U.S.C. § 5325.
5. As required by 49 U.S.C. § 5329(e)(6)(C):
 - a. It has or will have the amount of funds required for the non-federal share,
 - b. It will provide the non-federal share only from sources approved by FTA, and will not be met by:
 - (1) Any federal assistance,
 - (2) Any funds received from a public transportation agency, or
 - (3) Any revenues earned by a public transportation agency, and
 - c. Will provide the non-federal share when needed.
6. Depending on how far your Applicant has progressed in developing a certified State Safety Oversight program under 49 CFR part 674, the following FTA regulations will apply:
 - a. States With a Certified Program. Your Applicant agrees that FTA regulations, "State Safety Oversight," 49 CFR part 674, will apply;
 - b. States Without a Certified Program. Your Applicant agrees that FTA regulations, "Rail Fixed Guideway Systems; State Safety Oversight," 49 CFR part 659, will continue to apply to those states that do not have a certified Program as required by 49 U.S.C. § 5329(e) and 49 CFR part 674.

CATEGORY 18. PUBLIC TRANSPORTATION EMERGENCY RELIEF PROGRAM.

Before FTA may provide federal assistance for an Award financed under the Public Transportation Emergency Relief Program authorized under 49 U.S.C. § 5324, you must select the Certifications in Category 18, except as FTA determines otherwise in writing.

Any provision of the Assurance in Category 18 that does not apply will not be enforced.

As required by 49 U.S.C. § 5324(d), on behalf of your Applicant, you assure that it will:

1. Comply with the requirements of the Certifications and Assurances as FTA determines will apply to an Applicant for federal assistance appropriated or made available for the Public Transportation Emergency Relief Program, and
2. Comply with FTA regulations, "Emergency Relief," 49 CFR part 602.

CATEGORY 19. EXPEDITED PROJECT DELIVERY PILOT PROGRAM.

Before FTA may provide federal assistance for an Award financed under the Expedited Project Delivery Pilot Program authorized under section 3005(b) of the FAST Act, you must select the Certifications in Category 19, except as FTA determines otherwise in writing.

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To the extent that any Certification in Category 19 does not apply, it will not be enforced.

As required by section 3005(b)(3)(B) of the FAST Act, except as FTA determines otherwise in writing, on behalf of your Applicant, you certify that:

1. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
2. It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
3. It will maintain its equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
4. It will comply with:
 - a. The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and
 - b. The statewide and nonmetropolitan transportation planning requirements of 49 U.S.C. § 5304.

CATEGORY 20. INFRASTRUCTURE FINANCE PROGRAMS.

Before FTA may provide credit assistance for an Award that also is or will be financed under the Transportation Infrastructure Finance and Innovation Act (TIFIA) Program authorized under 23 U.S.C. §§ 601 – 609, or the State Infrastructure Banks (SIB) Program authorized under 23 U.S.C. § 610, you must select the Certifications in Category 20.

If the Applicant does not receive credit assistance under the TIFIA or SIB programs, the Certifications and Assurances in Category 20 will not be enforced.

20.A. Transportation Infrastructure Finance and Innovation Act (TIFIA) Program.

If your Applicant seeks federal assistance from FTA for an Award that also is or will be financed under the TIFIA Program authorized under 23 U.S.C. §§ 601 – 609 the Certifications and Assurances in Category 20.A apply to your Applicant. In administering this Program, the FAST Act cross-cutting requirements supersede inconsistent former requirements.

On behalf of your Applicant, you certify and assure, as required by 49 U.S.C. § 5323(o), that federal transit laws, specifically 49 U.S.C. § 5307, 49 U.S.C. § 5309, and 49 U.S.C. § 5337, apply to any Project under 49 U.S.C. chapter 53 that receives TIFIA credit assistance under 23 U.S.C. §§ 601 – 609.

1. To comply with 49 U.S.C. §5307, specifically 49 U.S.C. § 5307(c)(1), on your Applicant's behalf, you certify that:
 - a. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
 - b. It has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.

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- c. It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
 - d. For transportation during non-peak hours and using or involving a facility or equipment of an Award financed using 49 U.S.C. § 5307 funds, it will charge a fare not exceeding fifty (50) percent of the peak hour fare to the following individuals:
 - (1) Any senior,
 - (2) Any individual who, because of illness, injury, age, congenital malfunction, or other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), is unable to use a public transportation service or a public transportation facility effectively without special facilities, planning, or design,
 - (3) Any individual presenting a Medicare card issued to that individual under title II of the Social Security Act, 42 U.S.C. § 401 *et seq.*, and
 - (4) Any individual presenting a Medicare card issued to that individual under title XVIII of the Social Security Act, 42 U.S.C. § 1395 *et seq.*.
 - e. When carrying out a TIFIA-financed procurement, the Applicant will comply with:
 - (1) The applicable provisions of 49 U.S.C. § 5323, and
 - (2) The applicable provisions of 49 U.S.C. § 5325.
 - f. It has complied with or will comply with 49 U.S.C. § 5307(b).
 - g.
 - (1) It has or will have no more than 80 percent of the Total Award Budget as the sum of all federal grants and any TIFIA-financed awards,
 - (2) It will provide the non-federal share from sources approved by FTA, and
 - (3) It will provide the non-federal share when needed.
 - h. It will comply with:
 - (1) The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and
 - (2) The statewide and nonmetropolitan planning requirements of 49 U.S.C. § 5304.
 - i. It has a locally developed process to solicit and consider public comment before:
 - (1) Raising a fare, or
 - (2) Implementing a major reduction of public transportation.
 - j. It will comply with applicable regulations, guidance, and directives that implement the Public Transportation Safety Program provisions of 49 U.S.C. § 5329(b)-(d), except as FTA determines otherwise in writing.
2. To comply with the interest and financing costs restrictions of 49 U.S.C. chapter 53, it agrees that it will not seek reimbursement for interest or any other financing costs incurred in connection with its Award that must be in compliance with those requirements unless:
 - a. It is eligible to receive federal assistance for those expenses, and
 - b. Its records demonstrate that it has used reasonable diligence in seeking the most favorable financing terms underlying those costs, to the extent FTA may require.
 3. It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*).
 4. Pursuant to the National Environmental Policy Act of 1969 (NEPA), 42 U.S.C. § 5321 *et seq.*, the Project will qualify for an environmental categorical exclusion or receive a finding of no significant impact or a record of decision under NEPA before the Applicant undertakes activities for which it expects to receive federal assistance.

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

5. It agrees that it will adopt a transit asset management plan that complies with regulations implementing 49 U.S.C. § 5326(d).

20.B. State Infrastructure Banks (SIB) Program.

If your Applicant is a state and seeks federal assistance from FTA for a project that also is or will be financed under the SIB Program authorized under 23 U.S.C. § 610, the Certifications and Assurances in Category 20.B apply to your state and its Award, except as the Secretary determines in writing. In administering this Program, the FAST Act cross-cutting requirements supersede inconsistent former requirements.

On behalf of the state Applicant for federal assistance for its SIB Program, you certify and assure that:

1. It will comply with the following applicable federal laws establishing the various SIB Programs since 1995:
 - a. 23 U.S.C. § 610,
 - b. Section 1511 of TEA-21, 23 U.S.C. § 181 note, or
 - c. Section 350 of the National Highway System Designation Act of 1995, as amended, 23 U.S.C. § 181.
2. It will comply with or follow the Grant Agreement between it and FTA that provides federal assistance to the SIB, including the FTA Master Agreement, which is incorporated by reference into the Grant Agreement, except that, unless FTA determines otherwise in writing, a provision of the FTA Master Agreement incorporated by reference into that Grant Agreement will not apply if it conflicts with any provision of:
 - a. 23 U.S.C. § 610, as amended by the FAST Act,
 - b. 23 U.S.C. § 610 or its predecessor before the FAST Act was signed into law,
 - c. Section 1511 of TEA-21, 23 U.S.C. § 181 note, or section 350 of the National Highway System Designation Act of 1995, as amended, 23 U.S.C. § 181 note,
 - d. Federal guidance pertaining to the SIB Program,
 - e. The SIB Cooperative Agreement establishing the state's SIB Program,
 - f. The Grant Agreement with FTA.
3. As required by 49 U.S.C. § 5323(o), federal transit laws, specifically 49 U.S.C. § 5307, 49 U.S.C. § 5309, and 49 U.S.C. § 5337, as amended by the FAST Act, apply to any Award under 49 U.S.C. chapter 53 that receives SIB support or financing under title 23, United States Code.
4. As required by 49 U.S.C. § 5323(o) and 49 U.S.C. § 5307(c)(1):
 - a. It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
 - b. It has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
 - c. It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR part 625.
 - d. When using or involving a facility or equipment acquired or improved with federal assistance under a SIB-financed Award during non-peak hours for transportation, it will

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charge a fare not exceeding fifty (50) percent of the peak hour fare to the following individuals:

- (1) Any senior,
 - (2) Any individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), is unable to use a public transportation service or a public transportation facility effectively without special facilities, planning, or design,
 - (3) Any individual presenting a Medicare card issued to that individual under title II of the Social Security Act, 42 U.S.C. § 401 *et seq.*, and
 - (4) Any individual presenting a Medicare card issued to that individual under title XVIII of the Social Security Act, 42 U.S.C. § 1395 *et seq.*
- e. When carrying out a procurement under a SIB-financed Award, it will comply with:
- (1) The applicable general provisions of 49 U.S.C. § 5323, and
 - (2) The applicable third party contract provisions of 49 U.S.C. § 5325.
- f. It has complied with or will comply with 49 U.S.C. § 5307(b).
- g. It has or will have or provide:
- (1) The amount of funds required for the non-federal share by the SIB Program, but not less than twenty-five (25) percent of each capitalization grant,
 - (2) The non-federal share from sources approved by FTA, and
 - (3) The non-federal share when needed.
- h. It will comply with:
- (1) The metropolitan transportation planning requirements of 49 U.S.C. § 5303, and
 - (2) The statewide and nonmetropolitan planning requirements of 49 U.S.C. § 5304.
- i. It has a locally developed process to solicit and consider public comment before:
- (1) Raising a fare, or
 - (2) Implementing a major reduction of public transportation.
- j. It will comply with applicable regulations, a guidance, and directives that implement the Public Transportation Safety Program provisions of § 5329(b)-(d), except as FTA determines otherwise in writing.
5. As required by 49 U.S.C. chapter 53, it certifies that it will not seek reimbursement for interest or any other financing costs incurred in connection with its Award unless:
- a. It is eligible to receive federal assistance for those expenses, and
 - b. Its records demonstrate that it has used reasonable diligence in seeking the most favorable financing terms underlying those costs, as FTA may require.
6. It agrees that it will adopt a transit asset management plan that complies with FTA regulations, "Transit Asset Management," 49 CFR part 625.

CATEGORY 21. CONSTRUCTION HIRING PREFERENCES.

Before FTA may provide federal assistance for a third party contract for construction hiring financed under title 49 U.S.C. or title 23 U.S.C. using a geographic, economic, or any other hiring preference not otherwise authorized by federal law or regulation, you must select the

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

Certifications in Category 21 on behalf of your Applicant, except as FTA determines otherwise in writing.

Any provision of the Certifications in Category 21 that does not apply will not be enforced.

As provided by section 192 of division L, title I of the Consolidated Appropriations Act, 2017, Public Law No. 114-113, on behalf of your Applicant, you certify that if, in connection with any third party contract for construction hiring financed under title 49 U.S.C. or title 23 U.S.C., it uses a geographic, economic, or any other hiring preference not otherwise authorized by law or prohibited under 2 CFR § 200.319(b):

1. Except with respect to apprentices or trainees, a pool of readily available but unemployed individuals possessing the knowledge, skill, and ability to perform the work that the third party contract requires resides in the jurisdiction where the work will be performed,
2. It will include appropriate provisions in its bid document ensuring that its third party contractor(s) do not displace any of its existing employees in order to satisfy such hiring preference, and
3. That any increase in the cost of labor, training, or delays resulting from the use of such hiring preference does not delay or displace any transportation project in the applicable Statewide Transportation Improvement Program or Transportation Improvement Program.

Selection and Signature Page(s) follow.

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

**FEDERAL FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: City of Corcoran

The Applicant agrees to comply with applicable provisions of Categories 01 – 21. KM
OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	_____
02.	Lobbying.	_____
03.	Private Sector Protections.	_____
04.	Rolling Stock Reviews and Bus Testing.	_____
05.	Demand Responsive Service.	_____
06.	Intelligent Transportation Systems.	_____
07.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
08.	Transit Asset Management Plan, Public Transportation Safety Program, and State Safety Oversight Requirements.	_____
09.	Alcohol and Controlled Substances Testing.	_____
10.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement).	_____
11.	State of Good Repair Program.	_____
12.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	_____
13.	Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program.	_____
14.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.	_____
15.	Rural Areas and Appalachian Development Programs.	_____
16.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
17.	State Safety Oversight Grant Program.	_____
18.	Public Transportation Emergency Relief Program.	_____
19.	Expedited Project Delivery Pilot Program.	_____
20.	Infrastructure Finance Programs.	_____
21.	Construction Hiring Preferences.	_____

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2018 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2018)

AFFIRMATION OF APPLICANT

Name of the Applicant: City of Corcoran

Name and Relationship of the Authorized Representative: Kindon Meik, City Manager

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2018, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2018.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name Kindon Meik
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): City of Corcoran

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature _____ Date: _____

Name Michael L. Farley
Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

RESOLUTION NO. 2947

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C.
SECTION 5311) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION AND
DELEGATING AUTHORITY TO EXECUTE ALL NECESSARY DOCUMENTS**

WHEREAS, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (FTA C 9040.1f and FTA C 9050.1); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for transportation project for the general public for the rural transit an intercity bus; and

WHEREAS, the City of Corcoran desires to apply for said financial assistance to permit operation of service/purchase of capital equipment in Kings County; and

WHEREAS, the City of Corcoran has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corcoran wishes to delegate authorization to execute these agreements and any amendments thereto that the City Manager, Finance Director, Community Development Director, and or Transit Coordinator be authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and / or any amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 10th day of July, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

CLERKS CERTIFICATE

I, Kindon Meik, hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 10th day of July 2018, by the vote as set forth therein.

DATED: _____
Marlene Lopez, City Clerk

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT
ITEM #: 7-C**

MEMO

TO: Corcoran City Council

FROM: Joe Faulkner, Public Works Director
Kindon Meik, City Manager

DATE: July 5, 2018

MEETING DATE: July 10, 2018

SUBJECT: Review recent park and recreation improvements and discuss upcoming park projects.

Recommendation:

Review recent park and recreation improvements and discuss upcoming park projects.

Discussion:

In 2016 the City was awarded \$222,000 through the Housing Related Parks Program from the Department of Housing and Community Development for improvements at Cesar Chavez Park, Father Stephen Wyatt Park, and John Maroot Park. Additionally, the City Council authorized the use of Measure A funds and park impact fees to be used towards the improvements at each of these parks. Measure A funds were also used at the community pool. With the exception of a few amenities that will be added in future years, these projects have been completed.

In 2017 the City was awarded \$75,000 in Housing Related Parks Program monies to be used at Burnham Smith Park. The Housing and Community Development grant will be augmented by Measure A monies and park impact fees. Moreover, the City was recently notified that the Corcoran Community Foundation will provide a generous grant of \$100,000 towards the playground improvements at Burnham Smith Park.

Budget Impact:

None.

Attachments:

None.

City Offices

City of

CORCORAN

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**STAFF REPORT
ITEM #: 7-D**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: July 5, 2018

MEETING DATE: July 10, 2018

SUBJECT: Overview and presentation of funding sources for new police facility.

Recommendation:

Non action item. Overview and presentation of funding sources for new police facility.

Discussion:

With the recent adoption of the State budget, the City was allocated \$1,700,000 in funding for the new police department building. Staff will provide an overview of the sources and available funding to complete the project.

Budget Impact:

None.

Attachments:

None.

City Offices

City of

CORCORAN

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MATTERS FOR MAYOR AND COUNCIL

ITEM #: 8-A

MEMORANDUM

MEETING DATE: July 10, 2018
TO: Corcoran City Council
FROM: Kindon Meik, City Manager
SUBJECT: Matters for Mayor and Council

UPCOMING EVENTS / MEETINGS

- July 16, 2018 (Monday) Candidate Nomination Period for November 6, 2018 election begins
- July 23, 2018 (Monday) Press Conference with Assembly Member Rudy Salas regarding PD infrastructure funding - 2:00 PM, Kings County Board of Supervisors Chambers
- July 24, 2018 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- August 7, 2018 (Tuesday) National Night Out – 6:00 PM, Christmas Tree Park
- August 14, 2018 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- September 12-14 Long Beach, California – League of California Cities Annual Conference

- A. Information Items
 - 1. Update on Lift Station 14 project
 - 2. Corcoran Police Department Explorer Team Washington, D.C. Trip
 - 3. Progress report on housing and retail development

- B. Council Comments – *This is the time for council members to comment on matters of interest.*
 - 1. Staff Referral Items

- C. Committee Reports

- D. Council Goals:

City Offices



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
03/13/18	Council questions on city fuel purchase. Request for additional information.	Ongoing	City Manager/PW Director
06/12/18	The City Council approved Finance Department Policy and Procedures Handbook.	Completed	City Manager/ Finance Director
03/27/18	City Council provided direction on the components of a General Fund reserve policy. Staff will draft language for further consideration and review.	Completed	
12/12/17	The City Council adopted a Measure A Expenditure Plan. Subsequent policies will be presented to the Council leading up to the budget process.	Completed	
05/09/17	City Council requested that Staff present draft finance policies relating to General Fund reserves, balanced budget, etc.	Ongoing	